1. REGULAR ITEMS
   A. Roll Call
   B. Prayer
   C. Pledge of Allegiance
   D. MOTION TO ADOPT Agenda for October 20, 2016
   E. MOTION TO APPROVE Minutes for September 15, 2016
   F. Special Presentation
      1. MPO 2016 Transportation Photo Contest
         MPO staff will highlight the winning photos and the Chair will present the
         2016 Transportation Photo Contest winners with a certificate.
   G. Comments from the Chair
   H. Executive Director’s Report
   I. MOTION TO APPROVE Consent Agenda Items
      1. Appointment of Ms. Kara Irwin-Ferris as Representative for the City of
         Greenacres on the Technical Advisory Committee (TAC). A summary of
         qualifications is attached.
      2. Appointment of Mr. Mark Stivers as Representative for the City of Delray
         Beach on the Bicycle Trailways Pedestrian Advisory Committee (BTPAC). A
         summary of qualifications is attached.
      3. Appointment of Dr. Ana Puszkin-Chevin as Alternate for the City of Delray
         Beach on the BTPAC. A summary of qualifications is attached.
      4. Appointment of Mr. Xavier Falconi as Representative for the City of Delray
         Beach on the TAC. A summary of qualifications is attached.
      5. Appointment of Mr. John Morgan as Alternate for the City of Delray Beach on
         the TAC. A summary of qualifications is attached.
6. Appointment of Ms. Tammy Jackson-Moore on the MPO’s Citizens Advisory Committee (CAC) as nominated by Mayor Steve B. Wilson. A summary of qualifications is attached.

I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the MPO Governing Board. Please complete a comment card which is available at the welcome table and limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO ADOPT a resolution submitting comments to the USDOT related to Metropolitan Planning Organization and Planning Area Reform proposed rulemaking

USDOT is seeking comments on a proposed rule to require a single MPO to be designated for an urbanized or metropolitan planning area and to require a single transportation plan, transportation improvement program, and performance measures for the area. The attached resolution for submittal to the USDOT opposes the proposed rule and identifies specific concerns regarding diminished local input, costs of coordination, and the suggested use of the Southeast Florida Transportation Council as an exception criteria to the proposed rule.

B. MOTION TO APPROVE an Amendment to the FY 2017-2021 Transportation Improvement Program (TIP)

The Florida Department of Transportation (FDOT) has requested an amendment to increase funding for the I-95 Managed Lanes Phase 3B-1 project from the Broward/Palm Beach County Line to south of Glades Road. The proposed TIP Amendment is attached.

C. MOTION TO APPROVE the Congestion Management Process (CMP) and Annual Report Card

MPO staff and consultants will present the 2016 CMP and Annual Report Card. The Palm Beach MPO’s CMP serves to provide policy-makers with a review of local transportation conditions to identify trends in congestion and potential mitigation strategies. The annual report card is attached and the full draft CMP can be accessed at PalmBeachMPO.org/CMP.

3. INFORMATION ITEMS

A. US-1 in the Village of North Palm Beach

Treasure Coast Regional Planning Council (TCRPC) staff will present the concepts for US-1 under consideration as part of the Village-wide Master Plan. There is no backup for this item.

B. Indiantown Road Complete Streets Improvements in Jupiter

TCRPC staff will present potential complete street improvements to Indiantown Road in Jupiter from east of US-1 to A1A. Improvements under consideration include pedestrian and bicycle enhancements, lighting improvements, landscaping, intersection modifications and better defined vehicular travel movements. There is no backup for this item.
C. I-95 at Southern Boulevard (State Road 80) Project Development and Environmental (PD&E) Study
FDOT staff and consultants will present the alternatives being evaluated in the PD&E Study for the interchange at Southern Boulevard and I-95. This presentation will also include the project location, implementation timeline, as well as the benefits and impacts of potential improvements. There is no backup for this item.

D. Palm Tran Final Transit Development Plan (TDP)
Palm Tran consultants will present the major update to the TDP, addressing a time period of 2016-2026. The major update to the TDP is required every five years by state statute. There is no backup for this item.

E. Correspondence
1. Letter from the City of Belle Glade to the Palm Beach MPO regarding the Belle Glade Sidewalk Project (FM #438291-1).

4. ADMINISTRATIVE ITEMS
A. Member Comments
B. Next Meeting – December 12, 2016 (no November meeting)
C. MOTION TO ADJOURN

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MPO GOVERNING BOARD MEMBERS

**CHAIR**
Susan Haynie, Mayor  
City of Boca Raton  
*Alternate:* Scott Singer, Council Member

Robert Weinroth, Council Member  
City of Boca Raton  
*Alternate:* Jeremy Rodgers, Council Member

Steve B. Wilson, Mayor  
City of Belle Glade  
*Alternate:* Michael C. Martin, Commissioner

Steven B. Grant, Mayor  
City of Boynton Beach  
*Alternate:* Mack McCray, Vice-Mayor

Cary D. Glickstein, Mayor  
City of Delray Beach  
*Alternate:* Al Jacquet, Vice-Mayor  
& Jordan Jarjura, Deputy Vice-Mayor

Samuel J. Ferreri, Mayor  
City of Greenacres  
*Alternate:* Jonathan Pearce, Councilman

Jim Kuretski, Council Member  
Town of Jupiter  
*Alternate:* Wayne Posner, Council Member

Pam Triolo, Mayor  
City of Lake Worth  
*Alternates:* Scott Maxwell, Vice-Mayor  
& Andy Amoroso, Vice Mayor Pro Tem

Eric Jablin, Vice-Mayor  
City of Palm Beach Gardens  
*Alternate:* Marcie Tinsley, Mayor

Joni Brinkman, Vice-Mayor  
Village of Palm Springs  
*Alternate:* Douglas Gunther, Council Member

Wayne Richards, Chairman  
Port of Palm Beach  
*Alternate:* Jean L. Enright, Vice-Chair

**VICE CHAIR**
Hal Valeche, Vice-Mayor  
Palm Beach County

Paulette Burdick, Commissioner  
Palm Beach County

Steven L. Abrams, Commissioner  
Palm Beach County

Melissa McKinlay, Commissioner  
Palm Beach County

Priscilla A. Taylor, Commissioner  
Palm Beach County  
*Palm Beach County Alternate:*  
Mary Lou Berger, Mayor

Lynne Hubbard, Council Member  
City of Riviera Beach  
*Alternate:* Terence D. Davis, Council Member

**Vacant**  
Village of Royal Palm Beach  
*Alternate:* Jeff Hmara, Vice-Mayor

Anne Gerwig, Mayor  
Village of Wellington  
*Alternate:* Michael Napoleon, Councilman

Keith A. James, Commissioner  
City of West Palm Beach

Shanon Materio, Commissioner  
City of West Palm Beach  
*West Palm Beach Alternate:*  
Paula Ryan, Commissioner

Gerry O’Reilly, District 4 Secretary  
FDOT Non-Voting Advisory Member
1. REGULAR ITEMS

Vice Mayor Valeche called the meeting to order at 9:02 a.m.

1.A. Roll Call

The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. Prayer

A moment of silence was led by Vice Mayor Valeche in honor of the fallen police officers.

1.C. Pledge of Allegiance


MOTION to adopt the Agenda for September 15, 2016. Motion by Commissioner Abrams, seconded by Commissioner Burdick, and carried unanimously. Mayors Ferreri, Glickstein and Wilson, Vice Mayor Jablin, Commissioners McKinlay and Taylor, Chairman Richards, and Council Members Weinroth and Hubbard were absent.

1.E. APPROVED: Minutes for July 21, 2016

MOTION to approve the Minutes for July 21, 2016. Motion by Commissioner Abrams, seconded by Commissioner Materio, and carried unanimously. Mayors Ferreri, Glickstein and Wilson, Vice Mayor Jablin, Commissioners McKinlay and Taylor, Chairman Richards, and Council Members Weinroth and Hubbard were absent.

1.F. Comments from the Chair

Vice Mayor Valeche commented on the upcoming agenda items and stated an Executive Director’s Evaluation Committee meeting was held and will be discussed later in the meeting.

1.G. Executive Director’s Report

Mr. Uhren reported as follows:

1. He introduced Ms. Alexa Sanabria as the new Secretary for the MPO.
2. He stated the Florida Safe Routes to School infrastructure program is now accepting applications, and notices have been sent to all municipalities, County government and eligible applicants. He noted these applications are due December 31, 2016 and this program offers $7 million statewide. He mentioned the MPO will provide full details of that program and opportunities for funding at a later date.

