CITIZENS ADVISORY COMMITTEE AGENDA

DATE: WEDNESDAY, JUNE 1, 2016
TIME: 1:30 P.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for June 1, 2016
   C. MOTION TO APPROVE Minutes of May 4, 2016
   D. Comments from the Chair
   E. CAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND ADOPTION of the FY 17 - 21 Transportation Improvement Program (TIP)
      The draft FY 17 - 21 TIP for the Palm Beach MPO is attached, including a countywide map highlighting project locations and activities. This program includes transportation projects funded by federal, state and local sources for all modes of transportation.

3. INFORMATION ITEMS
   A. Draft Strategic Plan for the Palm Beach MPO
      MPO staff and consultants will present the updated mission and vision statements, six strategic goals and draft measureable objectives for each goal. An outline of the draft plan is attached.
   B. Transportation Photo Contest
      MPO staff will present the Palm Beach MPO’s photo contest that will run through August 31, 2016. This is an effort to collect the best transportation photos of
Palm Beach County to be featured in future MPO documents, website, etc. For more information see the attached contest flyer.

C. Summary Points from the May 19, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments
B. Next Meeting – July 6, 2016
C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. **REGULAR ITEMS**

CHAIR FAGAN called the meeting to order at 1:43 P.M. Due to lack of quorum the Chair tabled the adoption of the Agenda and approval of minutes until a quorum was present and the CAC Liaison’s Report was reported.

Ms. Judy Daversa joined the meeting at 1:47 p.m.

1.A. **Roll Call**

The Recording Secretary called the roll. A quorum was present at 1:47 p.m. as depicted on Exhibit A of these Minutes.

1.B. **ADOPTED:** Agenda for June 1, 2016

MOTION to adopt the agenda. Motion by Mr. Myron Uman, seconded by Ms. Judy Daversa, and carried unanimously.

1.C. **APPROVED:** Minutes for May 4, 2016

MOTION to approve the Minutes for May 4, 2016. Motion by Mr. Glen Harvie, seconded by Mr. Dick Verduin, and carried unanimously.

Mr. Tomas Boiton joined the meeting at 1:48 p.m.

1.D. **Comments from the Chair**

There were no comments from the Chair.

1.E. **CAC Liaison’s Report**

MR. LAMBERT reported the following:

- Welcomed Kevin Fischer, Senior Planner as the new Long Range Transportation Plan Coordinator. Janice Allwood, Administrative Secretary has taken a promotional opportunity with the County Attorney’s Office. Margarita Cortez, Secretary will be taking over Janice’s duties.
• Jim Wolfe served as FDOT – District Four’s Secretary and was recently named to replace Gus Pego as the FDOT – District Six Secretary.

• The MPO Complete Streets working group met on May 25 and will be scheduling the next meeting for late June, with a goal of developing local implementation guidelines to assist all communities with the advancement of complete street projects.

• The first Road Impact Fee Alternatives Ad Hoc Committee Meeting has been scheduled for Monday, June 13 at 1:30 p.m. at the Vista Center.

• All Aboard Florida/Brightline intends to complete a portion of the Florida East Coast Railway corridor from NE 22nd Avenue in the City of Boynton Beach to Nottingham Road in the City of West Palm Beach for use as a test track with test operations expected to begin as early as September 2016.

    The MPO intends to work with affected local governments along the corridor to ensure a Notice of Establishment for a continuous quiet zone has been filed and is effective prior to commencement of test operations.

• The Planning Congress, City of West Palm Beach, Downtown Development Authority and Treasure Coast Regional Planning Council are sponsoring a half-day forum on Tuesday, June 7 beginning at 8 a.m. in the West Palm Beach city chambers to discuss population growth and management issues.

1.F. General comments and Public Comments on Agenda Items

No general public comments were received.

2. ACTION ITEMS

2.A. RECOMMENDED ADOPTION: Draft FY 17 – 21 Transportation Improvement Plan (TIP)

MR. LAMBERT presented the Final Reading of the Draft FY 17 – 21 TIP. He reviewed the timeline that culminates with adoption of the TIP by the Board in June and a suggested approach to review. He highlighted FY 17 – 21 projects under the Major MPO Projects, Local Initiative and Transportation Alternatives Programs, with their funding targets and actual allocations. Several members posed questions on projects and requested clarification on fund allocation.

MR. LAMBERT reviewed the FY 2017 construction highlights and significant changes, which include I-95 managed lanes being split into two projects and the Turnpike widening to eight lanes. Several discussions ensued and a question was raised by MR. UMAN in regards to the Local Initiative project on PGA Boulevard. MR. UMAN questioned about the recently implemented Adaptive Traffic Management System on Northlake Boulevard and was interested in the benefits. MR. LAMBERT stated information is pending from the Palm Beach County Traffic Division and will be distributed once received. The members came to a consensus to invite the Traffic Division to provide a before and after information item regarding the Northlake Boulevard project.

MR. LAMBERT gave a brief overview of the map of major projects included in the TIP and requested committee member feedback regarding readability. He noted that an interactive map is in development which will include multiple Geographic Information System (GIS) layers. A discussion ensued and members requested a large printed version of the map.

MOTION to RECOMMEND ADOPTION of the FY 17 – 21 Transportation Improvement Plan (TIP). Motion by Mr. Tomas Bolton; seconded by Mr. Glen Harvie, and carried 6-1, Mr. Myron Uman opposed and stated the schedule for construction of the State Road 7 from 60th Street to Northlake Boulevard project in FY 17 is unrealistic.
3. INFORMATION ITEMS

3.A. DISCUSSED: Draft Strategic Plan for the Palm Beach MPO

MS. JESSICA JOSSELYN and MR. PHILL WORTH, Consultants with Kittelson & Associates, Inc. presented this item. MS. JOSSELYN reviewed the background, process and schedule, which will culminate with the MPO Board adopting the Final Strategic Plan in July. She discussed the updated Mission and Vision statements which are more concise and contain less jargon compared to prior statements brought to the committee and MPO Board in April.

MS. JOSSELYN highlighted the six measurable goals, gave a brief overview of their objectives and received real time feedback from committee members as they utilized electronic response cards to rank each goal’s objectives from most important to least important. She explained that these ranking results would assist MPO staff in determining what is most important to the committee, not to remove objectives from the Strategic Plan.

A discussion ensued among members before and after each vote. Several members provided input for revisions to the Vision statement and various objectives.

3.B. DISCUSSED: Transportation Photo Contest

MS. VALERIE NEILSON, MPO Transit Coordinator gave a brief overview of the MPO’s Transportation Photo Contest which is an effort to collect photos of Palm Beach County’s transportation modes. She reviewed the five transportation categories, contest rules, and stated the deadline for submission is August 31, 2016. She noted the top photo in each category will be selected and recognized by the MPO Board.

3.C. Summary Points from the May 19, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

4A. Member Comments

No member comments were received.


Several members noted they would be absent from the next meeting. MR. LAMBERT stated he would send out a poll via email to determine the next meeting date.

4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 3:26 p.m.

This signature is to attest that the undersigned is the Chairperson, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the June meeting of the Citizens Advisory Committee, dated this 2nd day of September, 2016.

Chairperson

AUDIO FILES OF CITIZENS ADVISORY COMMITTEE MEETINGS ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION WEBSITE: www.PalmBeachMPO.org
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*2016 Chair  **2016 Vice-Chair  P = Member Present  Alt = Alternate Present  
E = Excused Absence  A = Absent/No Attendance  - = Member not assigned  ***New Appointment  
Shaded Area= Meeting not held
### EXHIBIT A (Cont’d)

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<th>OTHERS PRESENT</th>
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