1. REGULAR ITEMS
   A. Roll Call
   B. Prayer
   C. Pledge of Allegiance
   D. MOTION TO ADOPT Agenda for May 19, 2016
   E. MOTION TO APPROVE Minutes for April 21, 2016
   F. Comments from the Chair
   G. Executive Director's Report
   H. MOTION TO APPROVE Consent Agenda Items
      1. Palm Beach MPO Board By-laws
         At the April meeting the MPO Board acted to change the name of the "Bicycle Greenway Pedestrian Advisory Committee (BGPAC)" to "Bicycle Trailways Pedestrian Advisory Committee (BTPAC)" in the committee's by-laws. The MPO Board by-laws, with amendments to reflect this change, are attached.
      2. 2016 Joint State/MPO Certification
         The 2016 Joint State/MPO Certification Review Package includes Recommendations and Noteworthy Practices Report along with a Joint Certification Statement to be executed by the MPO Chair.
      3. Resolution approving Board representative travel to National Association of Regional Councils (NARC) and Rail-Volution annual conferences
         Approval of this item authorizes the MPO to reimburse travel expenses incurred for one Board representative to attend the NARC annual conference in Salt Lake City, UT on June 26-29, 2016 and for one Board representative to attend the Rail-Volution annual conference in San Francisco, CA on October 9-12, 2016.
I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the MPO Board. Please complete a comment card which is available at the welcome table and limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO ADOPT a Resolution approving the FY 2017 and 2018 Unified Planning Work Program (UPWP), approving associated grant funding documents, and authorizing execution and filing of all documents

The FY 2017 and 2018 Unified Planning Work Program (UPWP) for the Palm Beach MPO describes the planning work and resulting products, who will perform the work, time frames, cost, and source(s) of funds. It is essentially a business plan and budget for the MPO. The MPO receives approximately $1.8M in recurring grant funds but unused revenue carried forward from previous fiscal years allows for the proposed expenditure of over $2.3M in FY 2017 and $2.6M in FY 2018. Federal sources provide 95% of the funding with state and county funds making up the balance.

The attachments include the resolution; the FY 17 and 18 UPWP; required certifications and assurances; a Disadvantaged Business Enterprise policy; and required planning agreements.

3. INFORMATION ITEMS

A. Draft FY 17 – 21 Transportation Improvement Program (TIP)

The attached draft FY 17 - 21 TIP for the Palm Beach MPO was developed based on information provided from FDOT and various local sources and includes transportation projects funded by federal, state and local sources for all modes of transportation. The program reflects anticipated revenues and project costs for the next five years and includes phases and funding sources by year for each project.

B. Strategic Intermodal System (SIS) 2045 Multimodal Unfunded Needs Plan

FDOT staff will present information regarding the process and schedule for updating the SIS Multimodal Unfunded Needs Plan. This Plan identifies capacity projects needed on the SIS, Florida’s statewide network of high priority transportation facilities including airports, highways, railroads, seaports, spaceports, and transit. FDOT initiated this update in January 2016 and is scheduled to conclude in March 2017. The current SIS brochure and criteria for various types of facilities are attached.

C. Bicycle/Pedestrian Counting Pilot Project

MPO staff will present an overview of the FHWA pilot grant to facilitate bicycle and pedestrian data collection, highlighting the purpose and goals of the project, deployment, data acquisition and management, preliminary findings and next steps. The draft pilot program report is attached.
4. **ADMINISTRATIVE ITEMS**
   
   A. Member Comments
   
   B. Next Meeting – **June 16, 2016**
   
   C. **MOTION TO ADJOURN**

**NOTICE**

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MPO BOARD MEMBERS

CHAIR
Mayor Susan Haynie
City of Boca Raton

Council Member Robert Weinroth
City of Boca Raton
Alternate: Vacant

Mayor Steve B. Wilson
City of Belle Glade
Alternate: Commissioner Michael C. Martin

Mayor Steven B. Grant
City of Boynton Beach
Alternate: Vice-Mayor Mack McCray

Mayor Cary D. Glickstein
City of Delray Beach
Alternate: Vice-Mayor Al Jacquet
& Deputy Vice-Mayor Jordana Jarjura

