



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

2300 N. Jog Rd., 4th.Floor, West Palm Beach, Florida 33411-2749

Phone 561.684.4170 Fax 561.242-7165 www.PalmBeachMPO.org

PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED (TD) LOCAL COORDINATING BOARD (LCB) – AGENDA

DATE: **WEDNESDAY, JUNE 8, 2016**
TIME: **9:30 A.M.**
PLACE: **Conference Room 2N-123
50 South Military Trail
West Palm Beach, FL 33415**

1. **REGULAR ITEMS**

- A. Roll Call
- B. MOTION TO ADOPT Agenda for June 8, 2016
- C. MOTION TO APPROVE Minutes for March 9, 2016
- D. Comments from the Chair
- E. General Public Comments

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the agenda will be heard following the presentation of the item to the committee. Please limit comments to three minutes.

2. **ACTION ITEMS**

- A. MOTION TO APPROVE 2015 – 2016 Community Transportation Coordinator (CTC) Evaluation

Annually, the LCB should review the CTC's performance and complete the Evaluation Workbook. The full CTC Evaluation Workbook is available on the MPO website at www.PalmBeachMPO.org/LCB.
- B. MOTION TO APPROVE 2016 – 2017 Trip and Equipment Grant

Annually the CTC must submit trip rates for the upcoming fiscal year in order to receive the Trip and Equipment Grant. The Trip Rate worksheet is included in the Trip and Equipment Grant application in the backup.

- C. MOTION TO APPROVE Amendment to the 2015 – 2016 Transportation Disadvantaged Service Plan (TDSP)

The CTC Workbook Summary, updated trip rates, and other administrative modifications are included in the amended TDSP available on the MPO website at www.PalmBeachMPO.org/LCB.

3. INFORMATION ITEMS

- A. Staff Update
- B. CTC Update

4. ADMINISTRATIVE ITEMS

- A. Member Comments
- B. Next Meeting – **Thursday, September 29, 2016**
- C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



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SUMMARY OF THE PALM BEACH COUNTY TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD Wednesday, June 8, 2016 9:30 A.M.

Conference Room 2N-123
50 South Military Trail
West Palm Beach, Florida 33415

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at: www.PalmBeachMPO.org/LCB

1. REGULAR ITEMS

VICE CHAIR BOITON in absence of Commissioner McKinlay called the meeting to order at 9:43 a.m.

1A. Roll Call

The Recording Secretary called the roll. A quorum was not present as depicted on Exhibit A of these Minutes.

1.B. **TABLED:** Agenda for June 8, 2016

Due to lack of quorum this item was tabled.

1.C. **TABLED:** Minutes for March 9, 2016

Due to lack of quorum this item was tabled until the next meeting.

1.D. Comments from the Chair

VICE CHAIR BOITON stated all Action Items will be tabled until the next meeting when a quorum is present.

1.E. General Public Comments

No general public comments were received.

2. ACTION ITEMS

2.A. **TABLED:** 2015 – 2016 Community Transportation Coordinator (CTC) Evaluation

No presentation was given on this item.

Due to lack of quorum this item was tabled until the next meeting.

2.B. **TABLED:** 2016 – 2017 Trip and Equipment Grant

No presentation was given on this item.

Due to lack of quorum this item was tabled until the next meeting.

2.C. TABLED: Amendment to the 2015 – 2016 Transportation Disadvantaged Service Plan (TDSP)

No presentation was given on this item.

Due to lack of quorum this item was tabled until the next meeting.

3. INFORMATION ITEMS

3.A. DISCUSSED: Staff Update

MS. ANIE DELGADO provided an update as follows:

- She highlighted the Commuter Challenge which concluded on March 31. She reviewed participation levels, modes of transportation utilized, miles commuted, total amount of CO₂ saved, Palm Beach County School's Walk & Roll Challenge and gave a brief overview of the culminating event, which was held on April 2.
- The next Complete Streets Working Group meeting will be held on Tuesday, June 21 at 10 a.m. at the Vista Center. Please contact Valerie Neilson at the MPO with any questions.
- The next Bicycle Pedestrian Safety Study Advisory Committee meeting will be held on Wednesday, June 22 at 1:30 p.m. at the Vista Center. She reviewed the committee's purpose and stated a State of the System presentation will be provided by Kimley-Horn and Associates at this meeting. Please contact Franchesca Taylor at the MPO with any questions.
- The FY 17-21 Transportation Improvement Plan (TIP) is available for public review and comment, and will be adopted at the June 16, 2016 MPO Board meeting.
- The MPO is conducting a Transportation Photo Contest which is an effort to collect photos of Palm Beach County's transportation modes. She reviewed the five transportation categories, contest rules, and stated the deadline is August 31, 2016.
- She reviewed the LCB FY 2016-2017 timeline with emphasis on the changes to the 1st and 2nd quarter meeting dates. She highlighted that herself and Ms. Neilson will be attending the CTD/FPTA Annual Training Workshop in December 2016; the TDSP Update will begin on December 15, 2016; and the CTC Evaluations will begin on March 9, 2017.