3. The MPO is continuing to work on establishing a continuous quiet zone through the Brightline/All Aboard Florida test track limits on a schedule consistent with the testing to occur later this year. He noted the test track limits include the City of West Palm Beach from Okeechobee Boulevard south, all of the City of Lake Worth and the Town of Lantana.

4. The Florida Department of Transportation (FDOT) will be holding an Alternatives Public Workshop for the Jupiter US-1 Bridge Project Development and Environment (PD&E) Study on Tuesday, September 20 at 5:30 p.m. at the Jupiter Community Center.

5. FDOT will be holding a Public Hearing regarding the PD&E study of I-95 at Central Boulevard on Wednesday, September 28 at 5:30 p.m., with a formal presentation to follow at 6 p.m. at the City of Palm Beach Gardens Council Chambers.

6. He reminded Board members that information contained in the Executive Director’s Report is provided in the biweekly MPO Transportation Matters e-newsletter.

7. He noted MPO staff member Ms. Valerie Neilson is currently attending the American Public Transportation Association (APTA) conference in Los Angeles, California along with several members of Palm Tran and Tri-Rail staff.

8. He noted MPO staff member Mr. Kevin Fischer will be attending the National Association of City Transportation Officials’ (NACTO) Designing Cities 2016 conference in Seattle, Washington at the end of this month.

9. He attended the Economic Council’s leadership trip to Denver, Colorado this past week to investigate the region’s strides in education, next generation technology and infrastructure. He highlighted potential strategic items for the MPO, which included the city’s robust mass transit system, rebuilt downtown streets to be more bicycle and pedestrian friendly, and collocated major bicycle and pedestrian corridors together with their drainage system.

10. He stated in October he will be one of 27 leaders traveling to Copenhagen, Denmark for the Knight Foundation’s annual study tour of the City to explore how they successfully accommodate both pedestrians and bicyclists and experience how Copenhagen designs and programs its parks and other public spaces to attract resident and visitors.

He noted Mr. Scott Kelly, the assistant City Administrator of West Palm Beach, and himself were selected to represent the city, and they will be joined by Ms. Aileen Boucle, Miami-Dade MPO Executive Director, Ms. Alice Bravo, Miami-Dade County Transportation and Public Works Director, and Mr. Jim Wolfe, FDOT District 6 Secretary.

11. He stated the City of Delray Beach is working internally to identify pedestrian safety along the Florida East Coast (FEC) Railway, near the Atlantic Avenue crossing, due to recent events. He noted that following their workshop the City expects to work collaboratively with the FEC/Brightline project staff to implement those recommended mitigation measures to improve pedestrian safety prior to commencement of the Brightline service.

12. He reviewed the “One County One Penny” brochure that was distributed prior to the meeting. He noted the corresponding website is now available, and it provides an interactive map of the identified infrastructure projects from schools, city and County that would be funded if the surcharge tax was approved.
A discussion ensued regarding the “One County One Penny” brochure and further details of Mr. Uhren’s trip to Denver, Colorado.

1.H. **APPROVED:** Consent Agenda Items

1. Appointment of Ms. Elizabeth Logiodice to the MPO’s Transportation Disadvantaged Local Coordinating Board (TDLCB).

2. Execution of Supplemental Joint Participation Agreement (SJPA) # 2 for the Federal Transit Administration 5305d grant.

**MOTION to Approve the Consent Agenda.** Motion by Commissioner Abrams, seconded by Commissioner Burdick, and carried unanimously.

Mayors Ferreri, Glickstein and Wilson, Vice Mayor Jablin, Commissioners McKinlay and Taylor, Chairman Richards, and Council Members Weinroth and Hubbard were absent.

1.I. **General Public Comments**

No general public comments were received.

2. **ACTION ITEMS**

2.A. **TABLED:** Resolution approving the Executive Director (ED) Annual Evaluation, amending the Evaluation Process, and directing the Executive Director to draft proposed MPO employment policies.

MR. UHREN briefly highlighted the feedback received during the evaluation committee meeting, which included the need for better Board member preparation and training. He mentioned a forthcoming MPO Board member handbook which will include a glossary of terms to help facilitate this request. He discussed another committee recommendation of management by objective, and review by objective versus the current practice. He noted the currently adopted Strategic Plan will be used in the future to evaluate the ED and the agency against the measurable objectives found within the document.

VICE MAYOR VALECHE highlighted a meeting with County Administrator Verdenia Baker that was a result of the evaluation committee. He noted that some of the decisions Mr. Uhren makes are influenced by the County Administrator and as ED he should have more control of the staff.

MR. UHREN briefly reviewed the proposed resolution and stated a recommendation of the evaluation committee is that the Board would have greater control over the ED, and the ED have greater control of the staff. He highlighted the results of the meeting with County Administrator Baker and stated a suggestion was made that instead of more flexibility as a hosted MPO, the best way to accomplish the stated objectives is to become an independent MPO. He noted he would like to meet with each Board member to discuss what the separation would entail for the County and each municipality.

A discussion ensued among members with concerns and several suggestions made of items to discuss during these meetings, which included how the municipalities would benefit and potential fiscal impacts.

**This item was TABLED based on the prior meeting with County Administration and the discussion that ensued during this meeting.**

2.B. **APPROVED:** Amendment #1 to the FY 17 – 21 Transportation Improvement Program (TIP) to include FDOT’s Roll Forward projects

MR. UHREN presented this item and he stated these projects were funded for implementation in FY 16 and have not yet been completed as scheduled therefore the remaining funds are being rolled forward into FY 17. He noted two major projects that are included in this amendment were the SR 7 widening project and the Palm Tran support facility in the City of Delray Beach.
COMMISSIONER MATERIO noted that new members on the Board may not be aware of the current litigation the City of West Palm Beach is in with regards to the SR 7 project. She requested the MPO to review and discuss an alternative to this project as the western communities still need additional relief.

A discussion ensued among members.

Council Member Lynne Hubbard joined the meeting at 9:41 a.m.

**MOTION to approve Amendment #1 to the FY 17 – 21 TIP to include FDOT’s Roll Forward projects.** Motion by Vice-Mayor Hmara, seconded by Mayor Gerwig and carried 10-3. Commissioners Materio, James and Burdick opposed. Mayors Ferreri, Glickstein and Wilson, Vice Mayor Jablin, Commissioners McKinlay and Taylor, Chairman Richards, and Council Member Weinroth were absent.

2.C. **APPROVED:** FY 18 – 22 Priority Projects List

MR. UHREN presented this item and briefly discussed the timeline to the FY 18-22 TIP. He noted a public comment was received requesting inclusion of an east/west rail corridor and reminded the Board that FDOT is currently evaluating the SR 80 corridor and this comment was forwarded to them. He highlighted the responses received from the advisory committees, which included the opposition of the SR 7 project on the Major Priority Projects List from the City of West Palm Beach representatives, and a Citizen’s Advisory Committee member’s opposition due to the exclusion of a pathway along the Lake Worth Drainage District (LWDD) corridor. A brief discussion ensued.

MR. UHREN reviewed frequently asked questions and highlighted the addition of a fourth list for the state-funded Shared Use Non-Motorized (SUN) Trail program. He reviewed changes on the MPO Major Projects which include the addition of the potential widening of Atlantic Avenue from Lyons to Jog Road and the exclusion of the Palm Beach International Airport Tri-Rail station.

COUNCIL MEMBER KURETSKI voiced his concern regarding the delay of projects being completed during elected official terms. He inquired if anything can be done in order to expedite projects without interfering with projects higher in the queue, and to have a better sequence of project implementation.

Mayor Cary Glickstein joined the meeting at 9:56 a.m.

MAYOR TRIOLO provided a brief background of the Boutwell Road project within the City of Lake Worth and voiced her concerns regarding the MPO Staff’s treatment of her project. She made a motion to approve $3 million of federal or state funds in any year for the Boutwell Road project, with the City committing to provide local matching funds.

Michael Bornstein, City Manager of Lake Worth commented they are now aware there are other funding options available and noted this is not just a road project, it’s also about jobs. He stated that the City is ready to move forward and have the money committed.

A discussion ensued with inquiry and concerns regarding the origin of the requested funding.

