TECHNICAL ADVISORY COMMITTEE AGENDA

DATE: WEDNESDAY, MAY 4, 2016
TIME: 9:00 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
        2300 North Jog Road, 4th Floor
        West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for May 4, 2016
   C. MOTION TO APPROVE Minutes of April 6, 2016
   D. Comments from the Chair
   E. Executive Director’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a
      Comment Card which is available at the welcome table. General Public
      comments will be heard prior to the consideration of the first action item. Public
      comments on specific items on the Agenda will be heard following the
      presentation of the item to the Committee. Please limit comments to three
      minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of the FY 17 and 18 Unified Planning
      Work Program (UPWP)
      Attached is the draft FY 17 and 18 Unified Planning Work Program (UPWP) for
      the Palm Beach MPO. The UPWP describes the planning work and resulting
      products, who will perform the work, time frames, cost, and source(s) of funds. It
      is essentially a business plan and budget for the MPO. The MPO receives
      approximately $1.8M in recurring grant funds but unused revenue carried forward
      from previous fiscal years allows for the proposed expenditure of nearly $2.3M in
      FY 2017 and $2.6M in FY 2018. Federal sources provide 95% of the funding
      with state and county funds making up the balance.

3. INFORMATION ITEMS
   A. Draft FY 17 - 21 Transportation Improvement Program (TIP)
      Attached is the draft FY 17 - 21 TIP for the Palm Beach MPO. This program was
      developed based on information provided from FDOT and various local sources
      and includes transportation projects funded by federal, state and local sources
      for all modes of transportation. The program reflects current revenue
expectations in the coming years from the latest State Revenue Estimating Conference. The list includes phases and funding sources by year for each project.

B. Strategic Intermodal System (SIS) 2045 Multimodal Unfunded Needs Plan

FDOT staff will present information regarding the process and schedule for updating the SIS Multimodal Unfunded Needs Plan. This Plan identifies capacity projects needed on the SIS, Florida’s statewide network of high priority transportation facilities including airports, highways, railroads, seaports, spaceports, and transit. FDOT initiated this update in January 2016 and is scheduled to conclude in March 2017. The current SIS brochure and criteria for various types of facilities are attached.

C. Bike/Ped Counting Pilot Project

MPO staff will present an overview of the FHWA pilot grant to facilitate bicycle and pedestrian data collection, highlighting the purpose and goals of the project, deployment, data acquisition and management, preliminary findings and next steps. The draft pilot program report is attached.

D. Summary Points from the April 21, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments
B. Next Meeting – June 1, 2016
C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

VICE CHAIR BAILEY called the meeting to order at 9:04 A.M.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for May 4, 2016

MOTION to adopt the Agenda. Motion by Mr. Khurshid Moyhuddin, seconded by Mr. Alex Hansen, and carried unanimously.

1.C. APPROVED: Minutes for April 6, 2016

MOTION to approve the Minutes for April 6, 2016. Motion by Mr. Khurshid Moyhuddin, seconded by Mr. Thomas Lanahan, and carried unanimously.

1.D. Comments from the Chair

There were no comments from the Vice Chair.

1.E. Executive Director’s Report

MR. UHREN reported the following:

- The next Complete Streets working group is scheduled for May 25 at 10 a.m. at the Vista Center.
- The Southeast Florida Transit Oriented Development (TOD) working group has created a survey to assess the TOD needs of local governments: https://www.surveymonkey.com/r/M3CC6PL. Responses are required by the end of the week.

Mr. Jerry Allen joined the meeting at 9:10 a.m.

Mr. John Morgan joined the meeting at 9:12 a.m.

Mr. CJ Lan joined the meeting at 9:12 a.m.

