TECHNICAL ADVISORY COMMITTEE AGENDA

DATE: WEDNESDAY, JULY 6, 2016
TIME: 9:00 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
        2300 North Jog Road, 4th Floor
        West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for July 6, 2016
   C. MOTION TO APPROVE Minutes of June 1, 2016
   D. Comments from the Chair
   E. Executive Director’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a
      Comment Card which is available at the welcome table. General Public
      comments will be heard prior to the consideration of the first action item. Public
      comments on specific items on the Agenda will be heard following the
      presentation of the item to the Committee. Please limit comments to three
      minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of the Palm Beach MPO’s Five Year
      Strategic Plan
      MPO staff and consultants will present the mission, vision, strategic goals and
      measurable objectives for each goal of the Strategic Plan. The draft plan is
      attached.
   B. MOTION TO RECOMMEND ENDORSEMENT of the I-95 at Central Boulevard
      Interchange Preferred Alternative
      Florida Department of Transportation (FDOT) staff and consultants will present
      the proposed interchange at Central Boulevard and I-95, within the City of Palm
      Beach Gardens. The project is part of the Strategic Intermodal System and
      therefore the role of the MPO is to endorse as presented, endorse with
      suggested revisions, or reject the improvements proposed for this project. The
      Draft Preliminary Engineering Report can be viewed at
      PalmBeachMPO.org/static/sitefiles/Central_Blvd.pdf and presentation slides are
      attached.
3. INFORMATION ITEMS

A. I-95 at Boynton Beach Boulevard and Gateway Boulevard Project Development and Environment (PD&E) Study

FDOT staff and consultants will present proposed alternatives for improvements of the Boynton Beach Boulevard and Gateway Boulevard interchanges at I-95. This presentation will include project locations, implementation timeline, as well as benefits and impacts of proposed improvements.

B. Pedestrian and Bicycle Safety Plan State of the System

MPO staff and consultants will provide an update on the Pedestrian and Bicycle Safety Study “State of the System” report which includes some demographic information and pedestrian and bicyclist crash heat maps.

C. Annual Palm Tran Update

Palm Tran staff will provide an update on the status of their MPO funded projects. This presentation will include project locations, funding status, implementation timeline, as well as benefits and impacts of proposed improvements.

D. Palm Tran Transit Development Plan (TDP)

Palm Tran staff and consultants will provide an overview of the Palm Tran TDP Phase I project and next steps for Phase II.

E. Summary Points from the June 16, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – September 7, 2016 (no August meeting)

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MINUTES OF THE
TECHNICAL ADVISORY COMMITTEE
Wednesday, July 6, 2016 9:00 A.M.

Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at www.PalmBeachMPO.org/TAC

1. REGULAR ITEMS

VICE CHAIR BAILEY called the meeting to order at 9:05 A.M.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for July 6, 2016

VICE CHAIR BAILEY stated there was a modification to move Information Item 3.C – Annual Palm Tran Update to become item 3.A with the other Information Items following accordingly.

MOTION to adopt the Agenda. Motion by Mr. Alex Hansen, seconded by Mr. Fred Stubbs, and carried unanimously.

1.C. APPROVED: Minutes for June 1, 2016

MOTION to approve the Minutes for June 1, 2016. Motion by Mr. Alex Hansen, seconded by Mr. Thomas Lanahan, and carried unanimously.

1.D. Comments from the Chair

There were no comments from the Vice Chair.

1.E. Executive Director’s Report

MR. UHREN reported the following:

• He wished everyone a happy state fiscal New Year as this is day six of the 2017 fiscal year for Florida Department of Transportation (FDOT) staff.

• He informed the committee that Mr. Kevin Fischer, MPO Senior Planner and LRTP coordinator, will begin serving as the TAC liaison in September.

• The City of West Palm Beach will be installing a pop up bike lane on July 7 located on Flagler Drive from Okeechobee Boulevard to Banyan Boulevard with a kick-off bike ride beginning at 6 p.m.

Mr. Bradford O’Brien joined the meeting at 9:09 a.m.

• He attended the National Association of Regional Councils (NARC) annual meeting with Commissioner Shannon Materio last week in Salt Lake City, Utah. He highlighted his experience and described their investment in urban mobility in regards to cyclists, a light rail system and a complimentary street network that services automobiles.
Later this month he will be attending the Floridians for Better Transportation Summit in St. Petersburg, Florida for the first time and will report back on its usefulness as a resource to Southeast Florida.

He encouraged committee members to continue submitting photos to the Palm Beach MPO Transportation Photo Contest to facilitate a diverse and geographically representative portfolio and stated historical photos can be submitted as well.

The next Road Impact Fee Alternatives Ad Hoc Committee Meeting will be held on Wednesday, July 27 at 1:30 p.m. at the Vista Center.

All Aboard Florida (AAF)/Brightline project will begin operation of a test track as early as October/November 2016 along a portion of the Florida East Coast Railway corridor and will include the City of West Palm Beach from Okeechobee Boulevard south, all of the City of Lake Worth and the Town of Lantana to Hypoluxo Road.

The MPO will be working with those municipalities to file a Notice of Establishment for the effected portion of the corridor, as this is where AAF will be initially constructing the required safety improvements to establish eligibility for said quiet zone. Subsequently the City of West Palm Beach and Town of Lantana will have their quiet zones designations expanded to include the remainder of their crossings throughout Phase I prior to commencement of AAF’s full service. A brief discussion ensued.

He also noted the list of improvements needed for Phase II were finalized and the MPO worked with AAF to obtain a cost estimate for Northern Palm Beach County and are determining when AAF can reasonably expect to construct Phase II for program funding compatibility.

1.F. General Public Comments and Public Comments on Action Items

No general public comments were received.

Mr. Jamie Brown joined the meeting at 9:20 a.m.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: Palm Beach MPO’s Five Year Strategic Plan

MS. JESSICA JOSSELYN, Consultant with Kittelson & Associates, Inc. presented this item. She gave a brief overview of the scope and schedule, highlighted the process that began with research and feedback which fed into the development of the Mission and Vision statements and ultimately the six goals and their measurable objectives. She requested committee member feedback as she reviewed each goal, its objectives, how it’s measured and the targets set.

A discussion ensued among members after each goal was reviewed and several members provided input for revisions to the targets.

Ms. Joyce Cai joined the meeting at 9:36 a.m.

MR. UHREN noted that when the annual report is presented committee members are welcome to recommend amendments for the MPO Board to consider, as this is an evolving and directing document.

MS. JOSSELYN reviewed the annual report card, which is a summary tool to assist MPO staff and committee members with tracking each goal’s progress. A discussion ensued and several members provided input for revisions to the report card for improved readability.

MOTION to RECOMMEND APPROVAL of the Palm Beach MPO’s Five Year Strategic Plan. Motion by Mr. Kenny Wilson; seconded by Mr. Alex Hansen, and carried unanimously.
2.B. **RECOMMENDED ENDORSEMENT**: I-95 at Central Boulevard Interchange Preferred Alternative

MR. GAVIN JONES, Senior Transportation Planner with BCC Engineering presented this item. He reviewed the study’s progress and noted a Public Hearing is scheduled for September 28, 2016. He highlighted the two I-95 mainline alternatives which include a collector distributor (CD) road and a braided ramps option. He reviewed the right of way impacts for each and provided a brief comparison with the final recommendation of the CD road option. A brief discussion ensued.

MR. JONES highlighted the two interchange alternatives which include a tight diamond and diverging diamond option. Several members brought up concerns regarding the impact on nearby schools, the lane width and the bicycle and pedestrian options presented. Several suggestions were provided for revisions to lane width and the buffered bike lanes.

MR. JONES reviewed the interchange right of way impacts for each and provided a brief comparison with the final recommendation of the tight diamond interchange. He summarized the environmental and right of way impacts, stated the noise impact is currently being studied and highlighted the total cost and right of way impacts for all alternatives.

Kathy Gilbert, Representative from the City of Palm Beach Gardens provided comments regarding the City’s recommendations on this project.

**MOTION to RECOMMEND ENDORSEMENT of the I-95 at Central Boulevard Interchange Preferred Alternative.** Motion by Ms. Dawn Sonneborn with suggested modifications of buffering bike lanes on both sides, inclusion of marked green bike lanes, reducing the travel lanes to 11’, expanding the sidewalk to create a 10’ shared use path while keeping a separate bike lane, and for project staff to review conflict points for both cyclists and pedestrians; seconded by Dr. Motasem Al-Turk, and carried unanimously.

Mr. Bradford O’Brien left the meeting at 10:46 a.m.

3. **INFORMATION ITEMS**

3.A. **DISCUSSED**: Annual Palm Tran Update

MR. CLINTON FORBES, Executive Director of Palm Tran presented this item. He gave a brief update on the current status of MPO funded Palm Tran projects. He reviewed the Broward County Transit/Palm Tran Easy Card Interface with Miami-Dade Transit/South Florida Regional Transportation Authority project and the Transit Signal Priority (TSP) Route 43 and 62 projects. He also discussed the Delray Beach Maintenance Facility expansion project and noted this facility is being evaluated to become the main headquarters for administrative staff. Several discussions ensued.