**MOTION to approve $3 million of federal or state funds in any year for the Boutwell Road project within the City of Lake Worth, with the City committing to provide local matching funds.** Motion by Mayor Triolo, seconded by Commissioner Materio and carried unanimously. Mayors Ferreri and Wilson, Vice Mayor Jablin, Commissioners McKinlay and Taylor, Chairman Richards, and Council Member Weinroth were absent.

MR. UHREN clarified he will work with FDOT to allocate funds for the Boutwell Road project in FDOT’s FY 18-22 draft work program to be presented to the MPO in December. He expressed the MPO’s understanding of the urgency to the project and stated he will do whatever possible to move the project forward without interfering with any projects ahead of it.
MOTION to approve FY 18 – 22 Priority Projects List. Motion by Commissioner Burdick, seconded by Vice-Mayor Hmara and carried 11-2. Commissioners Materio and James opposed. Mayors Ferreri, Glickstein and Wilson, Vice Mayor Jablin, Commissioners McKinlay and Taylor, Chairman Richards, and Council Member Weinroth were absent.

MR. UHREN requested Item 3.A. to be moved up on the agenda to accommodate the presenters.

3.A. DISCUSSED: FDOT I-95 Express Phase 3B Project Update

MS. VANITA SAINI, FDOT Project Manager and MR. WILL SUERO with HDR presented this item.

MS. SAINI highlighted the Regional Express Lanes Network map and the three phase locations of Miami-Dade, Broward and Palm Beach Counties. She reviewed the Phase 3 segmentation plan which is currently in Phase 3A-1 and 3A-2, with construction expected to begin in September 2016. She mentioned there will be a TIP Amendment request forthcoming for Phase 3B-1 to advance from FY 19 to FY 17.

MR. SUERO reviewed the roadway typical section and project highlights, which include the 10.6 miles of roadway widening, Hillsboro Canal bridge replacement, Clint Moore Road bridge replacement and seven mainline bridge widenings. He reviewed proposed updates to lighting, introduction of ramp signalization, and installation of several noise walls.

Several questions and concerns arose regarding the lack of access to the City of Boca Raton, design of noise walls, potential noise wall adjacent to Boca High School and where the collected tolling funds will be allocated. The Cities of Boynton Beach, Delray Beach and Boca Raton requested presentations be made to their city councils regarding this project.

Commissioner Keith James left the meeting at 10:43 a.m.

2.D. APPROVED: MPO 2016 Transportation Photo Contest

MS. ANIE DELGADO, MPO Planner presented the finalists for the Palm Beach MPO’s photo contest which ran through August 31, 2016. She noted that over 150 photos were received and winners would be recognized at the October Board meeting. She reviewed the five transportation categories of air, automobiles, non-motorized, transit and waterways, and received real time feedback from Board members as they utilized electronic response cards to vote for their favorite photo. She reviewed feedback and suggestions received from contest participants.

No motion was made on this item as feedback was received in real time from each Board member. Mayors Ferreri and Wilson, Vice Mayor Jablin, Commissioners McKinlay, James and Taylor, Chairman Richards, and Council Member Weinroth were absent.

Commissioner Shanon Materio left the meeting at 10:56 a.m.

3. INFORMATION ITEMS

3.B. DISCUSSED: I-95 at Boynton Beach Boulevard and Gateway Boulevard PD&E Study

MR. UHREN suggested that Board members focus on bike and pedestrian safety through the interchanges, right of way impacts for each alternate and the potential to create a direct pedestrian connection to the Tri-Rail station at Gateway Boulevard.

MR. THUC LE, FDOT District 4 Project Manager introduced this item and provided a brief synopsis of project information.

MR. HANK DEIBEL with Arcadis U.S., Inc. presented this item. He reviewed the project study area, delivery schedule and the project’s purpose and need. He reviewed the existing level of service (LOS), projected design year 2040 LOS and Transportation Systems Management & Operations (TSM&O) improvements.
MR. DEIBEL highlighted the three alternatives being considered for both interchanges and adjacent corridors, which include a Concept Development Alternative (CDA), a Streamlined CDA and a Single Point Urban Interchange (SPUI). He highlighted major proposed improvements, the right of way impacts for each alternative and the pedestrian/bicycle improvements. He reviewed the project schedule with a note an alternatives public meeting was held in July and a public hearing forthcoming in the fourth quarter of 2017.

Several discussions and concerns arose regarding project impacts on Galaxy Elementary School and Lake Worth Middle School as well as access to the Tri-Rail station. MR. DEIBEL noted that a noise study is currently in development and pedestrian conflict points are still being reviewed.

Council Member Lynne Hubbard and Mayor Pam Triolo left the meeting at 11:17 a.m.

3.C. DISCUSSED: Correspondence

No discussion was held on this item.

4. ADMINISTRATIVE ITEMS

4.A. 2017 Palm Beach MPO Board and Committee Meeting Calendar

MR. UHREN noted for the Board members that July would be the new month off versus August which is the current practice. He also mentioned changes to the December meeting date as well for both 2016 and 2017.

Several members brought up concerns with conflicts on this month change and requested staff to review further.

4.B. Member Comments

No member comments were received.

4.C. Next Meeting – October 20, 2016

4.D. Motion to Adjourn

There being no further business, the Chair declared the meeting adjourned at 11:22 a.m.

This signature is to attest that the undersigned is the Chairman, or a designated nominee, of the Metropolitan Planning Organization and that information provided herein is the true and correct Minutes for the September meeting of the Metropolitan Planning Organization, dated this ___ day of _________________, 2016.

MPO Chair/Vice Chair
## EXHIBIT A
Palm Beach Metropolitan Planning Organization
Attendance Record - 2015 - 2016

<table>
<thead>
<tr>
<th>Representative/Alternate Local Government</th>
<th>Sep '15</th>
<th>Oct '15</th>
<th>Nov '15</th>
<th>Dec '15</th>
<th>Jan '16</th>
<th>Feb '16</th>
<th>Mar '16</th>
<th>Apr '16</th>
<th>May '16</th>
<th>Jun '16</th>
<th>Jul '16</th>
<th>Sep '16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steven Abrams, Commissioner Palm Beach County</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Joni Brinkman, Vice-Mayor/Douglas Gunther, Council Member Village of Palm Springs</td>
<td>-</td>
<td>***P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>ALT</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Paulette Burdick, Commissioner Palm Beach County</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>E</td>
<td>***P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Samuel J. Ferreri, Mayor/ Jonathan Pearce, Councilman City of Greenacres</td>
<td>-</td>
<td>***P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>ALT</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>P</td>
</tr>
<tr>
<td>Anne Gerwig, Mayor Village of Wellington</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>ALT</td>
<td>ALT</td>
<td>***P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Cary D. Glickstein, Mayor/Al Jacquet, Vice-Mayor and Jordana Jarjura, Deputy Vice-Mayor City of Delray Beach</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>ALT</td>
<td>ALT</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Steven B. Grant, Mayor City of Boynton Beach</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>A</td>
<td>P</td>
<td>E</td>
<td>***P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Susan Haynie, Mayor- MPO CHAIR City of Boca Raton</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>ALT</td>
<td>ALT</td>
<td>ALT</td>
</tr>
<tr>
<td>Vacant/Jeff Hmara, Vice-Mayor Village of Royal Palm Beach</td>
<td>P</td>
<td>ALT</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>ALT</td>
<td>ALT</td>
<td>ALT</td>
<td>ALT</td>
<td>ALT</td>
<td>ALT</td>
<td>ALT</td>
</tr>
<tr>
<td>Lynne Hubbard, Council Member City of Riviera Beach</td>
<td>P</td>
<td>E</td>
<td>A</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>-</td>
<td>***P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Eric Jablin, Vice Mayor City of Palm Beach Gardens</td>
<td>P</td>
<td>E</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Keith James, Commissioner City of West Palm Beach</td>
<td>P</td>
<td>P</td>
<td>ALT</td>
<td>A</td>
<td>ALT</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Jim Kuretski, Council Member Town of Jupiter</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Shanon Materio, Commissioner City of West Palm Beach</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>Melissa McKinlay, Commissioner Palm Beach County</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>E</td>
<td>E</td>
<td>E</td>
</tr>
<tr>
<td>Wayne Richards, Chairman/ Jean L. Enright, Vice-Chair Port of Palm Beach</td>
<td>E</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>ALT</td>
<td>A</td>
<td>ALT</td>
<td>ALT</td>
<td>ALT</td>
</tr>
<tr>
<td>Priscilla Taylor, Commissioner Palm Beach County</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>E</td>
<td>E</td>
</tr>
</tbody>
</table>

