BICYCLE/TRAILWAYS/PEDESTRIAN ADVISORY COMMITTEE AGENDA

DATE: THURSDAY, JULY 7, 2016
TIME: 9:07 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
       2300 North Jog Road, 4th Floor
       West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for July 7, 2016
   C. MOTION TO APPROVE Minutes for June 2, 2016
   D. Comments from the Chair
   E. Bicycle/Pedestrian Coordinator's Report
   F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of the Palm Beach MPO's Five Year Strategic Plan

MPO staff and consultants will present the mission, vision, strategic goals and measurable objectives for each goal of the Strategic Plan. The draft plan is attached.

   B. MOTION TO RECOMMEND ADOPTION of the I-95 at Central Boulevard Interchange Preferred Alternative

Florida Department of Transportation (FDOT) staff and consultants will present the proposed interchange at Central Boulevard and I-95, within the City of Palm Beach Gardens. The project is part of the Strategic Intermodal System and therefore the role of the MPO is to endorse as presented, endorse with suggested revisions, or reject the improvements proposed for this project. The Draft Preliminary Engineering Report can be viewed at PalmBeachMPO.org/static/sitefiles/Central_Bld.pdf and presentation slides are attached.
3. INFORMATION ITEMS
   A. I-95 at Boynton Beach Boulevard and Gateway Boulevard Project Development and Environment (PD&E) Study
      FDOT staff and consultants will present proposed alternatives for improvements of the Boynton Beach Boulevard and Gateway Boulevard interchanges at I-95. This presentation will include project locations, implementation timeline, as well as benefits and impacts of proposed improvements.
   B. Pedestrian and Bicycle Safety Plan State of the System
      MPO staff and consultants will provide an update on the Pedestrian and Bicycle Safety Study “State of the System” report which includes some demographic information and pedestrian and bicyclist crash heat maps.
   C. Summary Points from the June 16, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS
   A. Member Comments
   B. Next Meeting – September 8, 2016 (no August meeting)
   C. MOTION TO ADJOURN

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR SABIN called the meeting to order at 9:08 A.M.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.


MOTION to adopt the Agenda. Motion by Ms. Sally Channon; seconded by Mr. Isaac Kovner, and carried unanimously.

1.C. APPROVED: Minutes for June 2, 2016

MOTION to approve the Minutes for June 2, 2016. Motion by Mr. Isaac Kovner; seconded by Ms. Sally Channon, and carried unanimously.

1.D. Comments from the Chair

CHAIR SABIN requested the committee attendees introduce themselves as there were new alternates and members present.

1.E. Bicycle/Pedestrian/TDM Coordinator’s Report

MS. ANIELLE DELGADO reported in absence of MS. FRANCHESCA TAYLOR as follows:

- She wished everyone a happy state fiscal New Year as this is week one of the 2017 fiscal year for Florida Department of Transportation (FDOT) staff.
- The City of West Palm Beach will be installing a pop up bike lane on July 7 located on Flagler Drive from Okeechobee Boulevard to Banyan Boulevard with a kick-off bike ride beginning at 6 p.m.
- She encouraged committee members to continue submitting photos to the Palm Beach MPO Transportation Photo Contest and stated historical photos can be submitted as well.
- The next Road Impact Fee Alternatives Ad Hoc Committee Meeting will be held on Wednesday, July 27 at 1:30 p.m. at the Vista Center.
1.F. General Public Comments and Public Comments on Action Items
No general public comments were received.

2. ACTION ITEMS
2.A. RECOMMENDED APPROVAL: Palm Beach MPO’s Five Year Strategic Plan

MS. JESSICA JOSSELYN, Consultant with Kittelson & Associates, Inc. presented this item. She gave a brief overview of the scope and schedule, highlighted the process that began with research and feedback which fed into the development of the Mission and Vision statements and ultimately the six goals and their measurable objectives. She requested committee member feedback as she reviewed each goal, its objectives, how it’s measured and the targets set.

A brief discussion ensued and several members provided input for revisions to objective 6.B, to clarify that the MPO funding program mentioned is specifically the Local Initiatives program.

MS. JOSSELYN reviewed the annual report card, which is a summary tool to assist MPO staff and committee members with tracking each goal’s progress. A discussion ensued and several members complimented the report card design and readability.

MOTION to RECOMMEND APPROVAL of the Palm Beach MPO’s Five Year Strategic Plan. Motion by Ms. Brenda Arnold; seconded by Ms. Jean Matthews, and carried unanimously.

2.B. RECOMMENDED ENDORSEMENT: I-95 at Central Boulevard Interchange Preferred Alternative

MR. GAVIN JONES, Senior Transportation Planner with BCC Engineering presented this item. He reviewed the study’s progress and noted a Public Hearing is scheduled for September 28, 2016. He highlighted the two I-95 mainline alternatives which include a collector distributor (CD) road and a braided ramps option. He reviewed the right of way impacts for each and provided a brief comparison with the final recommendation of the CD road option. A brief discussion ensued.

