PALM BEACH
METROPOLITAN PLANNING ORGANIZATION

DATE: THURSDAY, March 17, 2016
TIME: 9:00 A.M.
PLACE: Palm Beach County Governmental Center
        301 North Olive Avenue
        12th Floor McEaddy Conference Room
        West Palm Beach, FL 33401

1. REGULAR ITEMS
   A. Roll Call
   B. Prayer
   C. Pledge of Allegiance
   D. MOTION TO ADOPT Agenda for March 17, 2016
   E. MOTION TO APPROVE Minutes for February 18, 2016
   F. Comments from the Chair
   G. Executive Director’s Report
   H. MOTION TO APPROVE Consent Agenda Items
      1. Appointment of Dr. Kim DeLaney as Representative for the Treasure
         Coast Regional Planning Council (TCRPC) on the Technical Advisory
         Committee (TAC).
         The request letter and summary of qualifications are attached.
      2. Appointment of Mr. Mike Righetti as Alternate for the City of Boca Raton
         on the Bicycle/Greenways/Pedestrian Advisory Committee (BGPAC).
         The request letter is attached.
   I. General Public Comments
      General comments will be heard prior to consideration of the first action item.
      Public comments on specific agenda items will be heard following the
      presentation of the item to the MPO Board. Please complete a comment card
      which is available at the welcome table and limit comments to three minutes.
2. ACTION ITEMS
   
   A. **MOTION TO APPROVE TRANSMITTAL** of the draft FY 17 and 18 Unified Planning Work Program (UPWP)

   Attached is the draft FY 17 and 18 Unified Planning Work Program (UPWP) for the Palm Beach MPO. The UPWP is a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. The UPWP includes a description of the planning work and resulting products, who will perform the work, time frames, cost, and source(s) of funds. It is essentially a business plan and budget for the MPO. The MPO receives approximately $1.8M in recurring grant funds but unused revenue carried forward from previous fiscal years allows for the proposed expenditure of nearly $2.3M in FY 2017 and $2.6M in FY 2018. Federal sources provide 95% of the funding with state and county funds making up the balance.

   Advisory Committees: Recommended unanimous approval (Citizen Advisory Committee, or CAC, by consensus vote)

   B. **MOTION TO ADOPT** the Complete Streets Policy

   MPO staff and consultants will present the proposed Complete Streets Policy for the Palm Beach MPO and highlight the components of the policy. The proposed policy is attached.

   Advisory Committees: Recommended unanimous approval (CAC by consensus) TAC and BGPAC requested modifications to include a definition of complete streets and revise the User Considerations graphic. These have been incorporated into the draft policy.

   C. **MOTION TO APPROVE** an Amendment to the FY 2016-2020 Transportation Improvement Program (TIP)

   This TIP Amendment serves to update the amount of Federal Transit Administration grant funds rolled forward from the previous TIP (FY 2015-2019) for Palm Tran. The proposed Amendment is attached.

   Advisory Committees: Recommended unanimous approval (CAC by consensus)

3. INFORMATION ITEMS
   
   A. Commuter Challenge Update

   MPO Staff will review participation levels and highlight the opportunities to participate in the challenge and the culminating event to be held on Saturday, April 2 at 9 a.m. in West Palm Beach. The event flyer is attached.

   B. Florida Bike Month Update

   MPO Staff will highlight local government proclamations along with past and upcoming events countywide to support Florida bike month.

4. ADMINISTRATIVE ITEMS
   
   A. Member Comments

   B. Next Meeting – **April 21, 2016**

   C. **MOTION TO ADJOURN**
NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

File: S:\ADMIN\Board & Committees\MPO Board\Agendas\2016\2016-03-17\2016-03-17 Agenda.docx
MPO BOARD MEMBERS