- A doodle poll was sent out last week regarding members’ interest in participating in the Road Impact Fee Alternatives Ad Hoc Committee. Response to the poll was requested.
• All cities in the southern portion of Palm Beach, except West Palm Beach of the All Aboard Florida Phase 1 project have filed Notices of Intent to establish quiet zones. There is a 60-day comment period following the Notices of Intent before a Notice of Establishment can be filed, and a 21-day period following the Notice of Establishment before the routine sounding of train horns can be restricted.

Ms. Ingrid Allen joined the meeting at 9:15 a.m.
• Staff is working with All Aboard Florida to determine the additional capital cost the MPO will be responsible for to establish quiet zone eligibility in the northern county. Staff is also working with FRA to determine an appropriate risk reduction for crossings with exit gates on the east side of the tracks and long medians on the west side.
• Be mindful of the kids riding to and from school today, as it is National Bike-to-School day.
• The Florida Department of Transportation (FDOT) has established a new practice of requesting a formal supporting resolution for Local Initiative projects already in the pipeline from applicants and facility owners.

1.F. General Public Comments and Public Comments on Action Items
No general public comments were received.

2. ACTION ITEMS
2.A. RECOMMENDED APPROVAL: of the FY 17 and 18 Unified Planning Work Program (UPWP)

MS. RENEE CROSS, Deputy Director of the Metropolitan Planning Organization (MPO), presented the FY 17 and 18 Unified Planning Work Program (UPWP) for the Palm Beach MPO. She gave a brief overview of the UPWP, which included the six (6) work program tasks, anticipated expenditures for the 2-year period and a breakdown of funding by sources.

MOTION to RECOMMEND APPROVAL of the FY 17 and 18 Unified Planning Work Program (UPWP). Motion by Mr. Kenny Wilson; seconded by Mr. Khurshid Mohyuddin, and carried unanimously.

3. INFORMATION ITEMS
3.A. DISCUSSED: Draft FY 17 – 21 Transportation Improvement Program (TIP)

MR. LUKE LAMBERT, TIP Coordinator with the MPO, presented this item. He advised that the TIP is a snapshot of the April 1st FDOT work program. He explained the timeline of the TIP from the Spring of 2015 to the present and added that the MPO Board is scheduled to adopt the document in June 2016. Mr. Lambert reviewed the suggested approach and highlighted the MPO’s major projects, Local Initiatives and Transportation Alternative Program priorities.

MR. UHREN commented that even though the MPO has approximately $17M per year available to build Local Initiatives projects, there is also a reserve construction fund of approximately $1.5M, which has been set aside to fund the design phase of these projects. These funds will become available in the new third year of the program for this purpose. MR. BAILEY inquired as to whether the pool of funds could be expanded to facilitate construction of projects earlier. MR. UHREN explained that the projects are not ready to be constructed earlier since they haven’t been through the design phase yet. He pointed to the Transportation Alternative program, which facilitates funding in new year-3 and advised that under this program municipalities fund their design work from the onset with anticipation of reimbursement in the new third year. At this juncture, MR. UHREN requested the Committee’s input. Several
discussions arose from this point including how the reserve funds were allocated and whether there is the flexibility for projects to be revisited to ascertain status.

MS. ANGELA USHER commented that the Adult Education Center on Military Trail would be relocating and as a result the funding for Project # 4377401 (Military Trail/SR-809 at the Adult Education Center north of Okeechobee Blvd/SR-704), would no longer be necessary. Several discussions arose from this comment.

3.B. DISCUSSED: Strategic Intermodal System (SIS) 2045 Multimodal Unfunded Needs Plan

MS. LOIS BUSH, SIS Multi-Modal Unfunded Needs Plan Coordinator presented information on this item. She shared that the plan identifies capacity projects needed on the SIS, Florida's statewide network of high priority transportation facilities including airports, highways, railroads, seaports, spaceports, and transit. MS. BUSH highlighted components of the Strategic Intermodal System (SIS), programming process, purpose of the needs plan, scheduling, data collection, analysis and coordination. Several discussions and questions arose from this presentation, particularly as it relates to inclusion of land use and evacuation facilities.