3.B. DISCUSSED: CTC Update

VICE CHAIR BOITON welcomed Heather Pekar, the new Interim Director of Palm Tran Connection. She introduced herself and provided a brief background of her experience.

MR. CLINTON FORBES, Executive Director of Palm Tran presented this item. He briefly discussed the Office of Inspector General report and the subsequent report completed by Delta Services Group. He highlighted the organizational changes as a result of both reports and stated the Palm Tran Connection director will now report to a Chief Operating Officer. This position is currently in the recruitment process. He reviewed Ms. Pekar's duties which include recruiting a permanent Director and to begin implementing the recommendations from both investigative reports.

MR. FORBES reviewed the establishment of the Office of Performance Management, which will report directly to him. He stated the Center for Urban Transportation Research (CUTR), at the University of South Florida, is assisting in developing this Office and establishing baseline metrics to track and report to the Board and public on a monthly basis. He noted that a Performance Management Manager is currently being recruited for this Office.

VICE CHAIR BOITON expressed his appreciation for the addition of Palm Tran Connection under Palm Tran's organization structure.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

MR. DAVID RAFAIDUS commented on the 2015 – 2016 TDSP and expressed his satisfaction with the maps and graphics. He stated there is a U.S. Census classification which highlights disabilities, handicaps, and different types of handicaps. He requested staff to review this information for utilization in future documentation in both the appendix and maps.

4.B. Next Meeting – Thursday, September 29, 2016

4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 10:12 a.m.

AUDIO FILES OF LOCAL COORDINATING BOARD MEETINGS ARE AVAILABLE ON THE
PALM BEACH METROPOLITAN PLANNING ORGANIZATION WEBSITE:
www.PalmBeachMPO.org

EXHIBIT A

Palm Beach County
 Transportation Disadvantaged Local Coordinating Board
 Attendance Record – 2015-2016

| REPRESENTATIVE | June 10 2015 | Sep 9 2015 | Dec. 9 2015 | Mar. 9 2016 | June 8 2016 |
|---|--------------------|------------------|-------------------|-------------------|-------------------|
| Commissioner Melissa McKinlay CHAIRPERSON | E | P | E | E | E |
| Tomas Boiton VICE CHAIR/CITIZEN ADVOCATE | P | A | P | P | P |
| Vacant AGENCY for PERSONS with DISABILITIES | -- | -- | -- | -- | -- |
| Vacant AREA AGENCY on AGING | A | A | -- | -- | -- |
| Vacant REPRESENTATIVE for DISABLED | -- | -- | -- | -- | -- |
| W. Clay Walker FL DCF | -- | -- | *P | P | P |
| VACANT/Wibet Hay FL DEPT. OF TRANSPORTATION | P | P | A | Alt | A |
| Mike Nagelberg FL DEPT. OF VETERANS AFFAIRS | P | A | A | P | A |
| Sharon Greene LOCAL MEDICAL COMMUNITY | P | P | P | E | A |
| Maria Hernandez/Marielisa Amador MEDICAID PROGRAM | -- | -- | *P | E | A |
| David Rafaidus DEPT. OF COMMUNITY SERVICES | P | P | P | P | P |
| Shane Searchwell/Carl Boucard PB COUNTY SCHOOL DISTRICT | P | A | E | A | A |
| Bobbi Valentine CITIZEN ADVOCATE | P | P | P | P | E |
| David Evans REPRESENTATIVE FOR ELDERLY | P | P | P | P | A |
| Vacant PRIVATE TRANSPORTATION | P | A | -- | -- | -- |
| Vacant VOCATIONAL REHABILITATION | A | -- | -- | -- | -- |
| Dina Hill WORKFORCE DEVELOPMENT BD. | -- | -- | *P | P | P |

P = Member Present A = Member Absent Alt = Alternate
 * = New Representative E = Excused Absence -- = Vacant

EXHIBIT A (Cont'd)

OTHERS PRESENT

Jeanie Chrisman
Eric Dupard
John Loons
Charlie Boettiger
Jeff McGregor
RoseAnn Voils
Rosanna Santana
Charles Frazier
Clinton Forbes
Heather Pekar
Malissa Booth
Anielle Delgado
Valerie Neilson
Margarita Cortez

REPRESENTING

MV Transportation
Citizen
First Transit
Palm Tran
Palm Tran
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Metropolitan Planning Organization
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