Mayor Samuel J. Ferreri
City of Greenacres
Alternate: Councilman Jonathan Pearce

Council Member Jim Kuretski
Town of Jupiter
Alternate: Council Member Wayne Posner

Mayor Pam Triolo
City of Lake Worth
Alternates: Vice-Mayor Scott Maxwell
& Vice Mayor Pro Tem Andy Amoroso

Vice-Mayor Eric Jablin
City of Palm Beach Gardens
Alternate: Mayor Marcie Tinsley

Vice-Mayor Joni Brinkman
Village of Palm Springs
Alternate: Council Member Douglas Gunther

Chairman Wayne Richards
Port of Palm Beach
Alternate: Vice-Chair Jean L. Enright

VICE CHAIR
Vice-Mayor Hal Valeche
Palm Beach County

Commissioner Paulette Burdick
Palm Beach County

Commissioner Steven L. Abrams
Palm Beach County

Commissioner Melissa McKinlay
Palm Beach County

Commissioner Priscilla A. Taylor
Palm Beach County

Palm Beach County Alternate:
Mayor Mary Lou Berger

Councilman Bruce Guyton
City of Riviera Beach
Alternate: Vacant

Vacant
Village of Royal Palm Beach
Alternate: Vice-Mayor Jeff Hmara

Vacant
Village of Wellington
Alternate: Mayor Anne Gerwig

Commissioner Keith A. James
City of West Palm Beach

Commissioner Shanon Materio
City of West Palm Beach

West Palm Beach Alternate:
Commissioner Paula Ryan

District 4 Secretary Gerry O'Reilly
FDOT Non-Voting Advisory Member
1. REGULAR ITEMS

Mayor Haynie called the meeting to order at 9:01 a.m.

1.A. Roll Call

The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.


1.C. Pledge of Allegiance

Commissioner Keith James joined the meeting at 9:06 a.m.


MOTION to adopt the Agenda for May 19, 2016. Motion by Commissioner Abrams, seconded by Commissioner Burdick, and carried unanimously. Commissioner Richards, Vice-Mayor Hmara, Vice-Chair Valeche, Mayors Glickstein and Grant were absent.

1.E. APPROVED: Minutes for April 21, 2016

MOTION to approve the Minutes for April 21, 2016. Motion by Council Member Weinroth, seconded by Commissioner Abrams, and carried unanimously. Commissioner Richards, Vice-Mayor Hmara, Vice-Chair Valeche, Mayors Glickstein and Grant were absent.

1.F. Comments from the Chair

Mayor Haynie commented as follows:

- Welcomed Councilman Jonathan Pearce, Alternate for the City of Royal Palm Beach; Council Member Douglas Gunther, Alternate for the Village of Palm Springs; and Vice Mayor Scott Maxwell, alternate for the City of Lake Worth.
- Mr. Uhren and she traveled to Orlando on Thursday, April 28 to participate in the Metropolitan Planning Organization Advisory Council (MPOAC) meeting held in Orlando.
- Florida Department of Transportation (FDOT) is holding a meeting at Florida Atlantic University on May 19th at 6:30 p.m. to discuss Glades Road improvements.
Commissioner Wayne Richards joined the meeting at 9:06 a.m.

1.G. Executive Director's Report

Mr. Uhren reported as follows:

1. The next Complete Streets Working Group meeting is May 25th at 10 a.m. at the MPO Offices at Vista Center.

2. Reminder that the twice monthly MPO e-mail newsletters are being dispatched on the Mondays following the MPO Board and committee meetings and include the information contained in this report.

3. All cities within Phase One of the All Aboard Florida (AAF) project have filed their Notice of Intent to Establish a Quiet Zone on the FEC corridor. Municipalities with questions about the process or on filing their Notice of Establishment are invited to contact Dr. Kim Delaney with Treasure Coast Regional Planning Council or Luke Lambert with the Palm Beach MPO.

4. The MPO is working with Federal Railroad Administration to determine capital costs associated with additional improvements identified as necessary to ensure north county municipalities also have quiet zones along the FEC corridor. Subsequently the MPO will work with FDOT to program the funding for north county municipalities to ensure they can provide the same level of mitigation.