Mr. Kenny Wilson left the meeting at 10:15 a.m.

3.C. DISCUSSED: Bicycle/Pedestrian Counting Pilot Project

MS. FRANCHESCA TAYLOR, Bike/Ped Coordinator, presented an overview of the $20,000 – Federal Highway Administration grant for a pilot project to collect bicycle and pedestrian count data. She highlighted the purpose and goals of the project, deployment, data acquisition and management, preliminary findings and next steps. Several questions, suggestions and discussions arose from this presentation.

Ms. Kim Glas-Castro left the meeting at 11:06 a.m.

3.D Summary Points from the April 21, 2016, MPO Board Meeting.

MR. UHREN commented that the MPO Board adopted the Palm Beach MPO Technical Advisory Committee By-laws and endorsed the proposed improvements at the Glades Road interchange with I-95 as recommended by the committees.

He also reported that the MPO is currently developing a strategic plan and draft mission, vision and goals were presented to the MPO Board. He added that the Board made recommendations for adjustments and staff is in the process of making the changes.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

MR. STEVE ANDERSON of Palm Tran commented that the Transit Development Plan workshop held last week was a success and thanked the MPO.

MR. THOMAS LANAHAN commended the MPO and the County for being proactive as it relates to the All Aboard Florida/quiet zone initiative.

4.B Next Meeting – June 1, 2016

4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 11:35 A.M.
This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the May meeting of the Technical Advisory committee, dated this 1st day of June, 2016.

Vice-Chairperson

AUDIO FILES OF TECHNICAL ADVISORY COMMITTEE MEETINGS ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION WEBSITE:
www.PalmBeachMPO.org
# Technical Advisory Committee Attendance Record - 2015-2016