**CHAIR**
Mayor Susan Haynie  
City of Boca Raton

**Deputy Mayor Robert Weinroth**  
City of Boca Raton  
*Alternate: Vacant*

**Mayor Steve B. Wilson**  
City of Belle Glade  
*Alternate: Commissioner Michael C. Martin*

**Commissioner Michael M. Fitzpatrick**  
City of Boynton Beach  
*Alternate: Vice-Mayor Joe Casello*

**Mayor Cary D. Glickstein**  
City of Delray Beach  
*Alternate: Deputy Vice-Mayor Al Jacquet*

**Mayor Samuel J. Ferreri**  
City of Greenacres  
*Alternate: Deputy Mayor Jonathan Pearce*

**Vice-Mayor Jim Kuretski**  
Town of Jupiter  
*Alternate: Vacant*

**Mayor Pam Triolo**  
City of Lake Worth  
*Alternates: Vice-Mayor Scott Maxwell & Vice Mayor Pro Tem Andy Amoroso*

**Mayor Eric Jablin**  
City of Palm Beach Gardens  
*Alternate: Council Member Marcie Tinsley*

**Mayor Pro Tem Joni Brinkman**  
Village of Palm Springs  
*Alternate: Vice Mayor Douglas Gunther*

**Vice Chairman Wayne Richards**  
Port of Palm Beach  
*Alternate: Chairman Blair Ciklin*

**VICE CHAIR**
**Vice-Mayor Hal Valeche**  
Palm Beach County

**Commissioner Paulette Burdick**  
Palm Beach County

**Commissioner Steven L. Abrams**  
Palm Beach County

**Commissioner Melissa McKinlay**  
Palm Beach County

**Commissioner Priscilla A. Taylor**  
Palm Beach County  
*Palm Beach County Alternate: Mayor Marylou Berger*

**Councilman Bruce Guyton**  
City of Riviera Beach  
*Alternate: Councilman Cedrick Thomas*

**Vice-Mayor Richard Valuntas**  
Village of Royal Palm Beach  
*Alternate: Councilman Jeff Hmara*

**Councilman Matt Willhite**  
Village of Wellington  
*Alternate: Councilwoman Anne Gerwig*

**Commissioner Keith A. James**  
City of West Palm Beach

**Commissioner Shanon Materio**  
City of West Palm Beach  
*West Palm Beach Alternate: Commissioner Paula Ryan*

**District 4 Secretary Gerry O'Reilly**  
FDOT Non-Voting Advisory Member
1. **REGULAR ITEMS**

   Mayor Haynie called the meeting to order at 9:03 a.m.

1.A. **Roll Call**

   The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. **Prayer** – Led by Councilman Jeff Hmara.

1.C. **Pledge of Allegiance**

1.D. **ADOPTED:** Agenda for March 17, 2016

**MOTION** to adopt the Agenda. Motion by Commissioner Burdick, seconded by Commissioner Taylor, and carried unanimously. Mayors Ferreri, Jablin, Triolo, Wilson, Vice-Mayor Kuretski, Commissioners McKinlay and Fitzpatrick were absent.

1.E. **APPROVED:** Minutes for February 18, 2016

**MOTION** to approve the Minutes for February 18, 2016. Motion by Commissioner Burdick, seconded by Commissioner James, and carried unanimously. Mayors Ferreri, Jablin, Triolo, Wilson, Vice-Mayor Kuretski, Commissioners McKinlay and Fitzpatrick were absent.

1.F. **Comments from the Chair**

   Mayor Haynie commented as follows:

   - Everyone is excited about the Commuter Challenge. She thanked Commissioner Richards for riding his bike to the meeting and advised that Deputy Mayor Weinroth and she rode Tri-Rail to the meeting while others carpooled. She added that there will be a Bike Ride in Boca Raton at 9:00 a.m. on Saturday, March 19, 2016, which will include a health and wellness festival at the amphitheater at 10:00 a.m.
1.G. Executive Director’s Report

Mr. Uhren reported as follows:

