CITIZENS ADVISORY COMMITTEE AGENDA

DATE: WEDNESDAY, FEBRUARY 3, 2016
TIME: 1:30 P.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for February 3, 2016
   C. MOTION TO APPROVE Minutes of December 2, 2015
   D. Comments from the Chair
   E. CAC Liaison’s Report
   F. General Public Comments and Public Comments on Agenda Items

   Any members from the public wishing to speak at this meeting must complete a
   Comment Card which is available at the welcome table. General Public
   comments will be heard prior to the consideration of the first action item. Public
   comments on specific items on the Agenda will be heard following the
   presentation of the item to the Committee. Please limit comments to three
   minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of amendments to the 2040 Long
      Range Transportation Plan (LRTP)

      The 2015 Federal Certification Review for the Miami Urbanized Area report
      identified three corrective actions related to the content of the adopted LRTP.
      The relevant pages of the certification report are attached with the corrective
      actions highlighted. The proposed amendments to the LRTP are also attached,
      demonstrating linkage between planning and environmental mitigation strategies,
      including phasing for cost feasible projects, and including financial constraint
      information for the first five years of the LRTP.

3. INFORMATION ITEMS
   A. SFRTA Annual Report

      SFRTA staff will provide an update on the status of their MPO funded projects
      and other regional projects of significance. This presentation will include project
      locations, funding status, implementation timeline, as well as benefits and
      impacts of proposed improvements.
B. US-1 Federal Highway Bridge from CR-A1A to Beach Road

FDOT staff and consultants will highlight key activities and timeline for the Project Development and Environmental (PD&E) Study for the replacement of the existing low-level bascule bridge. The public kick-off meeting is scheduled for Wednesday, February 17, 2016 at 5:30 pm at the Jupiter Community Center. The draft work program includes $5M for design in FY 17 and $129M for construction in FY 21. The latest project newsletter is attached.

C. Commuter Challenge Update

MPO staff will provide an update on the Palm Beach Commuter Challenge, a countywide initiative to encourage commuters in Palm Beach County to walk, bike, take transit, and carpool during March. The Commuter Challenge Palm Tran bus wrap is now in service on Route 1 and will promote the challenge through March. The challenge website, www.PBCommuterChallenge.org, is now live for participants to sign up and create teams. Beginning March 1st participants will log miles commuted to and from work that will display on leader boards. At the end of the challenge there will be a culminating event to celebrate the top commuters and provide educational transportation activities and resources. All committee members are encouraged to participate and help spread the word.

D. Summary Points from December 7, 2015 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – March 2, 2016

C. MOTION TO ADJOURN

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NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR FAGAN called the meeting to order at 1:30 P.M.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted on Exhibit A of these Minutes.


MOTION to adopt the agenda. Motion by Mr. Myron Uman, seconded by Mr. Dick Verduin, and carried unanimously.

1.C. APPROVED: Minutes for December 2, 2015

MOTION to approve the Minutes for December 2, 2015. