1. **REGULAR ITEMS**

A. Roll Call
B. Prayer
C. Pledge of Allegiance
D. **MOTION TO ADOPT** Agenda for June 16, 2016
E. **MOTION TO APPROVE** Minutes for May 19, 2016
F. Comments from the Chair
G. Executive Director’s Report
H. **MOTION TO APPROVE/ADOPT** Consent Agenda Items

1. Florida Commission for the Transportation Disadvantaged (CTD) Planning Grant Agreement
   
   A Resolution authorizing the Chair to execute the CTD Planning Grant Agreement on behalf of the Palm Beach MPO. The Grant Agreement will provide $48,144 for Transportation Disadvantaged tasks as outlined in the Palm Beach MPO’s Unified Planning Work Program. The Resolution and Grant Agreement are attached.

2. Amendment to Frankel Interactive Agreement for Website Support
   
   This amendment will increase the maximum amount of the agreement for website support from $7,500 to $15,000. The Agreement is attached.

3. Palm Beach MPO Bicycle Trailways Pedestrian Advisory Committee (BTPAC) By-laws
   
   The BTPAC By-laws were updated to include roles and responsibilities consistent with the MPO Governing Board By-laws. Draft BTPAC By-laws are attached.
4. Approval for Mayor Susan Haynie to attend the Florida Transportation Plan/Strategic Intermodal System committee meetings. The Resolution is attached.

5. Appointment of Ms. Loraine Cargill as Alternate for South Florida Regional Transportation Authority (SFRTA) on the Technical Advisory Committee (TAC). The request letter is attached.

6. Appointment of Ms. Khanh Uyen Dang as Alternate for the City of West Palm Beach on the TAC. A summary of qualifications is attached.

7. Appointment of Ms. Heather Tribou as Representative for the City of West Palm Beach on the BTPAC. A summary of qualifications is attached.

8. Appointment of Mr. Andrew Thomson on the MPO’s Citizens Advisory Committee (CAC) as nominated by Council Member Robert Weinroth. A summary of qualifications is attached.

9. Appointment of Ms. Lisa Dykstra as Alternate for Florida Department of Transportation (FDOT) on the TAC. A summary of qualifications is attached.

I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the MPO Board. Please complete a comment card which is available at the welcome table and limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO APPROVE At-Large Members to the Executive Director Evaluation Committee

The Evaluation Committee is comprised of the MPO Chair, the MPO Vice Chair, and three At-Large MPO Governing Board Representatives. The current At-Large Representatives are Commissioner Berger, Mayor Wilson and Commissioner Materio. The current evaluation process is attached.

B. MOTION TO ADOPT a Resolution approving the FY 17 – 21 Transportation Improvement Program (TIP) and authorizing the Executive Director to approve administrative amendments to the document

The draft FY 17 – 21 TIP for the Palm Beach MPO is attached, including a countywide map highlighting project locations and activities. This program includes transportation projects funded by federal, state and local sources for all modes of transportation for the next five fiscal years.

TAC/CAC/BTPAC: Recommended adoption

C. MOTION TO APPROVE an Amendment to the FY 17 – 21 Priority Projects List to include a SUN Trail Project List

This amendment will add SUN Trail Projects in order to be eligible for application for grant funding. The amended FY 17 – 21 Priority List is attached.
3. INFORMATION ITEMS

A. Draft Strategic Plan for the Palm Beach MPO

MPO staff and consultants will review the updated mission, vision, and strategic goals. Board feedback is requested regarding draft measureable objectives for each goal. An outline of the draft plan is attached.

B. Palm Beach County Road Impact Fee Presentation

County staff will present information regarding road impact fee collection and use for projects. Specifically, the presentation will address the history of the road impact fee ordinance, including authority and date of establishment; the evolution of impact fee rates over time, the eligible uses of fees collected; an estimate of recent fees collected by benefit zone and a listing of projects implemented in each benefit zone for the same time period. A memo from the County Attorney's office regarding impact fees is attached. The draft presentation slides can be viewed at PalmBeachMPO.org/static/sitefiles/Impact-Fees.pdf.

C. Palm Beach County Airports Briefing

Palm Beach County staff will provide an overview of the role of the four county operated airports: Palm Beach International (PBI), North County General Aviation (F45, west of Palm Beach Gardens), Park Airport (LNA, in Lantana), and Glades Airport (PHK, adjacent to Lake Okeechobee) as well as a briefing on current and future projects. There is no backup for this item.