- Sandra Feliciano joined the MPO staff as a Fiscal Specialist.
- The MPO recently began a twice monthly e-mail update of items of particular relevance to the Board members as well as to the public regarding transportation matters. Feedback is appreciated.
- Vice Chair Hal Valeche led a commuter bike ride on March 11 from Palm Beach Gardens to West Palm Beach, Chair Susan Haynie will lead a wellness bike ride in Boca Raton on Saturday March 19, and Commissioner Wayne Richards rode his bike to the MPO Board meeting; he presented all 3 members with Commuter Challenge shirts in recognition of their leadership efforts.
- MPO staff declared March 15 “Transit Tuesday” and rode Palm Tran and/or Tri-Rail to work and shared experiences on social media.
- Improvements to I-95 at Donald Ross Road will be starting on April 4th and are scheduled to conclude in late 2017.
- The eastbound outside lane on State Road 80 at Benoist Farms Road will be closed through April 4th due to the replacement of gas lines.
- The FAST Act created a competitive grant program for national freight projects with $800M in Fiscal Year (FY) 2016; FASTLANE grant applications for large scale freight projects are due April 14th.
- The 8th round of TIGER funding provides $500M in FY 16; TIGER grant applications are due on April 29, 2016.
- The consolidated appropriations act of 2016 allows repurposing of $2B of funds originally earmarked for specific projects more than 10 years ago. The MPO will be working with state FDOT and Federal Highway staff to determine the role of the MPO in this process.
- The Governor’s veto of state funding for quiet zones has no effect on the investment that the MPO has committed to make in the FEC corridor to provide a continuous quiet zone consistent with the phased construction of the All Aboard Florida Project. He explained that federal gas tax is being utilized to construct quiet zones along the FEC corridor. He added that the agreement authorizing All Aboard Florida to construct improvements and be reimbursed was recently executed.
- MPO Strategic Plan surveys are requested to be complete by March 18, 2016.

Councilman Matt Willhite joined the meeting at 9:15 a.m.

1.H. APPROVED: Consent Agenda Items

1. Appointment of Dr. Kim DeLaney as Representative for the Treasure Coast Regional Planning Council (TCRPC) on the Technical Advisory Committee (TAC).

2. Appointment of Mr. Mike Righetti as Alternate for the City of Boca Raton on the Bicycle, Greenway, Pedestrian Advisory Committee (BGPAC).
MOTION to Approve the Consent Agenda. Motion by Commissioner Burdick, seconded by Commissioner Richards, and carried unanimously. Mayors Ferreri, Jablin, Triolo, Wilson, Vice-Mayor Kuretski, Commissioners McKinlay and Fitzpatrick were absent.

1.I. General Public Comments and Public Comments on Action Items

Jim Smith with Safety as Floridians Expect (SAFE) spoke about the need for repair and replacement to infrastructure within the County. He added that safety of residents and visitors must be first priority. He concluded that crashes, injuries and fatalities need to be addressed with an infrastructure budget that supports a Toward Zero Death (TZD) vision.

Dwight Mattingly of Palm Tran Service Board advised that Mr. Clinton Forbes, Palm Tran’s Executive Director has a goal to review the overall transit system in Palm Beach County and has invited a special speaker, Jarrett Walker, to the next Palm Tran Service Board Meeting to which members of the MPO Board is being invited. He advised that the meeting will be held on March 24th at 1:30 p.m. at Boca Raton Municipal Building, 6500 Congress Avenue. He added that this initiative is with a view to enhance the public transportation system in Palm Beach County and meet the needs of the citizens.

VICE MAYOR VALECHE inquired as to what will be achieved from this process. Mr. Mattingly explained the concept of route optimization, which is a fresh look on system set up with a view to making it more efficient.

2. ACTION ITEMS

2.A. APPROVED: Transmittal of the draft FY17 and FY18 Unified Planning Work Program (UPWP)

MR. JEFF WEIDNER, MPO consultant with Marlin Engineering, Inc. presented the Draft FY 2017-2018 UPWP. He advised that the UPWP is the two year program for planning activities that identifies all the work the MPO will complete and is the document used to invoice the Federal Government showing the business plan of what the activities are for the next two years. He invited feedback from the members and advised that there is still a chance for input over the next few months leading up to adoption in May. He added that comments can be made via the MPO’s website as well as by contacting the MPO’s Deputy Director, Renee Cross. Other discussions arose from this presentation.

The following public comment was heard:

Dwight Mattingly of Palm Tran Service Board commented on the public participation aspect of the draft FY 17 – FY 18 UPWP. He shared that from his observation he does not believe that the riding public is engaged in activities and suggested more advertisement in the buses, listening stations at the intermodal center, riding transit and conducting interviews. He also referred to park and ride lots mentioned in Appendix D – Planning Activities for how to reduce peak hour congestion and commented that the park and ride lots are not being utilized. Mr. Mattingly mentioned transit land use and commented that there is a lack of coordination as it relates to access and facilities. Other discussions ensued on this item.

