BICYCLE/GREENWAY/PEDESTRIAN ADVISORY COMMITTEE AGENDA

DATE: THURSDAY, FEBRUARY 4, 2016
TIME: 9:07 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for February 4, 2016
   C. MOTION TO APPROVE Minutes for December 3, 2015
   D. Comments from the Chair
   E. Bicycle/Pedestrian Coordinator’s Report
   F. General Public Comments and Public Comments on Agenda Items

   Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of amendments to the 2040 Long Range Transportation Plan (LRTP)

   The 2015 Federal Certification Review for the Miami Urbanized Area report identified three corrective actions related to the content of the adopted LRTP. The relevant pages of the certification report are attached with the corrective actions highlighted. The proposed amendments to the LRTP are also attached, demonstrating linkage between planning and environmental mitigation strategies, including phasing for cost feasible projects, and including financial constraint information for the first five years of the LRTP.

3. INFORMATION ITEMS
   A. US-1 Federal Highway Bridge from CR-A1A to Beach Road

   FDOT staff and consultants will highlight key activities and timeline for the Project Development and Environmental (PD&E) Study for the replacement of the existing low-level bascule bridge. The public kick-off meeting is scheduled for Wednesday, February 17, 2016 at 5:30 pm at the Jupiter Community Center.
The draft work program includes $5M for design in FY 17 and $129M for construction in FY 21. The latest project newsletter is attached.

B. Transportation Alternatives Program (TAP) Scoring Historical Comparison

The 2016 TAP scoring system has been updated to more closely reflect the goals and values stated in the Long Range Transportation Plan. Upon request, MPO staff has ranked the last two years of TAP applications using the newly updated scoring system to analyze the differences in scoring methodologies. The results of the scoring comparison are attached.

C. Florida Bike Month Update

Staff will present information about Florida Bike Month planning activities scheduled for March 2016. The MPO plans to collaborate with the Palm Beach County Parks Department, the School District and other entities to celebrate Florida Bike Month and Bike to Work Week. MPO staff encourages municipalities to announce March 2016 as Florida Bike Month through formal proclamation. A draft for local proclamations, as well as copies of the County and MPO Board proclamation are attached.

D. Commuter Challenge Update

MPO staff will provide an update on the Palm Beach Commuter Challenge, a countywide initiative to encourage commuters in Palm Beach County to walk, bike, take transit, and carpool during March. The Commuter Challenge Palm Tran bus wrap is now in service on Route 1 and will promote the challenge through March. The challenge website, www.PBCommuterChallenge.org, is now live for participants to sign up and create teams. Beginning March 1st participants will log miles commuted to and from work that will display on leader boards. At the end of the challenge there will be a culminating event to celebrate the top commuters and provide educational transportation activities and resources. All committee members are encouraged to participate and help spread the word.

E. Summary Points from December 7, 2015 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – March 3, 2016

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR SABIN called the meeting to order at 9:09 A.M.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.


MOTION to adopt the agenda. Motion by Ms. Sally Channon, seconded by Mr. Alex Hansen, and carried unanimously.

1.C. APPROVED: Minutes for December 3, 2015

MOTION to approve the Minutes for December 3, 2015. Motion by Mr. Isaac Kovner, seconded by Mr. Alex Hansen, and carried unanimously.

1.D. Comments from the Chair

CHAIR SABIN thanked Mr. Hansen for performing his role as Chair over his tenure and advised that he is looking forward to serve as the new Chair.

1.E. Bicycle/Pedestrian/TDM Coordinator's Report

MS. TAYLOR reported the following:

- MPO Events - The MPO Board conducted its second annual rolling retreat on January 21 with a focus on Northern Palm Beach County. Also, attendees were transported in the Commuter Challenge bus that is now travelling along Route 1.
- The MPO conducted an applicant workshop for our TA and LI programs on January 28. Information covered is available on the MPO website. Applications are due to the MPO by April 1 and require an on-line submittal.
- Personnel update – We are also pleased to welcome Sandra Feliciano as a new fiscal specialist for the MPO to assist in our grants management and contract administration.
• There will be a Bike Helmet Fitting training is scheduled for Friday, March 4, 2016 in Boynton Beach and it is opened to teachers, community leaders, traffic safety, law enforcement and anyone who is interested.

• East Coast Greenway is interested in doing an inventory. Feedback is invited regarding the portion of the East Coast Greenway persons would like to see be implemented and/or has already been implemented. MR. HANSEN commented that there was some inconsistencies with the East Coast Greenways Map and added that it would be an opportune time to make those adjustments.

• Project updates – Indiantown Road will be closed between Beeline and Seminole Pratt Whitney Road from February 15 to the end of March. There will also be a PDE kickoff meeting for the US 1 bridge project in Jupiter later this month.

1.F. General Public Comments and Public Comments on Action Item

Ms. Lisa Juan of Kimley-Horn & Associates, representing FDOT D4 gave information on the FDOT projects in Palm Beach County, which are currently in the scoping and design phases. She also provided key dates on which inputs can be presented. This item generated questions, comments and discussions.

Mr. David Wilcox joined the meeting at 9:20 a.m.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: Amendments to the 2040 Long Range Transportation Plan (LRTP)

MR. UHREN presented the amendments to the 2040 LRTP. He advised that the amendments arose out of the Federal Certification Review carried out by the Federal Highway Administration (FHWA) in 2015 and added that the MPO is required to undergo a certification review every four (4) years. MR. UHREN referred to the 2015 review and highlighted noteworthy practices made in the FHWA findings including the bicycle/pedestrian count technology, participation in the USDOT Mayor’s Challenge, development of a complete streets policy and the MPO Board Rolling Retreat. MR. UHREN also reviewed the corrective actions and noted that the proposed amendments fully resolve them.

MS. TAYLOR added that the review team also recommended that the BGPAC enlist a member of the disabled community. She invited suggestions from the members.

MOTION to recommend approval of amendments to the 2040 Long Range Transportation Plan. Motion by Mr. Alex Hansen; seconded by Mr. Michael Owens, and carried unanimously.

3. INFORMATION ITEMS

3.A. DISCUSSED: US-1 Federal Highway Bridge from CR-A1A to Beach Road

MR. PAUL CHERRY and MS. LISA STONE of Kimley-Horn & Associates presented a brief overview of the Study. MS. STONE also shared that the study has three (3) components, namely, public involvement, engineering and environmental. MS. STONE highlighted key activities and timeline for the Project Development and Environmental (PD&E) Study for the replacement of the existing low-level bascule bridge. The study commences with an elected officials/agency and public kickoff meetings on February 17, 2016 at the Jupiter Community Center.
3.B. **DISCUSSED**: Transportation Alternatives Program (TAP) Scoring Historical Comparison

MS. TAYLOR presented the last 2 years of the TAP scoring with a view to comparing to this year's scoring system to ascertain how the projects would rank. She summarized that there are instances where the scoring systems resulted in different scores, which would inevitably change the ranking, but she also found areas where the ranking resulted the same. MR. SABIN commented that he did a review as well and noted that the new system has other scoring criteria, such as safety among other things. He noted that the old system took into consideration beautification of the overall project. A discussion ensued.

MS. TAYLOR urged the committee to provide feedback with a view to improving the system.

3.C. **DISCUSSED**: Florida Bike Month Update

MS. TAYLOR presented that Florida Bike Month is scheduled for March 2016. She encouraged the members to promote a Bike Month Proclamation in their respective municipalities. She advised that the MPO provided a template of the proclamation for ease of reference. Additionally, she pointed the members to BikePalmBeach.org which is integrated into the MPO’s website. She indicated that events can be placed on the calendar and encouraged members to do so.

MS. TAYLOR added that this year’s plan is to collaborate with the Palm Beach County Parks Department, the School District and other entities to celebrate Florida Bike Month and Bike to Work Week.

The following public comment was heard:

Erich Landstrom of FORCE Mountain Biking announced that FORCE will be having, “I like to Bike” events in the County Parks and he encourages other bike organizations to follow suit.

3.D. **DISCUSSED**: Commuter Challenge Update

MS. VALERIE NEILSON, Transit Coordinator, presented an update on the Palm Beach Commuter Challenge, a countywide initiative to encourage commuters in Palm Beach County to walk, bike, take transit, and carpool during March. She pointed members to the website, www.PBCommuterChallenge.org where persons can sign up to log their participation. MS. NEILSON also commented on the Commuter Challenge Palm Tran bus wrap, which is now in service on Route 1. She advised that there will be an opportunity to celebrate the top teams through a culminating event. She encouraged all committee members to participate and help spread the word.

MR. HANSEN suggested information be distributed to the school through their physical education teachers to encourage the children to attend the culminating event.

3.E. Summary Points from the December 7, 2015 MPO Board Meeting.

MS. TAYLOR reported that the Regional Greenways and Trails Plan was adopted and the 2016 Transportation Alternatives and Local Initiatives scoring system was approved at the December 7, 2015 MPO Board Meeting.

4. **ADMINISTRATIVE ITEMS**

4.A. Member Comments

MR. ISAAC KOVNER commented that the City of Delray through its commission awarded the first phase of the NE 2nd Avenue beautification project. An estimated 2 to 3 months is being anticipated for mobilization.
MS. SALLY CHANNON commented that phase 2 construction on the Blue Gill Trail has commenced. The expected completion is summer 2016.

4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 10:50 a.m.

This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Bicycle, Greenways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the February meeting of the Bicycle, Greenways, and Pedestrian Advisory Committee, dated this 3rd day of March, 2016.

Chairperson

AUDIO FILES OF BICYCLE/GREENWAYS/PEDESTRIAN ADVISORY COMMITTEE MEETINGS ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION WEBSITE: www.PalmBeachMPO.org
## EXHIBIT A
Bicycle, Greenways and Pedestrian Committee
Attendance Record 2015 – 2016

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*2016 Chair  **2016 Vice-Chair  P = Member Present  Alt = Alternate Present
E = Excused Absence  A = Absent/No Attendance  - = Member not assigned  ***New Appointment
Shaded Column – Meeting not held
EXHIBIT A (cont’d)

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