D. School Board Walk and Bike Safety Presentation

Palm Beach County School District staff will present what the schools are doing to educate and encourage safe walking and bicycling behaviors in students and how the MPO can support these efforts and provide funding for safe routes to school infrastructure improvements. There is no backup for this item.

E. Transportation Photo Contest

MPO staff will present the Palm Beach MPO’s photo contest that will run through August 31, 2016. This is an effort to collect the best transportation photos of Palm Beach County to be featured in future MPO documents, website, etc. For more information see the attached contest flyer.

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – July 21, 2016

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MPO GOVERNING BOARD MEMBERS

CHAIR
Susan Haynie, Mayor
City of Boca Raton
Alternate: Scott Singer, Council Member

Robert Weinroth, Council Member
City of Boca Raton
Alternate: Jeremy Rodgers, Council Member

Steve B. Wilson, Mayor
City of Belle Glade
Alternate: Michael C. Martin, Commissioner

Steven B. Grant, Mayor
City of Boynton Beach
Alternate: Mack McCray, Vice-Mayor

Cary D. Glickstein, Mayor
City of Delray Beach
Alternate: Al Jacquet, Vice-Mayor
& Jordana Jarjura, Deputy Vice-Mayor

Samuel J. Ferreri, Mayor
City of Greenacres
Alternate: Jonathan Pearce, Deputy Mayor

Jim Kuretski, Council Member
Town of Jupiter
Alternate: Wayne Posner, Council Member

Pam Triolo, Mayor
City of Lake Worth
Alternates: Scott Maxwell, Vice-Mayor
& Andy Amoroso, Vice Mayor Pro Tem

Eric Jablin, Vice-Mayor
City of Palm Beach Gardens
Alternate: Marcie Tinsley, Mayor

Joni Brinkman, Vice-Mayor
Village of Palm Springs
Alternate: Douglas Gunther, Council Member

Wayne Richards, Chairman
Port of Palm Beach
Alternate: Jean L. Enright, Vice-Chair

VICE CHAIR
Hal Valeche, Vice-Mayor
Palm Beach County

Paulette Burdick, Commissioner
Palm Beach County

Steven L. Abrams, Commissioner
Palm Beach County

Melissa McKinlay, Commissioner
Palm Beach County

Priscilla A. Taylor, Commissioner
Palm Beach County

Palm Beach County Alternate:
Mary Lou Berger, Mayor

Vacant
City of Riviera Beach
Alternate: Vacant

Vacant
Village of Royal Palm Beach
Alternate: Jeff Hmara, Vice-Mayor

Vacant
Village of Wellington
Alternate: Anne Gerwig, Mayor

Keith A. James, Commissioner
City of West Palm Beach

Shanon Materio, Commissioner
City of West Palm Beach

West Palm Beach Alternate:
Paula Ryan, Commissioner

Gerry O'Reilly, District 4 Secretary
FDOT Non-Voting Advisory Member
1. REGULAR ITEMS

Mayor Haynie called the meeting to order at 9:02 a.m.

1.A. Roll Call

The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. Prayer – Led by Mayor Steve Wilson

1.C. Pledge of Allegiance


MOTION to adopt the Agenda for June 16, 2016. Motion by Commissioner Taylor, seconded by Commissioner Burdick, and carried unanimously. Mayors Ferreri and Gerwig, Vice-Mayor Jablin, Commissioner Richards and Council Member Hubbard were absent.

Mayor Anne Gerwig joined the meeting at 9:06 a.m.

1.E. APPROVED: Minutes for May 19, 2016

MOTION to approve the Minutes for May 19, 2016. Motion by Commissioner Burdick, seconded by Vice-Mayor Hmara, and carried unanimously. Mayor Ferreri, Vice-Mayor Jablin, Commissioner Richards and Council Member Hubbard were absent.

1.F. Comments from the Chair

Mayor Haynie commented as follows:

- Welcomed Council Member Jeremy Rodgers, Alternate for the City of Boca Raton and Deputy Vice-Mayor Jordana Jarjura, Alternate for the City of Delray Beach.

- Mr. Uhren and she met with Miami-Dade MPO representatives this week and discussed funding options and working together as a region to seek funding for the Tri-Rail Coastal Link project.
1.G. Executive Director's Report

Mr. Uhren reported as follows:

1. He has been with the Palm Beach MPO for three years and expressed his appreciation for the opportunity to work with the Board and serve the local communities.