<table>
<thead>
<tr>
<th>Representative/Alternate Agency Name</th>
<th>May '15</th>
<th>Jun '15</th>
<th>Jul '15</th>
<th>Aug '15</th>
<th>Sep '15</th>
<th>Oct '15</th>
<th>Nov '15</th>
<th>Dec '15</th>
<th>Jan '16</th>
<th>Feb '16</th>
<th>Mar '16</th>
<th>Apr '16</th>
<th>May '16</th>
</tr>
</thead>
<tbody>
<tr>
<td>STEVE BRAUN/Lisa Maack/Arlene Tanis FDOT - Planning &amp; Environmental Mgmt.</td>
<td>P</td>
<td>P</td>
<td>Alt</td>
<td>Alt</td>
<td>P</td>
<td>Alt</td>
<td>P</td>
<td>Alt</td>
<td>Alt</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MOTASEM AL-TURK/Giridhar Jeedigunta/George Webb PBC Engineering Department</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>Alt</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>John Morgan/Mohammad Zaid City of Delray Beach – Environ. Services Dept.</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>-</td>
<td>***</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>MARIO TEJERA/Vinod Sandanasamy City of Boca Raton - Engineering</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>Alt</td>
<td>P</td>
<td>P</td>
<td>Alt</td>
<td>E</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>BRIAN COLLINS City of West Palm Beach - Engineering</td>
<td>P</td>
<td>E</td>
<td>A</td>
<td>E</td>
<td>P</td>
<td>E</td>
<td>A</td>
<td>E</td>
<td>E</td>
<td>E</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JERRY ALLEN/Wil Hicks PBC Airports Department - Planning</td>
<td>Alt</td>
<td>P</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CARL BAKER Port of Palm Beach</td>
<td>E</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHARLES FRAZIER/Fred Stubbs/Steven Anderson – PalmTran</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
</tr>
<tr>
<td>ALEX HANSEN/Denise Malone City of West Palm Beach - Planning</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>*JEFF LIVERGOOD/Michael Rumpf City of Boynton Beach - Public Works &amp; Eng.</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>Alt</td>
<td></td>
<td></td>
</tr>
<tr>
<td>KENNY WILSON/Janelle St. Ange PBC Health Department - Environ/Air Pollution</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
</tr>
<tr>
<td>ANGELA USHER/Joyce Cai PBC School District</td>
<td>Alt</td>
<td>P</td>
<td>A</td>
<td>Alt</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>Alt</td>
<td>Alt</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>INGRID ALLEN/Tamashbeen Rahman City of Boca Raton - Planning</td>
<td>A</td>
<td>P</td>
<td>A</td>
<td>A</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>**TERRENCE BAILEY City of Riviera Beach - Engineering</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>THOMAS DRISCOLL/CJ Lan Town of Jupiter- Community Dev.</td>
<td>Alt</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>Alt</td>
<td>A</td>
<td>E</td>
<td>E</td>
<td>Alt</td>
<td>Alt</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>WILLIAM CROSS/Vacant SRTA - Tri-Rail - Planning</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>E</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>KIM DELANEY/Vacant Treasure Coast Regional Planning Council</td>
<td>Alt</td>
<td>Alt</td>
<td>P</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>***</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>NATALIE CROWLEY/Todd Engle/ Dawn Sonneborn City of Palm Beach Gardens - Planning</td>
<td>Alt</td>
<td>Alt</td>
<td>E</td>
<td>Alt</td>
<td>Alt</td>
<td>E</td>
<td>Alt</td>
<td>Alt</td>
<td>Alt</td>
<td>E</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>THOMAS LANAHAN City of Greensacres - Planning &amp; Eng</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>E</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>JAMIE BROWN/Felipe LoFaso City of Lake Worth - Public Services</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>P</td>
<td>Alt</td>
<td>E</td>
<td>P</td>
<td>Alt</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RICHARD READE/Kim Glas-Castro Village of Palm Springs – Village Manager</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>***</td>
<td>P</td>
<td>A</td>
<td>Alt</td>
<td>Alt</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CHRISTOPHER MARSH/Bradford O’Brien Village of Royal Palm Beach – Village Engineer</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>***</td>
<td>P</td>
<td>P</td>
<td>Alt</td>
<td>P</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*2016 Chair **2016 Vice-Chair

- P = Member Present
- Alt = Alternate Present
- E = Excused Absence
- A = Absent/No Attendance
- = Member not assigned
- ***New Appointment

Shaded Area= Meeting not held
### EXHIBIT A (cont’d)

<table>
<thead>
<tr>
<th>OTHERS PRESENT</th>
<th>REPRESENTING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loraine Cargill</td>
<td>SFRTA</td>
</tr>
<tr>
<td>Lois Bush</td>
<td>FDOT D4</td>
</tr>
<tr>
<td>Lisa Dykstra</td>
<td>FDOT D4</td>
</tr>
<tr>
<td>Jeff Weidner</td>
<td>Marlin Engineering</td>
</tr>
<tr>
<td>David Wiloch</td>
<td>PBC – Planning, Zoning &amp; Building</td>
</tr>
<tr>
<td>Nick Uhren</td>
<td>Metropolitan Planning Organization</td>
</tr>
<tr>
<td>Franchesca Taylor</td>
<td>Metropolitan Planning Organization</td>
</tr>
<tr>
<td>Anie Delgado</td>
<td>Metropolitan Planning Organization</td>
</tr>
<tr>
<td>Malissa Booth</td>
<td>Metropolitan Planning Organization</td>
</tr>
<tr>
<td>Renee Cross</td>
<td>Metropolitan Planning Organization</td>
</tr>
<tr>
<td>Janice Allwood</td>
<td>Metropolitan Planning Organization</td>
</tr>
<tr>
<td>Valerie Neilson</td>
<td>Metropolitan Planning Organization</td>
</tr>
<tr>
<td>Luke Lambert</td>
<td>Metropolitan Planning Organization</td>
</tr>
</tbody>
</table>