5. Leadership Update - Jim Wolfe served as FDOT - District Four Secretary for 10 years until retiring in April 2015, earlier this month he replaced Gus Pego as the new FDOT - District Six Secretary. We look forward to working with him in the South Florida region.

6. Personnel Updates - Kevin Fischer was welcomed as the new Long Range Transportation Plan Coordinator for the MPO. Janice Allwood, MPO Administrative Secretary has taken a promotional opportunity with the County Attorney’s Office. Margarita Cortez, MPO Secretary will be taking over Janice’s duties.

7. May is National Bike Month however Florida observes Bike Month in March due to the friendlier weather for cyclists and tomorrow is National Bike to Work Day.

8. This year, the Florida Legislature established a state funded program for the Shared Use Non-Motorized Trails (SUN Trail) system at $25M per year over the next five years in the work program for statewide construction, design and planning for non-motorized trail segments. The funding was divided into three groups: The Coast to Coast Connector, St. Johns River-to-Sea Loop, and smaller trail segments on the statewide priority network; in Palm Beach County this includes the East Coast Greenway (ECG) Corridor. FDOT notified the MPO that applications from local governments for funding smaller trail segments are due June 29th and must be a MPO priority. The MPO is requesting to be informed if a local government intends to submit an application so the MPO Board may amend the priority project list to include SUN Trail projects. He clarified any questions that arose among members regarding eligibility.

9. The MPO budget allows for one board member to travel along with MPO staff to one of two national transportation conferences each year, this year will be the National Association of Regional Councils (NARC) conference in Utah in June and the Railvolution conference in San Francisco in October. Pending approval of the consent agenda, details for these two events are forthcoming.

Deputy Vice-Mayor Jordana Jarjura joined the meeting at 9:07 a.m.

Vice-Mayor Jeff Hmara joined the meeting at 9:16 a.m.
1.H. **APPROVED:** Consent Agenda Items

1. Amendments to the Palm Beach MPO Board By-Laws
2. 2016 Joint State/MPO Certification Review Package
3. Resolution approving a MPO Board Representative to travel to National Association of Regional Councils (NARC) and Rail-Volution annual conferences.

**MOTION to Approve the Consent Agenda.** Motion by Commissioner Burdick, seconded by Commissioner Taylor, and carried unanimously. Mayor Grant and Vice-Chair Valeche were absent.

1.I. General Public Comments and Public Comments on Action Items

**Jim Smith** with Safety as Floridians Expect (SAFE) requested that constituents be informed as it relates to the benefits of the penny sales tax and in return obtain feedback as to their desires. He suggested disseminating project specific, educational information by zip code.

**COMMISSIONER MCKINLAY** commented that statues prohibit marketing campaigns except by the private sector however educational information is forthcoming.

**Raphael Clemente,** Executive Director of the West Palm Beach Downtown Development Authority (DDA) spoke about roadway impact fees and how it relates to density, especially in eastern cities. He further commented that the collection of roadway impact fees, DDA tax and Community Redevelopment Area monies would assist community improvement.

Mayor Steven Grant joined the meeting at 9:23 a.m.

2. **ACTION ITEMS**

2.A. **ADOPTED:** Resolution approving the FY 2017 and 2018 Unified Planning Work Program (UPWP), approving associated grant funding documents, and authorizing execution and filing of all documents

**MR. JEFF WEIDNER,** MPO consultant with Marlin Engineering, Inc. presented this item. He advised the UPWP is required by the Federal government and authorizes staff to conduct planning activities throughout the next two years. He reviewed the six work categories which include: administer the agency, engage the public, plan the system, prioritize the funding, improve the experience and collaborate with partners.

**MOTION to adopt a Resolution approving the FY 2017 and 2018 Unified Planning Work Program (UPWP), approving associated grant funding documents, and authorizing execution and filing of all documents.** Motion by Commissioner Taylor, seconded by Commissioner Richards, and carried unanimously. Vice-Chair Valeche was absent.