2. In FY 19 there are two upcoming US 1 resurfacing projects, one will span the cities of Delray Beach and Boynton Beach and the other is encompassed within the Town of Lantana. The MPO will be working with the local communities and Florida Department of Transportation (FDOT) project managers to determine how to best use funds that will be invested in the improvement and maintenance of said corridors as multi-modal facilities. He recognized Commissioner Richards for joining him on a bike ride from the City of Boca Raton to the City of West Palm Beach for a personal perspective of what opportunities exist along the US 1 corridor.

3. Margarita Cortez, current MPO Secretary has been promoted to the position of Administrative Secretary.

4. Commissioner Materio and he will be attending the National Association of Regional Councils (NARC) conference in Salt Lake City at the end of the month.

5. The next Southeast Florida Transportation Council (SEFTC) meeting will be held on July 1, with a review of the regional priority projects for submittal to FDOT for Transportation Regional Incentive Program (TRIP) supplemental funding.

6. He will be attending the Floridians for Better Transportation conference in St. Petersburg in July.

1.H. APPROVED/ADOPTED: Consent Agenda Items

1. Resolution authorizing the Chair to execute the Florida Commission for the Transportation Disadvantaged Planning Grant Agreement

2. Amendment to Frankel Interactive Agreement for Website Support

3. Palm Beach MPO Bicycle Trailways Pedestrian Advisory Committee (BTPAC) By-laws

4. Resolution approving Mayor Susan Haynie to attend the Florida Transportation Plan/Strategic Intermodal System committee meetings.

5. Appointment of Ms. Loraine Cargill as Alternate to the Technical Advisory Committee (TAC) as nominated by South Florida Regional Transportation Authority (SFRTA).

6. Appointment of Ms. Khanh Uyen Dang as Alternate to the TAC as nominated by the City of West Palm Beach.

7. Appointment of Ms. Heather Tribou as Representative to the BTPAC as nominated by the City of West Palm Beach.

8. Appointment of Mr. Andrew Thomson as Representative to the Citizens Advisory Committee (CAC) as nominated by Council Member Robert Weinroth.

9. Appointment of Ms. Lisa Dykstra as Alternate to the TAC as nominated by FDOT.

MOTION to Approve the Consent Agenda. Motion by Commissioner Burdick, seconded by Commissioner Taylor, and carried unanimously. Mayor Ferreri, Vice-Mayor Jablin, Commissioner Richards and Council Member Hubbard were absent.

1.I. General Public Comments

No general public comments received.
2. ACTION ITEMS

2.A. APPROVED: At-Large Members to the Executive Director Evaluation Committee

MR. UHREN provided a brief overview of this item, which is to establish a five member evaluation committee that will convene to review all Board member feedback provided via an evaluation form he will distribute to the Board. He stated the evaluation committee would also provide a more focused critique for improvements and how the MPO could be a better resource.

A discussion ensued and it was noted that as an alternate Commissioner Berger cannot serve on the committee, Commissioner Abrams volunteered to replace her.

MOTION to approve At-Large Members to the Executive Director Evaluation Committee comprised of the MPO Chair, MPO Vice Chair, Mayor Wilson and Commissioners Materio and Abrams. Motion by Commissioner Taylor, seconded by Commissioner James, and carried unanimously. Mayor Ferreri, Vice-Mayor Jablin, Commissioner Richards and Council Member Hubbard were absent.

2.B. ADOPTED: Resolution approving the FY 17 – 21 Transportation Improvement Program (TIP) and authorizing the Executive Director to approve administrative amendments to the document

MR. LUKE LAMBERT, MPO Senior Planner presented the Final Reading of the Draft FY 17 – 21 TIP. He reviewed the timeline that culminates with adoption of the TIP by the Board and a suggested approach to review. He highlighted FY 17 – 21 projects under the Major MPO Projects, Local Initiatives and Transportation Alternatives programs, with their funding targets and actual allocations. He reviewed the FY 2017 construction highlights and significant changes, which include I-95 managed lanes being split into two projects and the Turnpike widening to eight lanes. He provided a large scale printed map of major projects to each Board Representative.

Commissioners James and Materio voiced their opposition of the State Road 7 extension being listed as a MPO priority. Other discussions ensued.

MR. UHREN mentioned that along with the large scale maps provided, an interactive website is in development which will provide more detailed information on each project.

Council Member Lynne Hubbard joined the meeting at 9:15 a.m.

MOTION to adopt a Resolution approving the FY 17 – 21 Transportation Improvement Program (TIP) and authorizing the Executive Director to approve administrative amendments to the document. Motion by Commissioner Taylor; seconded by Vice-Mayor Valeche; and carried 16-2, Commissioners James and Materio opposed. Mayor Ferreri, Vice-Mayor Jablin and Commissioner Richards were absent.

