



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

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TECHNICAL ADVISORY COMMITTEE AGENDA

DATE: **WEDNESDAY, MARCH 2, 2016**
TIME: **9:00 A.M.**
PLACE: **Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411**

1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for March 2, 2016
- C. MOTION TO APPROVE Minutes of February 3, 2016
- D. Comments from the Chair
- E. Executive Director's Report
 - 1. Introduce Mr. Clinton Forbes, Palm Tran Executive Director
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS

- A. MOTION TO RECOMMEND TRANSMITTAL of the draft FY 17 and 18 Unified Planning Work Program (UPWP)

Attached is the draft FY 17 and 18 Unified Planning Work Program (UPWP) for the Palm Beach MPO. The UPWP is a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. The UPWP includes a description of the planning work and resulting products, who will perform the work, time frames, cost, and source(s) of funds. It is essentially a business plan and budget for the MPO. The MPO receives approximately \$1.8M in recurring grant funds but unused revenue carried forward from previous fiscal years allows for the proposed expenditure of nearly \$2.3M in FY 2017 and \$2.6M in FY 2018. Federal sources provide 95% of the funding with state and county funds making up the balance.

- B. MOTION TO RECOMMEND ADOPTION of the Complete Streets Policy
MPO Staff and consultants will review the proposed Complete Streets Policy for the Palm Beach MPO and highlight the components of the policy. The proposed policy is attached.
- C. MOTION TO RECOMMEND APPROVAL of an Amendment to the FY 2016-2021 Transportation Improvement Program (TIP)
This TIP Amendment serves to update the amount of Federal Transit Administration grant funds rolled forward from the previous TIP (FY 2015-2019) for Palm Tran. The proposed Amendment is attached.

3. INFORMATION ITEMS

- A. Commuter Challenge Update
MPO Staff will review participation levels and highlight the opportunities to participate in the challenge and the culminating event to be held on Saturday, April 2 at 9 a.m. in West Palm Beach.
- B. Florida Bike Month Update
MPO Staff will highlight local government proclamations and opportunities to participate in events countywide to support Florida bike month.
- C. Summary Points from the February 18, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

- A. Member Comments
- B. Next Meeting – **April 6, 2016**
- C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.