3. **INFORMATION ITEMS**

3.A. **DISCUSSED:** Draft FY 17 – 21 Transportation Improvement Program (TIP)

**MR. LUKE LAMBERT,** MPO Senior Planner presented the Draft FY 17 – 21 TIP. He reviewed the timeline that culminates with adoption of the TIP in June 2016. He discussed the changes between the Draft Tentative Work Program approved by the MPO on October 15, 2015 and the draft presented today. He highlighted projects under the Major MPO Projects, Local Initiative and Transportation Alternative Programs, with their funding targets and actual allocations. He discussed the FY 2017 construction highlights and significant changes, which include I-95 managed lanes being split into two projects and the Turnpike widening to eight lanes. Several discussions and concerns arose from this presentation, including funding for the Boutwell Road project in Lake Worth and sound barriers adjacent to the high school in Boca Raton. A request
was made by Commissioner James for a breakdown of what was spent and where the dollars were allocated to in regards to the State Road 7 extension.

3.B. **DISCUSSED:** Strategic Intermodal System (SIS) 2045 Multimodal Unfunded Needs Plan

MS. LISA DYKSTRA, SIS Coordinator with FDOT District Four presented information on this item. She shared that the SIS is Florida’s statewide network of high priority transportation facilities including airports, highways, railroads, seaports, spaceports and transit. She highlighted the designated SIS facilities in District Four. She discussed the SIS planning and programming process, along with the Florida Transportation plan goals and SIS policy plan objectives. She reviewed the purpose of the needs, the update process and schedule which will culminate with district reviews of plan documents with MPOs followed by FDOT Executive Board adoption in March 2017. A discussion ensued on this item.

Commissioner Taylor left the meeting at 10:21 a.m.

3.C. **DISCUSSED:** Bicycle/Pedestrian Counting Pilot Project

MS. FRANCHESCA TAYLOR gave an update on the priority trails map due to previous member comments. Mr. Uhren stated a more detailed map will be forwarded to members.

MS. TAYLOR presented an overview of the Bicycle/Pedestrian Counting Pilot Project, which began in March 2015 with a $20,000 pilot grant from the Federal Highway Administration to facilitate bicycle and pedestrian data collection. She reviewed the purpose and goals of the project, described the types of counters used and data acquired. She highlighted the preliminary findings and next steps. She thanked the Palm Beach County Engineering department for their assistance with deployment of counters during this pilot project. A discussion ensued on this item.

Commissioner Keith James left the meeting at 10:30 a.m.

Commissioner Shanon Materio left the meeting at 10:33 a.m.

4. **ADMINISTRATIVE ITEMS**

4.A. Member Comments

COUNCIL MEMBER KURETSKI commented on the Frederick Small Road bridge project sign which has been erected for about 20 years. He inquired about receiving an emerging threats list to determine if this roadway is needed in the future and requested an explanation as to why the sign still exist.

MAYOR HAYNIE stated this is a policy decision by the County Commission.

4.B. **Next Meeting – June 16, 2016**

4.C. **Motion to Adjourn**

There being no further business, the Chair declared the meeting adjourned at 10:49 A.M.

This signature is to attest that the undersigned is the Chairman, or a designated nominee, of the Metropolitan Planning Organization and that information provided herein is the true and correct Minutes for the **MAY** meeting of the Metropolitan Planning Organization, dated this 16th day of **June** 2016.
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- *** New Appointment
- E – Excused
- P - Representative Present
- ALT - Alternate Present
- A – Absent
- Shaded months - No Meeting

### OTHERS PRESENT

- Jim Smith
- Charles Bonfield
- Jeff Weidner
- Kim Delaney
- Michael Bornstein
- George Webb
- Lisa Dykstra
- Mira Skoroden
- Steve Anderson
- Nick Uhren
- Renee Cross
- Valerie Neilson
- Matthew Komma
- Janice Allwood
- Margarita Cortez
- Kevin Fischer
- Malissa Booth
- Luke Lambert
- Franchesca Taylor
- Anie Delgado
- Sandra Feliciano

### REPRESENTING

- SAFE
- Marlin Engineering, Inc.
- Treasure Coast Regional Planning Council
- City of Lake Worth
- Palm Beach County
- FDOT
- Palm Tran
- Metropolitan Planning Organization
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