*** New Appointment  
P - Representative Present  
E - Excused  
A - Absent  
ALT- Alternate Present  
Shaded months - No Meeting
### Representative/Alternate Local Government

<table>
<thead>
<tr>
<th>Name</th>
<th>Sep '15</th>
<th>Oct '15</th>
<th>Nov '15</th>
<th>Dec '15</th>
<th>Jan '16</th>
<th>Feb '16</th>
<th>Mar '16</th>
<th>Apr '16</th>
<th>May '16</th>
<th>Jun '16</th>
<th>Jul '16</th>
<th>Sep '16</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pam Triolo, Mayor/Scott Maxwell, Vice Mayor</td>
<td>P</td>
<td>ALT</td>
<td>ALT</td>
<td>E</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>ALT</td>
<td>A</td>
<td>P</td>
<td></td>
</tr>
<tr>
<td>Hal Valeche, Vice Mayor- MPO VICE CHAIR</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Robert Weinroth, Council Member/ Jeremy Rodgers, Council Member</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>ALT</td>
<td>P</td>
<td>E</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Steve B. Wilson, Mayor City of Belle Glade</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
</tr>
</tbody>
</table>

**OTHERS PRESENT**

- Will Suero - HDR
- Fred Stubbs - Palm Tran
- Vanita Saini - FDOT
- Yanique Kelly - FDOT
- Vicki Gatanis - SFRTA
- Lisa Dykstra - FDOT, District Four
- Thuc Le - FDOT, District Four
- Marian Dozier - State Representative Bobby Powell
- Hank Deibel - Arcadis
- George Webb - Palm Beach County
- Kathleen Roe - State Representative Kevin Rader
- Nick Uhren - Metropolitan Planning Organization
- Renee Cross - Metropolitan Planning Organization
- Matthew Komma - Metropolitan Planning Organization
- Sandra Feliciano - Metropolitan Planning Organization
- Margarita Cortez - Metropolitan Planning Organization
- Kevin Fischer - Metropolitan Planning Organization
- Melissa Booth - Metropolitan Planning Organization
- Luke Lambert - Metropolitan Planning Organization
- Anie Delgado - Metropolitan Planning Organization
- Franchesca Taylor - Metropolitan Planning Organization
- Alexa Sanabria - Metropolitan Planning Organization

**REPRESENTING**

- P - Representative Present
- ALT - Alternate Present
- E - Excused
- A - Absent

Shaded months - No Meeting

- *** New Appointment
September 8, 2016

Nick Uhren, P.E., Executive Director  
Palm Beach Metropolitan Planning Organization  
2300 N. Jog Road, 4th Floor  
West Palm Beach, FL 33411

Re: Appointment to the Technical Advisory Committee

Dear Mr. Uhren:

The City of Greenacres would like to appoint Kara Irwin-Ferris, Zoning Administrator, to the MPO’s Technical Advisory Committee. As detailed on the enclosed resume, Ms. Ferris has almost 18 years of experience in Planning in the public sector, including almost 4 years as the Growth Management Administrator for Palm Beach Gardens, and has served as the City’s Zoning Administrator since November of 2015.

Please feel free to contact me if you have any questions or if there is anything else that needs to be done to complete this appointment.

Sincerely yours,

[Signature]
Samuel J. Ferreri  
Mayor

encl.: resume for Kara Irwin-Ferris

cc: Andrea McCue, City Manager  
Kara Irwin-Ferris, Zoning Administrator  
Intergovernmental / MPO File
KARA L IRWIN  FERRIS
24 MARLWOOD LANE, PALM BEACH GARDENS, FL 33418
TELEPHONE: 561.578.3438
E-MAIL: KARAFERRIS916@GMAIL.COM

EXPERIENCE

CITY OF GREENACRES
ZONING ADMINISTRATOR, NOVEMBER 2015 TO Present
• Supervises assigned staff and assigns tasks and projects.
• Reviews development applications in order to ensure compliance with Florida Statutes and ordinances and that proper planning practices have been followed.
• Reviews permit applications for technical compliance with the Zoning Code and Planning & Engineering Department policies.
• Provided growth management support to Planning Boards.
• Coordinates engineering permit review by the City's Consulting Engineers for private development projects.

THE KEYES COMPANY PALM BEACH GARDENS
SALES ASSOCIATE, NOVEMBER 2014 TO SEPTEMBER 2015
• Real estate sales and related support services.
• Provided front desk coverage for the Palm Beach Gardens office on a voluntary basis.

CITY OF PALM BEACH GARDENS
GROWTH MANAGEMENT ADMINISTRATOR, AUGUST 2006 TO APRIL 2010
• Exercised administrative direction of 12 - 17 employees.
• Trained, motivated, and evaluated assigned staff; reviewed progress and directed changes as needed.
• Provided growth management expertise to City Council, City Manager, Planning Board, other advisory boards, and other City Departments.
• Coordinated with City Attorney, City Engineer, and other City departments on development issues.
• Preparation of the agendas and materials for the Planning and Zoning Board, the Board of Adjustments and Appeals and managed the meetings.
• Prepared annual budget. Assured effective and efficient use of the budgeted funds, personnel, materials, facilities, and time.
• Monitored developments and development related issues within the County and adjacent municipalities and coordinated with other entities, as needed.
• Responsible for the consistent interpretation of the City's Land Development Regulations and Policies for the Growth Management Department.
• Managed the Department’s planning consultants, as required.
September 6, 2016

Mr. Nick Uhren, PE  
Executive Director  
Palm Beach County Metropolitan Planning Organization  
2300 North Jog Road, 4th Floor  
West Palm Beach, Florida 33411-2749

Subject: Replacement of City Representative on the Palm Beach Metropolitan Planning Organization’s Bicycle-Trailways-Pedestrian Advisory Committee (BTPAC)

Dear Mr. Uhren:

The purpose of this letter is to appoint Mr. Mark Stivers as the City of Delray Beach representative on the Metropolitan Planning Organization’s (MPO) Bicycle-Trailways-Pedestrian Advisory Committee (BTPAC). Mr. Stivers will be replacing Mr. Isaac Kovner, who is resigning from BTPAC. Per the MPO requirements for advisory committee members, I have attached a copy of Mr. Stiver’s resume which profiles his expertise and experience. If you should need to reach Mr. Stivers, his contact information is as follows:

Mr. Mark Stivers, AICP  
Principal Planner  
Planning, Zoning, and Building Department  
City of Delray Beach  
100 N.W. 1st Avenue  
Delray Beach, Florida 33344  
(561) 243-7040  
stiversm@mydelraybeach.com

Mr. Stiver’s alternate will be Dr. Ana Puszkin-Chevlin. I have also attached a copy of Dr. Puszkin-Chevlin’s resume which profiles her expertise and experience. If you need any additional information, please contact Dr. Puszkin-Chevlin at puszkina@mydelraybeach.com or (561) 243-7324.

Sincerely,

Donald B. Cooper  
City Manager

Enclosure

C: Mark Stivers, Principal Planner  
Dr. Ana Puszkin-Chevlin, Sustainability Officer  
Tim Stillings, Planning, Zoning, and Building Department Director
SUMMARY
More than 20 years of local government experience with expertise in the following areas:

- Department and City Management
- Strategic/Long Range Planning
- Ordinance Administration
- Zoning and Land Use Planning
- Stormwater Management/MS4
- Transportation Planning
- Economic Development
- Financial Operations and Budgets
- Staff Development
- Team Building
- Regional Cooperation
- Police Contracts & Labor Relations
- Customer Service
- Media Relations/Public Speaking

A servant leader with demonstrated organizational, team building, and communication skills. Experienced in City and departmental leadership, land use planning, transportation, economic development, managing growth, and budgeting. Goal-oriented with foresight; a dedicated team player who is able to work independently within an organizational framework.

RELEVANT LOCAL GOVERNMENT EXPERIENCE

PRINCIPAL PLANNER  
Delray Beach, FL (Pop 64,000)  
2015 – Present

As the principal planner over long range planning, my responsibilities include the supervision of division staff including personnel evaluations, workflow and project management, coordination and assistance in the preparation of updates to the City’s Comprehensive Plan and Land Development Regulations (LDRs); working with the CRA to prepare for updates to several of the regional and neighborhood plans; working with staff and the County to assist in the preparation of annexation documents; and working with the current planning division on review projects. I serve as the technology liaison with the IT department and make recommendations on computer and other technology upgrades for the City and the department. I serve on the Special Events Technical Advisory Committee and the Congress Avenue Implementation Committee having been an active member on both the Special Events and the Congress Avenue Task Forces. In addition, I serve the City as the Planning Section Chief to the Emergency Operations Center, as well as serve on several city-wide selection committees.

ACHIEVEMENTS:

- Assisted in the preparation of several Comprehensive Plan and LDR amendments including the water facilities work plan and the MROC text amendment.
- Worked with other departments to complete 5 grant applications for the City.
- Prepared the scope of work that lead to the successful bid award for a consultant to help guide the City in the development of a new Comprehensive Plan.
- Worked with the County MPO, FDOT, All Aboard Florida and several City Departments to prepare the documentation for the establishment of a Quiet Zone along the FEC rail line within the City.
- Assisted Tim Stillings in the reorganization of the file storage system for the Department. This is a work in process!
- I have completed coursework for my role in the City EOC.

CITY MANAGER (ACTUAL TITLE WAS BOROUGH MANAGER)  
Manheim PA (Pop 4,800)  
2013 – 2015

As Borough Manager, my responsibilities included the day-to-day operations of Manheim Borough. This included the preparation of the annual budget and fiscal management, overseeing staff and departments, including public works, administration, and parks, to ensure projects and goals are completed on time and within budget. I was responsible for the hiring, evaluating, and discharging of staff in accordance with written polices and applicable laws. I supervised the administration and update of borough personnel policies and benefit programs and
SUMMARY: Urban and regional planner with 20+ years of diverse consulting and academic experience in sustainable and resilient urban development. Experience analyzing and framing land-use, infrastructure, capital improvement and environmental conservation policy and planning implementation measures. Expertise in planning sustainable mixed-use, commercial and multi-family residential projects and related green infrastructure. Advise clients on strategies for coastal hazard resiliency, climate change adaptation and sustainability. Strong track record of delivering projects on time and on budget. Skills include:

- Land-use planning
- Infrastructure and capital improvement planning
- Environmental policy analysis
- GIS mapping and data analysis
- Analytic report writing
- RFP response and grant writing
- Organizational Planning
- Administrative management
- Budget preparation and review
- Full-cycle project management
- Community engagement facilitator
- Strong public speaking & presentation skills
- Native Spanish speaker

EDUCATION

Ph.D. in Urban Planning, Columbia University, New York, NY 2007

M.S. Urban Planning, Columbia University, New York, NY 1989

B.A. Sociology, Oberlin College, Oberlin, OH 1986

SUSTAINABLE URBAN DEVELOPMENT AND ENVIRONMENTAL POLICY
PRIVATE SECTOR, NON-PROFIT AND ACADEMIC PROJECT MANAGEMENT EXPERIENCE

Karoff Consulting, LLC, Brooklyn, NY 2012-2016

Contracted Planning Professional

Provide technical planning expertise on sustainable development practices and compliance to economic development initiatives. Coordinate with architectural team, engineering team, public agencies to address sustainability aspects of construction such as energy and HVAC efficiencies, water/sewage infrastructure, landscape design, pedestrian and vehicular traffic management and parking requirements and design. Research and recommend public incentive programs with utility companies and government agencies.

Review and deconstruct public-sector RFPs to frame developer’s response, then write, edit and coordinate production of tailored, impactful and winning proposals to government issued RFPs. Project management services include coordinating involvement of collaborating professional firms and non-profit partners, responding to public agencies requests, preparing visual presentation materials for public meetings and coaching clients for agency interviews, and presenting projects at public meetings. Completed 13 major contracts in 3 years.
September 6, 2016

Mr. Nick Uhren, PE
Executive Director
Palm Beach County Metropolitan Planning Organization
2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411-2749

Subject: Appointment of City of Delray Beach Representative on the Palm Beach Metropolitan Planning Organization’s Technical Advisory Committee (TAC)

Dear Mr. Uhren:

The purpose of this letter is to appoint Mr. Xavier Falconi as the City of Delray Beach representative on the Metropolitan Planning Organization’s (MPO) Technical Advisory Committee (TAC). Per the MPO requirements for advisory committee members, I have attached a copy of Mr. Falconi’s resume which profiles his expertise and experience. If you should need to reach Mr. Morgan, his contact information is as follows:

Mr. Xavier Falconi
Principal Transportation Professional
Environmental Services Department
City of Delray Beach
434 South Swinton Avenue
Delray Beach, Florida 33344
(561) 243-7303
falconix@mydelraybeach.com

Mr. Falconi’s alternate will be Mr. John Morgan. I have also attached a copy of Mr. Morgan’s resume which profiles his expertise and experience. If you need any additional information, please contact Mr. Morgan at morgan@mydelraybeach.com or (561) 243-7303.

Sincerely,

Donald B. Cooper
City Manager

Enclosure

C: Xavier Falconi, Principal Transportation Professional
   John Morgan, Environmental Services Director
EDUCATIONAL BACKGROUND
Bachelor of Science in Civil Engineering, Portland State University.
Proficient in the use of PC Windows's applications. Received training on various transportation/traffic
engineering program applications.
Completed Incident Management System Training in Florida.
Transportation Engineering/Traffic Engineering/Transportation Planning post graduate courses.
Fluent in Spanish.

EMPLOYMENT HISTORY
08/16 – present Principal Transportation Professional, City of Delray Beach, Florida
02/08 – 06/16 Transportation Manager/ City Transportation Planner, City of Miami Beach, Florida
10/95 – 02/08 President, Falconi Consulting Services, Oregon
09/94 – 10/95 Transportation Engineering Manager, Parametrix, Inc., Oregon
10/92 – 09/94 City Traffic Engineer, Public Works Department, City of Lake Oswego, Oregon
02/84 – 09/92 Oregon Department of Transportation (ODOT):
06/90 – 09/92 Highway Engineer IV: State Access Management Engineer
10/89 – 05/90 Highway Engineer IV: Assistant District Manager
06/87 – 09/89 Highway Engineer III: Sr. Federal Aid Programmer
01/86 – 05/87 Highway Engineer II: Surfacing Design Specialist
02/84 – 12/85 Highway Engineer I: Design Team Leader

PROFESSIONAL EXPERIENCE

Managing Multi-Faceted Programs

• Manage the City of Miami Beach Transportation Division, including Transportation Planning, the
  engineering and construction of multimodal transportation projects. Work extensively with the Florida
  Department of Transportation (FDOT). Manage and review the implementation of Maintenance of
  Traffic (MOTs) on city streets. Coordinate with Miami-Dade County and FDOT on traffic signal
  projects.
• Managed a transportation planning and engineering consulting firm. Managed and coordinated
  complex projects at the state, Metropolitan Planning Organization and local agency levels.
• Managed all facets of the Oregon Department of Transportation (ODOT) Access Management
  Program.
• Managed state highway system bridges and related facilities within an ODOT District boundary.
• Managed the City of Lake Oswego Transportation Division including Transportation Planning, Project
  Development, Transportation Engineering, Pathway Program, Trolley Program, and capital projects.

Staff and Budget Management

• Interview, hire and handle disciplinary problems. Serve as mentor and train junior staff.
• Identify training needs and budget for classes and seminars.
• Manage staff in the collection of data, planning, design, construction and maintenance of transportation
  projects. Lead transportation discipline marketing efforts for a consulting firm.
• Lead the preparation of annual budgets and identification of staff needs. Experienced in the
  preparation and administration of budgets in the public and private sectors.
OBJECTIVE
A challenging position where my leadership and management experience will add value to an organization.

SKILLS AND EXPERTISE
Skills: Leadership, innovation, project management and administration, budget development and management, emergency management, public speaking, facilitation, and "getting things done"
Expertise: Water policy, planning, environmental regulations, growth management, people and project management, team and consensus building, and ecosystem/natural resource/climate change adaptive management, water and energy conservation

EXPERIENCE
Director – Environmental Services Department December 2015 - Present
City of Delray Beach Delray Beach, Florida

The Director is responsible for the management and administration for all operations of the Environmental Services Department and implementation of capital infrastructure improvements for the City. This includes Water Utilities (Potable, Wastewater, Stormwater, and Reclaimed), Engineering, Building Maintenance, Streets Maintenance, Traffic Operations, Parking, Fleet Maintenance, Storm Water Maintenance, Street Lighting and Special Events support.

Sustainability Officer February 2014 – December 2015
City of Delray Beach Delray Beach, Florida

The Sustainability Officer is responsible for planning, coordinating and directing the City’s sustainability program to ensure that initiatives, processes, and projects are well coordinated, executed, and aligned with the City’s sustainability objectives. Focus areas include energy efficiency, water conservation, stormwater management, transportation, green building principles (e.g. Florida Green building Council, LEED), carbon footprint reduction, climate change, and other green initiatives. The Sustainability Officer also serves as the staff liaison for the League of Cities Natural Resource Committee, City’s Green Implementation Advancement Board as well as the Bicycle Pedestrian Coordinator.

South Florida Water Management District May 1987 – February 2014

The South Florida Water Management District spans 16 counties with a total population of more than 7.5 residents in central and southern Florida. This region includes vast areas of agricultural lands, water conservation areas, and areas of enormous urban growth and development. The agency provides flood protection and water supply for urban and agricultural land uses and is working to restore and manage the Everglades ecosystem.

Environmental Administrator 1980 – 1987
Florida Department of Environmental Regulation Tallahassee, Florida

Represented the Department at Water Management District Governing Board meetings and served as liaison to District management. Responsibilities included drafting and analysis of water resource legislation, policy, regulations, and the development of water resource plans and projects. Staff Director for the Florida Rivers Study Committee; staff assistance for the
Tammy Jackson-Moore
207 Begonia Dr.
Pahokee, FL 33476
(561) 924-5534

A graduate of Barry University in Miami Shores, FL, Tammy holds a degree in Public Administration with a concentration in Business Management. She is experienced in local, state and federal government and is not afraid nor intimidated to make tough decisions. She believes in democracy and is dedicated to service.

Having worked as a newspaper reporter, an outreach specialist and public information officer at the South Florida Water Management District, a community executive, and presently a Deputy City Manager, Tammy has worked closely with various groups, community based organizations, religious leaders, and elected and appointed officials. She is skilled in community organizing and developing both short-term and long-term goals in businesses and communities. She understands planning, economic development, budgeting, community development and people. She believes that everyone should take an active role in the look and feel of their communities and she works to develop collaborative partnerships to address the myriad of challenges facing underserved communities.

A mother of four adult daughters, and grandmother of seven, Tammy dedicates a large majority of her time to helping people and working to better the lives of the many people that she comes in contact with. She has developed strong and solid relationships in the private, corporate, non-profit, and governmental arenas. Tammy is the founder of Tammy’s Closet, an organization that helps people seeking to enter the workforce by providing them free professional attire to attend job interviews.

Affiliations:
- Board Member Glades Initiative - Treasurer
- Advisory Board Member Dolly Hand Cultural Arts Center
- Board Member Planned Approach to Community Health (PATCH) - President
- Policy Council Lutheran Services of Florida PEPPI Head Start - Vice Chairperson
- Board Member Lake Okeechobee Regional Economic Alliance of Palm Beach County, Inc - Secretary
- Palm Beach County League of Women Voters
- Board Member Florida Community Health Centers - Vice Chairperson
- City of South Bay Beautification Committee - Chairperson
- ARC Board Member
- Florida League of Cities Energy, Environment and Natural Resources Legislative Committee
- Palm Beach County League of Cities Environment Committee
- Rotarian
- Member Iota Omicron Zeta Chapter of Zeta Phi Beta Sorority, Inc.
RESOLUTION MPO 2016-08

RESOLUTION OF THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION TO SUBMIT COMMENTS TO THE UNITED STATES DEPARTMENT OF TRANSPORTATION DOCKET 81 FR 41473 FOR THE METROPOLITAN PLANNING ORGANIZATION COORDINATION AND PLANNING AREA REFORM NOTICE OF PROPOSED RULE MAKING

WHEREAS, on June 27, 2016, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) issued a Notice of Proposed Rule Making (NPRM) with a comment deadline of August 26, 2016 that proposed among other things for a single MPO to be designated for an urbanized area or Metropolitan Planning Area (MPA), unless the Governor and the MPOs determine that the MPA's size and complexity necessitate multiple MPOs; and

WHEREAS, the NPRM would also require a single long range transportation plan, transportation improvement program, and performance measures for the continuous urbanized area; and

WHEREAS, the MPO Chair and Executive Director submitted a letter of comments to the docket on August 17, 2016 as depicted in Exhibit A; and

WHEREAS, the FHWA and FTA have reopened the comment period and established a new comment deadline of October 24, 2016 with a specific request for comments related to the impact of the proposed requirements for unified planning products where multiple MPOs serve the same urbanized area, potential exceptions that should be included in the final rule, criteria for applying such exceptions, and the expected costs of implementing the proposed rule; and

WHEREAS, the proposed rule may require the Miami-Dade, Broward and Palm Beach MPOs in Southeast Florida to consolidate into a single MPO to serve an area over 6,000 square miles, with over 100 municipalities and a population of over 5.8 million people; and

WHEREAS, in Florida, MPOs are limited by state statute to a maximum of 25 Governing Board members; a consolidated single MPO would require the current 68 MPO Governing Board members of the three MPOs to be significantly reduced; and

WHEREAS, in 2005, the Miami-Dade, Broward and Palm Beach MPOs formed Southeast Florida Transportation Council (SEFTC) through an Interlocal Agreement with a representative member from each MPO. SEFTC serves to coordinate the Regional Transportation Plan, the Regional Freight Plan, the Regional Greenways and Trails Plan and
other regional efforts in the areas of modeling, performance measures, transportation system management and operations, local government training, climate change and adaptation planning, and public involvement.

NOW THEREFORE, BE IT RESOLVED THAT:

The Palm Beach MPO submits the following specific comments to the USDOT:

1. Unified Planning Products – Whether as a consolidated single MPO or as three MPOs creating unified planning products, the primary impact of the proposed rule is diminished local input/awareness in MPO planning decisions and the secondary impact is creation of logistics costs and issues.

   a. It is unreasonable to expect local elected officials or members of the public to be familiar with projects throughout a region of this size in order to make informed priority decisions regarding project selection and funding. The voice of these local officials will either be substantially diminished, undermining one of the core purposes for creation of MPOs in federal regulation, or the input of the local officials and the public will be relegated to parochial positions seeking advancement of primarily local interests, undermining the purpose for the proposed rule.

   b. The logistics of creating and maintaining (updates, amendments, etc.) unified planning products in a region of this size are both costly and problematic. Public engagement is difficult to secure when asking primarily regional questions, and expensive to pursue across the diverse spectrum of the populations and geographic area served. Meeting attendance becomes expensive and time consuming when accounting for lost productivity and costs incurred to travel within the region; scheduling is complex and opportunities for collaboration are limited. This has the dual effect of making the process more expensive and less likely to function timely or well. The required coordination effort to ensure that the voice of such a large number of municipalities is considered in the decision-making process is also cumbersome.

2. Potential Exceptions – In urbanized areas currently served by multiple MPOs where the MPOs have entered into a formal interlocal agreement to establish regional coordination such as the Southeast Florida Transportation Council (SEFTC), those
MPOs should be excepted from the proposed rule to consolidate or to create unified planning products. The SEFTC agreement demonstrates a clear commitment to collaborate within the region on matters of regional significance, ensuring that the strength of the region’s voice is maintained on a national scale but that local input is protected in the MPO planning process. The Palm Beach MPO reaffirms its support of SEFTC as grounds for exception and as a model for regional cooperation for other urbanized areas that wish to be served by multiple MPOs.

3. **Expected Costs** – The primary cost of the proposed rule is increased staffing and administration expenses; the secondary but greater cost is decreased funding for local projects.
   
a. To administer a consolidated MPO or the creation of unified planning products would require greater staff time to ensure alignment of priorities and funding decisions. To accomplish this, it is estimated that staffing and administrative costs would increase by at least 25 percent. However, the proposed rule does not increase funding to the MPOs so the unintended consequence of the proposed rule would be to diminish MPO attention to matters of local concern and other federal planning emphasis areas in order to implement the proposed rule.
   
b. This diminished attention to matters of local concern along with the reduction in local input to the planning process would have the cumulative effect of reduced funding allocated to local projects. The FAST Act increased funding in the portion of the Surface Transportation Program available to the MPOs for allocation to local projects primarily to increase federal support for locally identified projects. A consolidated MPO or creation of unified planning products would make it more difficult for local governments to pursue and receive this funding for projects; this has the potential effect of reducing federal funds to local governments by as much as $90 million per year.