2.C. APPROVED: Amendment to the FY 17 – 21 Priority Projects List to include a SUN Trail Project List

MR. UHREN provided a brief background of the SUN Trail program, which was created by the Florida Legislature in 2015 and allocates $25M per year to the construction of Shared Use Non-Motorized Trail (SUN Trail) facilities. He reviewed the funding requirements for an annual application to be submitted which include being listed as a priority by the local MPO. He reviewed the amendment which lists the City of West Palm Beach’s application for the Broadway Avenue corridor. He requested Board member feedback whether this warrants consideration as a MPO priority for competition in the SUN Trail funding program.

Commissioner Taylor and Council Member Kuretski voiced opposition with regards to the proposed lane elimination along US-1 and how the facility will handle future traffic volumes.

Scott Kelly, Assistant City Administrator with the City of West Palm Beach, stated that legislative funding has been received to examine traffic capacity and to determine feasibility of lane elimination.
He stated the results show there is capacity to eliminate lanes and support has been received from businesses along the corridor along with various neighborhood groups.

**MOTION** to approve an Amendment to the FY 17 – 21 Priority Projects List to include a SUN Trail Project List. Motion by Commissioner McKinley; seconded by Commissioner James; and carried 16-2, Commissioner Taylor and Council Member Kuretski opposed. Mayor Ferreri, Vice-Mayor Jablin and Commissioner Richards were absent.

3. **INFORMATION ITEMS**

3.A. **DISCUSSED:** Draft Strategic Plan for the Palm Beach MPO

MS. JESSICA JOSSELYN and MR. PHILL WORTH, Consultants with Kittelson & Associates, Inc. presented this item. MS. JOSSELYN reviewed the process and schedule, which will culminate with the Board adopting the Final Strategic Plan in July. She discussed the updated Mission and Vision statements that are more concise and contain less jargon compared to statements brought to the Board in April. She highlighted the six measurable goals and received real time feedback from Board members as they utilized electronic response cards to rank each goal’s objectives from most important to least important. She explained that these ranking results would assist the MPO staff in determining what is most important to the Board, not to remove objectives from the Strategic Plan.

3.B. **DISCUSSED:** Palm Beach County Road Impact Fee Presentation

MR. GEORGE WEBB, Palm Beach County Engineer and MR. LEONARD BERGER, Chief Assistant Palm Beach County Attorney presented this item. MR. WEBB gave a brief overview of Road Impact Fees, total Impact Fees collected by year from FY 04 – 15 and highlighted Impact Fees by zone, it was noted that fees have never been collected West of Twenty Mile Bend. He reviewed Road Impact Fee collection versus spent per municipality from FY 04 – 15 and Impact Fee projects by municipality for the current five year program, which is FY 16 – 20.

Several discussions and concerns arose from this presentation. Requests were made by Commissioners Materio and McKinlay to Mr. Webb for a breakdown of monies collected and expended from the Impact Fees fund for projects throughout the City of West Palm Beach and a separate breakdown for projects West and East of the Turnpike in Palm Beach.

MR. WEBB informed the Board that after his presentation on Impact Fees to the Technical Advisory Committee meeting an Ad Hoc committee was formed to discuss alternatives, mobility fees and other items from a technical viewpoint.

Raphael Clemente, Executive Director of the West Palm Beach Downtown Development Authority (DDA) highlighted a project where estimated fees do not seem to correspond to project impact.

Commissioner Melissa McKinlay left the meeting at 10:57 a.m.

Jonathan Gladstone of Gladstone Realty Investment Corporation spoke as the investor and developer of Mr. Clemente’s example project and noted that the impact fee amount might prevent him from completing the project.

Further discussion ensued regarding next steps.

Council Member Jim Kuretski left the meeting at 11:11 a.m.

3.C. **DISCUSSED:** Palm Beach County Airports Briefing

MR. BRUCE PELLY, Director and MR. JERRY ALLEN, Deputy Director for Palm Beach County Airports presented this item. MR. PELLY spoke briefly on the updates and enhancements being made at Palm Beach International Airport and stated these changes should be completed within a few months.
MR. ALLEN reviewed recently completed, ongoing and future projects at the Palm Beach International Airport and discussed non-aviation developments around the property. He highlighted completed and planned improvement projects at North Palm Beach County General Aviation Airport (F45), Palm Beach County Park Airport (LNA) and Palm Beach County Glades Airport (PHK). A discussion ensued.