MOTION to approve Transmittal of the draft FY17 and FY18 Unified Planning Work Program (UPWP). Motion by Councilman Willhite, seconded by Commissioner Taylor, and carried unanimously. Mayors Ferreri, Jablin, Triolo, Wilson, Vice-Mayor Kuretski, Commissioners McKinlay and Fitzpatrick were absent.
2.B. **ADOPTED:** Complete Streets Policy

MR. STEWART ROBERTSON of Kimley-Horn & Associates, Inc. presented a proposed Complete Streets Policy for the Palm Beach MPO. He highlighted the components of the policy, namely, the reasons and purposes of complete streets, who the users are and where they rank in terms of user considerations. He presented the timeline to having this policy adopted and encouraged respective local governments to adopt their own complete streets policy. Several questions/discussions arose from this discussion.

The following public comment was heard:

*Dwight Mattingly* of Palm Tran Service Board spoke in support of the Complete Streets policy and commented on the importance of coordination between stakeholders as it relates to development of infrastructure.

**MOTION to adopt the Complete Streets Policy.** Motion by Commissioner Richards, seconded by Deputy Mayor Weinroth, and carried unanimously. Mayors Ferreri, Jablin, Triolo, Wilson, Vice-Mayor Kuretski, Commissioners McKinlay and Fitzpatrick were absent.

2.C. **APPROVED:** Amendment to the FY 2016-2020 Transportation Improvement Program (TIP)

MR. UHREN advised that this is a corrective amendment to the FY 2016-2020 TIP to revise the amount of funds that was rolled forward by Palm Tran from Federal Transit Administration Section 5307 grant funding. He added that the roll forward amount should have been $5.2M and not $16M as previously reported.

**MOTION to adopt the Amendment to the FY 2016-2020 TIP.** Motion by Councilman Guyton, seconded by Commissioner Taylor, and carried unanimously. Mayors Ferreri, Jablin, Triolo, Wilson, Vice-Mayor Kuretski, Commissioners McKinlay and Fitzpatrick were absent.

3. INFORMATION ITEMS

3.A. **DISCUSSED:** Commuter Challenge Update

MS. VALERIE NEILSON provided an update on the Commuter Challenge, which began on March 1st and advised that there is still time for teams to sign up and participate. She highlighted promotional activities associated with this challenge, namely the Commuter Challenge billboard on I-95 Southbound by Atlantic Avenue, the Palm Tran bus wrap. She explained how the use of Transit App, which provides real time data on routing and travel options from Palm Beach County to Miami-Dade County, could help plan commuter trips.

MS. NEILSON updated on the number of teams already signed up and the amount of miles and CO₂ saved thus far. She advised that the culminating event will be held on April 2nd from 9 a.m. to 11 a.m. in Downtown West Palm Beach along Flagler Drive.

3.B. **DISCUSSED:** Florida Bike Month Update

MS. FRANCHESCA TAYLOR provided an update on Florida Bike Month which runs throughout the month of March. MS. TAYLOR reported that the MPO Board, Palm Beach County, City of Boca Raton, City of Delray, Town of Jupiter, Village of Palm Springs and the Village of Tequesta have all issued bike month proclamations. She also mentioned BikePalmBeach.org website
which includes a calendar of biking events. MS. TAYLOR encouraged members to utilize the calendar as to share events within their communities.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

COUNCILMAN WILLHITE advised that this meeting is his last meeting and expressed thanks to the Chair and members of the Board for all the support over the years to his family, the residents of Wellington and the western communities. MAYOR HAYNIE acknowledged his contributions to the MPO Board and thanked him for his service. She also congratulated members on their re-elections.

4.B. Next Meeting – April 21, 2016

4.C. Motion to Adjourn

There being no further business, the Chair declared the meeting adjourned at 10:37 A.M.

This signature is to attest that the undersigned is the Chairman, or a designated nominee, of the Metropolitan Planning Organization and that information provided herein is the true and correct Minutes for the MARCH meeting of the Metropolitan Planning Organization, dated this 21st day of April, 2016.

[Signature]
Chair/Vice Chair
## EXHIBIT A
Palm Beach Metropolitan Planning Organization
Attendance Record - 2015 - 2016

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<th>Representative/Alternate Local Government</th>
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### Notes:
- *** New Appointment
- E – Excused
- P - Member Present
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- ALT- Alternate Member Present
- Shaded months - No Meeting

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## EXHIBIT A

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