MR. JONES highlighted the two interchange alternatives which include a tight diamond and diverging diamond option. Several members brought up concerns regarding the impact on the existing multipurpose path, the lane width, and the bicycle and pedestrian options presented. Several suggestions were provided for revisions to lane width, pedestrian cage design, and the buffered bike lanes.

MR. JONES reviewed the interchange right of way impacts for each and provided a brief comparison with the final recommendation of the tight diamond interchange. He summarized the environmental and right of way impacts, stated the noise impact is currently being studied and highlighted the total cost and right of way impacts for all alternatives. Further discussion ensued among members.

MOTION to RECOMMEND ENDORSEMENT of the I-95 at Central Boulevard Interchange Preferred Alternative. Motion by Ms. Jean Matthews with suggested modifications of combining the bike lane and sidewalk to create a minimum of a 12’ striped multi-use path that will connect to existing multipurpose path and bike lane on Central Boulevard; a modified cage to incorporate decorative design elements including trellis top, pedestrian lighting and street trees; a pedestrian activated signal at traffic crossing points and to reduce travel lane from 12’ to 11’; seconded by Ms. Sally Channon, and carried unanimously.
3. INFORMATION ITEMS

3.A. DISCUSSED: I-95 at Boynton Beach Boulevard and Gateway Boulevard Project Development and Environment (PD&E) Study

MR. THUC LE, FDOT District 4 Project Manager introduced this item and noted an Alternatives Public meeting is scheduled for July 28, 2016 at the Inn at Boynton Beach.

MR. HANK DEIBEL with Arcadis U.S., Inc presented this item. He reviewed the project study area, delivery schedule and the project's purpose and need. He reviewed the existing level of service (LOS), projected design year 2040 LOS and Transportation Systems Management & Operations (TSM&O) LOS.

MR. DEIBEL highlighted the three alternatives being considered for both boulevards, which include a Concept Development Alternative (CDA), a Streamlined CDA and a Single Point Urban Interchange (SPUI). He highlighted major proposed improvements, the right of way impacts for each alternative and the pedestrian/bicycle improvements. He reviewed the PD&E Study schedule and next steps which include completing the environmental documents, presenting the preferred alternative at a public hearing and selecting a preferred alternative.

Several discussions ensued and concerns arose regarding the pedestrian crossing wait time, the ramp widening effect on the community and the project impact on nearby schools.

3.B. DISCUSSED: Pedestrian and Bicycle Safety Plan State of the System

MR. STEWART ROBERTSON and MS. LISA JUAN, Consultants with Kimley-Horn and Associates, Inc. presented this item. MR. ROBERTSON stated this was a brief summary of a bicycle and pedestrian crash study that is reviewed in detail during the Pedestrian and Bicycle Safety Study Team meetings. He requested committee attendees to contact himself or MPO staff if anyone is interested in participating with the Safety Study Team.

MS. JUAN reviewed the current mode share and demographic information for minorities and the potential transportation disadvantaged population. She stated the study reviews the existing facilities to determine a correlation between crash data.

Ms. Brenda Arnold and Ms. Joyell Shaw left the meeting at 11:09 a.m.

MR. ROBERTSON reviewed the pedestrian and bicycle crash data provided by the five data sources utilized during this five year study. He highlighted the ten hot spots and ten high crash corridors identified by the Safety Study Team. A brief discussion ensued.

Ms. Jean Matthews left at 11:15 a.m.

3.C. Summary Points from the June 16, 2016 MPO Board Meeting.

MS. DELGADO highlighted the MPO Board’s adoption of the BTPAC By-Laws which included revisions provided by committee members, and the approval of an amendment to the FY 17 – 21 Priority Project List to include a SUN Trail Project List.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

No member comments were received.

4.B. Next Meeting – September 8, 2016 (no August meeting)

4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 11:25 a.m.
This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the July meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this 8th day of September, 2016.

Chairperson

AUDIO FILES OF BICYCLE/TRAILWAYS/PEDESTRIAN ADVISORY COMMITTEE MEETINGS ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION WEBSITE: www.PalmBeachMPO.org
### EXHIBIT A
Bicycle, Trailways and Pedestrian Committee
Attendance Record 2015 – 2016

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*2016 Chair **2016 Vice-Chair P = Member Present Alt = Alternate Present E = Excused Absence
A = Absent/No Attendance - = Member not assigned ***New Appointment Shaded Column – Meeting not held

### OTHERS PRESENT
- Hank Deibel
- Sunil Doddapaneni
- Gavin Jones
- Henry Oaikhen
- Thuc Le
- Stewart Robertson
- Lisa Juan
- Jessica Josselyn
- Melissa Michael
- Margarita Cortez
- Anie Delgado
- Renee Cross
- Luke Lambert
- Malissa Booth
- Kevin Fischer

### REPRESENTING
- Arcadis U.S., Inc.
- Arcadis U.S., Inc.
- BCC Engineering
- FDOT
- FDOT
- Kimley-Horn and Associates, Inc.
- Kimley-Horn and Associates, Inc.
- Kittelson & Associates, Inc.
- FORCE
- Metropolitan Planning Organization
- Metropolitan Planning Organization
- Metropolitan Planning Organization
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- Metropolitan Planning Organization