Commissioner Priscilla Taylor left the meeting at 11:23 a.m.
Council Member Lynne Hubbard left the meeting at 11:26 a.m.
Commissioner Shanon Materio left the meeting at 11:27 a.m.

3.D. **DISCUSSED:** School Board Walk and Bike Safety Presentation

MS. ANGELA USHER and MR. ERIC STERN with the School District of Palm Beach County presented on this matter. MS. USHER gave a brief introduction, reviewed history, regulations, current efforts and infrastructure. She highlighted areas that MPO assistance is needed which included identifying locations for needed crossing guards, installing pedestrian gates at rail crossings and encouraging Pedestrian and Bicycle Safety Education in schools and aftercare programs.

MR. STERN discussed statistics from Walk Your Child to School Day for school year 15 – 16 and stated a Strategic Plan to improve resources for schools is in development. He reviewed Bicycle Safety Education for school year 15 – 16 and discussed what improvements are coming in school year 16 – 17. A discussion ensued.

Deputy Vice-Mayor Jordana Jarjura left the meeting at 11:35 a.m.

3.E. **DISCUSSED:** Transportation Photo Contest

MS. VALERIE NEILSON, MPO Transit Coordinator gave a brief overview of the MPO’s Transportation Photo Contest. She reviewed contest rules and stated the best photos will be brought before the Board later in the fall for selection of the top photo in each transportation mode category.

4. **ADMINISTRATIVE ITEMS**

4.A. **Member Comments**

MR. UHREN reminded Board members that presentations given are available online at PalmBeachMPO.org/Board.

4.B. **Next Meeting – July 21, 2016**

4.C. **Motion to Adjourn**

There being no further business, the Chair declared the meeting adjourned at 11:42 A.M.

This signature is to attest that the undersigned is the Chairman, or a designated nominee, of the Metropolitan Planning Organization and that information provided herein is the true and correct Minutes for the **JUNE** meeting of the Metropolitan Planning Organization, dated this **21st** day of **July**, 2016.

MPO Chair/Vice Chair
### Exhibit A
Palm Beach Metropolitan Planning Organization Attendance Record - 2015 - 2016

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<th>Representative/Alternate Local Government</th>
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*** New Appointment  
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### EXHIBIT A (cont'd)

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<tr>
<td>Hal Valeche, Vice Mayor- MPO VICE CHAIR Palm Beach County</td>
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<tr>
<td>Robert Weinroth, Council Member/ Jeremy Rodgers, Council Member City of Boca Raton</td>
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<tr>
<td>Steve B. Wilson, Mayor City of Belle Glade</td>
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*** New Appointment
P - Representative Present
ALT - Alternate Present
A - Absent
E - Excused
Shaded months - No Meeting

### OTHERS PRESENT
- George Webb
- Leonard Berger
- Rafael Clemente
- Jonathan Gladstone
- Jessica Josselyn
- Phill Worth
- Bruce Pelly
- Jerry Allen
- Louis Rotundo
- David Ailen
- Fred Stubbs
- Paul King
- Angel Streeter Gardner
- Brian Collins
- Uyen Dang
- Scott Kelly
- Victoria Williams
- Arlene Tanis
- Loraine Cargill
- Marian Dozier
- Richard Radcliffe
- Eric Stern
- Angela Usher
- Nick Uhren
- Renee Cross
- Valerie Neilson
- Margarita Cortez
- Kevin Fischer
- Malissa Booth
- Luke Lambert
- Anie Delgado

### REPRESENTING
- Palm Beach County Engineering
- Palm Beach County Attorney's Office
- West Palm Beach DDA
- Gladstone Realty Investment Corp.
- Kittelson & Associates, Inc.
- Kittelson & Associates, Inc.
- Palm Beach County Airports
- Palm Beach County Airports
- Rotundo & Associates, Inc.
- CEMEX
- Palm Tran
- Palm Beach County Attorney's Office
- Quest Corporation of America, Inc.
- City of West Palm Beach
- City of West Palm Beach
- City of West Palm Beach
- FDOT – Turnpike MPO Liaison
- FDOT
- SFRTA
- State Representative Bobby Powell
- Palm Beach County League of Cities
- Palm Beach County School District
- Palm Beach County School District
- Metropolitan Planning Organization
- Metropolitan Planning Organization
- Metropolitan Planning Organization
- Metropolitan Planning Organization
- Metropolitan Planning Organization
- Metropolitan Planning Organization
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- Metropolitan Planning Organization
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- Metropolitan Planning Organization