4. **Conclusion** – Based on the above specific comments, the Palm Beach MPO strongly opposes the proposed metropolitan planning organization coordination and planning area reform rules and respectfully requests that they be withdrawn without further action.
The foregoing Resolution was offered by ______________________, who moved its adoption. The motion was seconded by ______________________, and upon being put to a vote, the motion passed. The Chair thereupon declared the Resolution duly adopted this ______ day of ______, 2016.

PALM BEACH METROPOLITAN PLANNING ORGANIZATION

By: _____________________________________

Chair

ATTEST:

_______________________________________
MPO Executive Director

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

_______________________________________
Chief Assistant County Attorney
Dear Secretary Foxx,

On behalf of the Palm Beach Metropolitan Planning Organization (MPO), I want to thank you for the opportunity to comment on the proposed metropolitan planning organization coordination and planning area reform rules. We agree that MPO coordination within regions is essential to effective transportation planning and have formally established the Southeast Florida Transportation Council (SEFTC) together with the Miami-Dade and Broward MPOs to ensure collaboration on projects of regional significance.

However, we do not believe that the proposed rules will result in improved planning decisions or more efficient processes. Rather, we fear that the one-size-fits-all approach of the proposed rules will make transportation planning less accessible to the general public by increasing the size and scope of individual MPOs. As proposed, the Miami urbanized area MPO would encompass a 120+ mile stretch of Southeast Florida. For perspective, this is akin to a single MPO for the area from Washington, DC to Philadelphia, PA.

At the very point in time when the USDOT Mayor’s Challenge has emphasized creating Safer Streets for our most vulnerable users, an initiative that must be implemented at the local level, the proposed rules would reduce the voice of locally elected officials and the ability of the MPO to serve as a resource for project identification and implementation to advance this objective. In essence, the proposed rules reduce local input in transportation decision making, the very reason that MPOs were created in the first place. We therefore stand strongly in opposition to the proposed metropolitan planning organization coordination and planning area reform rules and respectfully request that they be withdrawn without further action.

Please feel free to contact me at 561-684-4170 should you have any questions.

Sincerely,

Mayor Susan Haynie
MPO Chair

Nick Uhren, P.E.
Executive Director
Transportation Planning for the Palm Beaches

Transportation Improvement Program

Amendment #2
FY 2017-2021

October 2016
www.PalmBeachMPO.org/TIP

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the American with Disabilities Act or translation services for a meeting, free of charge, or for complaints, questions or concerns about civil rights, please contact: Malissa Booth at 561-684-4143 or email MBooth@PalmBeachMPO.org. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
## ATTACHMENT A: PALM BEACH AND BROWARD MPO’S PROPOSED TIPS (3B/3B-1)

### I-95/SR-9 FROM BROW/PALM BCH CO LINE TO SOUTH OF GLADES RD. - Proj# 4331094

**Type of Work:** ADD SPECIAL USE LANE

**Description:** CDC ON SEGMENT 433109-1 : PALM BEACH COUNTY (3B-1)

<table>
<thead>
<tr>
<th>Phase</th>
<th>Fund Source</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>PB MPO</td>
<td></td>
<td>$20,558,379</td>
<td>$22,283,773</td>
<td>$20,558,379</td>
<td>$22,283,773</td>
<td>$20,558,379</td>
<td>$22,283,773</td>
</tr>
<tr>
<td></td>
<td>DSB</td>
<td>$150,000</td>
<td>$29,989,783</td>
<td>$0</td>
<td>$900,000</td>
<td>$0</td>
<td>$1,050,000</td>
</tr>
<tr>
<td></td>
<td>DSB ACNP</td>
<td>$47,721,841</td>
<td>$13,454,098</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$15,454,098</td>
</tr>
<tr>
<td></td>
<td>RRU</td>
<td>$1,400,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$1,400,000</td>
</tr>
<tr>
<td></td>
<td>ENV</td>
<td>$300,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$300,000</td>
</tr>
<tr>
<td></td>
<td>PE</td>
<td>$907,390</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$907,390</td>
</tr>
<tr>
<td></td>
<td>INC</td>
<td>$0</td>
<td>$700,000</td>
<td>$1,050,000</td>
<td>$0</td>
<td>$1,750,000</td>
<td>$3,710,848</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$50,475,233</td>
<td>$86,051,262</td>
<td>$1,500,000</td>
<td>$1,500,000</td>
<td>$53,712,735</td>
<td>$89,158,012</td>
</tr>
</tbody>
</table>

**Prior Years Cost:** $50,000  
**Future Years Cost:** $1,500,000  
**Total Project Cost:** $53,772,735

### SR-91/SR-95 FROM SR-869/SW 10TH STREET TO BROWARD/PALM BEACH COUNTY LINE - FM# 4331086 (TIP#)

**Type of Work:** ADD SPECIAL USE LANE

**Project Type:** State Managed

**Description:** CDC ON SEGMENT 433108-1 BROWARD COUNTY; 2014 MPO #19 (3B)

<table>
<thead>
<tr>
<th>Phase</th>
<th>Fund Source</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>B MPO</td>
<td></td>
<td>$68,329,122</td>
<td>$22,283,773</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$68,329,122</td>
</tr>
<tr>
<td></td>
<td>DSB</td>
<td>$69,858,162</td>
<td>$20,558,379</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$69,858,162</td>
</tr>
<tr>
<td></td>
<td>ROW</td>
<td>$5,125</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$5,125</td>
</tr>
<tr>
<td></td>
<td>DSB</td>
<td>$69,858,162</td>
<td>$20,558,379</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$69,858,162</td>
</tr>
<tr>
<td></td>
<td>ROW</td>
<td>$5,125</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$5,125</td>
</tr>
<tr>
<td></td>
<td>RRU</td>
<td>$1,700,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$1,700,000</td>
</tr>
<tr>
<td></td>
<td>ROW</td>
<td>$18,000</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$18,000</td>
</tr>
<tr>
<td></td>
<td>ENV</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td></td>
<td>PE</td>
<td>$1,081,555</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$1,081,555</td>
</tr>
<tr>
<td></td>
<td>INC</td>
<td>$0</td>
<td>$0</td>
<td>$1,000,000</td>
<td>$1,500,000</td>
<td>$0</td>
<td>$2,500,000</td>
</tr>
<tr>
<td></td>
<td>Total</td>
<td>$122,595,855</td>
<td>$46,410,763</td>
<td>$28</td>
<td>$1,000,000</td>
<td>$1,500,000</td>
<td>$125,095,855</td>
</tr>
</tbody>
</table>

**Prior Years Cost:** $50,000  
**Future Years Cost:** $1,500,000  
**Total Project Cost:** $123,455,855

### Notes:
- The figures represent projected costs for various phases and fund sources for the proposed projects.
- Each project has a unique identifier such as "PB MPO" or "B MPO".
- The tables include cost information broken down by year and phase for both current and future years.
- The total project costs are calculated as the sum of all phase costs for both current and future years.
- The tables include a column for "Total Project Cost" which aggregates all project costs for each phase.
- The descriptions of the projects provide additional context on the nature of the work and the lead agency responsible for the project.
PROPOSED AMENDMENT TO PALM BEACH MPO’S FY 2017 – FY 2021 TIP

**Project Description:** Extension of the 95 Express from Stirling Road in Broward County to Linton Boulevard in Palm Beach County, Phase "3B-1" represents the next of several separate I-95 Express Lanes Design Build. Phase 3B-1’s limits are from south of SW 10 Street in Broward County to south of Glades Road in Palm Beach County.