Mr. Brian Collins left the meeting at 11:03 a.m.

3.B. **DISCUSSED**: I-95 at Boynton Beach Boulevard and Gateway Boulevard Project Development and Environment (PD&E) Study

MR. THUC LE, FDOT District 4 Project Manager introduced this item and noted an Alternatives Public meeting is scheduled for July 28, 2016 at the Inn at Boynton Beach.

MR. HANK DEIBEL with Arcadis U.S., Inc. presented this item. He reviewed the project study area, delivery schedule and the project’s purpose and need. He reviewed the existing level of service (LOS), projected design year 2040 LOS and Transportation Systems Management & Operations (TSM&O) improvements.

Mr. Jamie Brown left the meeting at 11:16 a.m.
MR. DEIBEL highlighted the three alternatives being considered for both interchanges and adjacent corridors, which include a Concept Development Alternative (CDA), a Streamlined CDA and a Single Point Urban Interchange (SPUI). He highlighted major proposed improvements, the right of way impacts for each alternative and the pedestrian/bicycle improvements.

Dr. Kim Delaney left the meeting at 11:32 a.m.

Mr. DEIBEL reviewed the PD&E Study schedule and next steps which include completing the environmental documents, presenting the preferred alternative at a public hearing and selecting a preferred alternative. He noted that this project will be presented again to the committee prior to a preferred alternative being selected for additional feedback from members. Several discussions ensued and concerns arose regarding the pedestrian crossing wait time, the ramp widening effect on the community and the pedestrian connection options to access the Tri-Rail station.

Mr. Michael Rumpf left the meeting at 11:49 a.m.

Ms. Maria Tejera left the meeting at 11:50 a.m.

3.C. DISCUSSED: Pedestrian and Bicycle Safety Plan State of the System

MR. STEWART ROBERTSON, Consultant with Kimley-Horn and Associates, Inc. presented this item, and stated this was a brief overview of the study that is reviewed in more depth during the Pedestrian and Bicycle Safety Study Team meetings. He stated the study reviews where existing non-motorized infrastructure is in order to analyze spatial occurrences of crashes in comparison to the existing facilities. He reviewed the current mode share and demographic information for various population groups and the potential transportation disadvantaged population.

Ms. Dawn Sonneborn left the meeting at 11:53 a.m.

MR. ROBERTSON reviewed the pedestrian and bicycle crash data provided by the five data sources utilized during this five year study. He highlighted the ten hot spots and ten high crash corridors identified by the Safety Study Team. A brief discussion ensued.

Ms. Ingrid Allen left the meeting at 11:58 a.m.

3.D. DISCUSSED: Palm Tran Transit Development Plan (TDP)

MR. FRED STUBBS, Manager of Transit Planning at Palm Tran introduced this item and provided a brief overview of Phase 1 for the Transit Development Plan.

MR. ROBERTSON presented on this item and stated the TDP defines the vision, goals and objectives for Palm Tran and is necessary to continue receiving State Public Transit Block Grant funding. He reviewed the base data collection that included population density, percentage of population aged 65+, employment density and transit dependent users. He highlighted public engagement activities and the five draft goals and their objectives. He reviewed Phase 2 plans and noted it will begin in July and continue to December 2016. A brief discussion ensued.

Ms. Joyce Cai left the meeting at 12:15 p.m.

Mr. CJ Lan left the meeting at 12:16 p.m.

Mr. Kenny Wilson left the meeting at 12:19 p.m.

3.E Summary Points from the June 16, 2016 MPO Board Meeting

There was no discussion on this item.
4. ADMINISTRATIVE ITEMS

4.A. Member Comments

There were no member comments.

4.B. Next Meeting – September 7, 2016 (no August meeting)

4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 12:21 P.M.

This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the July meeting of the Technical Advisory committee, dated this 17th day of September, 2016.

[Signature]

Vice-Chairperson

AUDIO FILES OF TECHNICAL ADVISORY COMMITTEE MEETINGS ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION WEBSITE:

www.PalmBeachMPO.org
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*2016 Chair **2016 Vice-Chair P = Member Present Alt = Alternate Present
E = Excused Absence A = Absent/No Attendance - = Member not assigned ***New Appointment
Shaded Area= Meeting not held
EXHIBIT A (cont’d)

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