**Amendment Description:** Net increase funding of Special Use Lanes project (Section/Phase 3B-1, FM# 433109-4) by $35,978,790 in the Construction/Design-Build Phase of FYs 2017 and 2018 as follows:

<table>
<thead>
<tr>
<th>Fund Type</th>
<th>Description</th>
<th>Source of Funds for Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACNP (fed)</td>
<td>Increase from $47,721,841 to $53,710,848 (+$ 5,989,007)</td>
<td>FDOT’s Work Program reconciliation of funds from Broward County’s section of Phase 3B-1.</td>
</tr>
<tr>
<td>DI (state)</td>
<td>Increase from $150,000 to $30,139,783 (+$29,989,783)</td>
<td></td>
</tr>
</tbody>
</table>

**Attachments:** Attachment A shows the proposed changes to Palm Beach and Broward MPOs’ adopted TIPs as described herein.
Congestion in the transportation system is an issue that plagues urban communities, and is one of the most consistently cited issues of concern in citizen surveys. Time unnecessarily spent waiting for traffic signals to clear, or for buses to arrive, is frustrating to many citizens. Communities that seek to attract businesses often cite good transportation systems as a selling point in their promotion of good local quality of life. While Palm Beach County does not suffer the levels of congestion that are experienced in other, larger communities, it is important to keep an eye on travel trends and congestion levels for two reasons:

- Transportation is a very costly public infrastructure, and early corrective measures to reverse adverse trends lessen the fiscal impacts, and
- Because of the size of the infrastructure, it is easy to lose sight of slow deterioration, and quantitative measures can identify if progress is being made towards system goals at a pace that is satisfactory to the community.

The Palm Beach MPO developed its long range transportation plan in accordance with a set of ten value statements that address all modes, users, and geographic- and economic-type areas of the Palm Beach County region. Associated with the ten value statements are 27 specific desired objectives that can be measured for the Palm Beach County’s transportation system. Each of the measures relates to a transportation mode: Vehicular, Public Transit, Non-Motorized, and Freight, and a final category that includes Energy and Environmentally-Driven goals. These performance measures, reported within this Executive Summary, will be updated periodically to measure the implementation of the long range plan.

For each of the 27 measures, the 2014 base year value represents conditions measured at the outset of the congestion management process, and the “Existing” value indicates the conditions measured in 2016. Together, these measures are early indicators with respect to future desired outcomes. The 2025 target serves as a midway check-point between the base year and horizon year. By providing midpoint target values, the MPO could make adjustments in policy to accelerate progress in areas showing slower progress with respect to the established objectives.

This edition of the report is one of the first of its kind so, while trends may not be readily apparent, strategies to achieve goals are discussed. As subsequent updates to this report are undertaken, valuable trends analyses will be undertaken. Increased funding is a necessity if goals are to be met in the long-run.

Measurement of transportation performance trends on a large-scale basis is challenging, and conditions may vary up or down from year to year, so immediate trend observations may not be accurate this early in the life of the congestion management program. However, of the 27 measures, early indications are that progress is being made in 14 measurement areas, no measurable change in six (yet), and that ground has been lost in seven. In some of the measures where ground was lost, such as park-n-ride spaces, the decline may be a result of formalizing the measurement procedure in this update. Others, such as decreasing the percentage of truck routes that are congested or reducing the number of congested intersections, will likely be difficult to achieve since creation of transportation system capacity lags the rate at which travel is growing. For the “alternate” modes of travel measures, continued coordinated development of the alternate modes system is likely to show benefits over time.

Specific potential projects for improvement are identified in the documentary report. In many cases the initial steps of advancing involve undertaking additional study to establish priorities and develop specifics of implementation, while others could advance into design and implementation sooner. There is a need, addressable as MPO transportation planning moves forward, to consider the financial and practical ability of MPO funding sources to achieve the stated goals and to assess the magnitude of the needs and integrate their costs into the County-wide transportation budget.

This report was created with the help of various Palm Beach MPO stakeholders and data resources, including Palm Beach County Engineering, the Florida Department of Transportation, local municipalities, PalmTran, and Tri-Rail.
### Goal 1: Vehicular Transportation

**Provide an efficient and reliable vehicular transportation system**

- **Reduce the number of throughfare intersections with critical sum >1,400**
  - **Existing:** 38
  - **Target:** 30/25
  - **2025/2040 Target:**

- **Increase the % of traffic signals connected to the control system by fiber optic network**
  - **Existing:** 81%
  - **Target:** 90%
  - **2025/2040 Target:**

- **Increase the % of principal arterials covered by closed circuit TV cameras**
  - **Existing:** 55%
  - **Target:** 85%
  - **2025/2040 Target:**

- **Increase the percentage of traffic signals with operable vehicle detection**
  - **Existing:** 97%
  - **Target:** 90%
  - **2025/2040 Target:**

### Goal 2: Mass Transit

**Prioritize an efficient and interconnected mass transit system**

- **Increase passenger trips per revenue mile**
  - **Tri-Rail Service:**
    - **Existing:** 1.29
    - **Target:** 1.36
  - **Palm Tran Fixed-Bus Service:**
    - **Existing:** 1.56
    - **Target:** 2.0

- **Increase the number of park-n-ride spaces**
  - **Existing:** 2,014
  - **Target:** 3,000 (total 2025/2040)

### Goal 3: Non-Motorized

**Prioritize a safe and convenient non-motorized transportation network**

- **Increase the % of pedestrian mode choice**
  - **Existing:** 1.6%
  - **Target:** 3%

- **Increase the % of bicycling mode choice**
  - **Existing:** 2.5%
  - **Target:** 4%

- **Increase the centerline mileage of bike lanes**
  - **Existing:** 68
  - **Target:** 200

- **Buffered Bike Lanes**
  - **Existing:** 8
  - **Target:** 50

- **10 ft. or Wider Shared-Use Pathways**
  - **Existing:** 160
  - **Target:** 250

- **Designated Bike Lanes**
  - **Existing:** 158
  - **Target:** 350

### Goal 4: Freight Movement

**Maximize the efficient movement of freight through the region**

- **Increase the annual tonnage of freight through**
  - **The Port of Palm Beach:**
    - **Existing:** 1.56
    - **Target:** 2.0
  - **Palm Beach International Airport:**
    - **Existing:** 26K
    - **Target:** 25K

- **Increase the number of park-n-ride spaces**
  - **Existing:** 8.4%
  - **Target:** 10%

### Goal 5: Social & Environmental

**Preserve and enhance social and environmental resources**

- **Decrease per capita daily fuel use (gallons/person)**
  - **Existing:** 1.54
  - **Target:** 1.25

- **Decrease per capita daily NOx emissions (gallons/person)**
  - **Existing:** 20
  - **Target:** 21

- **Decrease per capita daily CO emissions (gallons/person)**
  - **Existing:** 25
  - **Target:** 25

- **Decrease per capita daily Smoke (gallons/person)**
  - **Existing:** 160
  - **Target:** 20

- **Decrease per capita daily Emissions (gallons/person)**
  - **Existing:** 20.7
  - **Target:** 20
September 29, 2016

Mr. Nick Uhren, P.E.
Executive Director
Metropolitan Planning Organization
2300 North Jog Road
West Palm Beach, FL 33411

Dear Mr. Uhren,

As you know, the Metropolitan Planning Organization (MPO), Florida Department of Transportation (FDOT) and the City of Belle Glade (City) are working together on the Belle Glade Sidewalk Project (FM #438291-1). The City has agreed to fund $150,000 of the design/engineering costs, the MPO has allocated the balance of the design/engineering costs and FDOT has allocated funding for the construction costs.

FDOT has presented a Locally Funded Agreement (LFA) to the City for execution. The current agreement, however, does not give the City any assurances that the construction will be completed. The City cannot afford to risk $150,000 without assurances that the project will be done as planned. In our conversations with FDOT, they have thus far been unwilling to include those assurances in the LFA.

We all believe that the project will be done but the City simply cannot afford to lose $150,000 if for some reason the construction is not completed. We are searching for a way to keep this worthwhile project alive without the City risking its $150,000 share of the funding.

We would like to request that the MPO consider paying all of the design costs if the City agrees to pay $150,000 to the MPO when construction of the sidewalks is complete. The City would even agree to pay the $150,000 to the MPO up front as long as the MPO would grant assurances to the City that if the construction does not take place that the MPO would reimburse the City its $150,000 share.

The City of Belle Glade, as an economically disadvantaged City, desperately needs this worthwhile project and is willing to fund its share of the project costs but will require assurances as to funding/project completion.
The City appreciates all of your cooperation in trying to complete this worthwhile project for the citizens of Belle Glade. Should you wish to discuss these options please contact me at 561-992-1601.

Sincerely,

[Signature]

Lomax Harrelle
City Manager

cc: Mayor Susan Haynie, MPO Chair
    Mayor Steve Wilson, MPO Board
    Beverly Scott, Deputy City Manager, BG
    David D. Wood, Director of Finance, BG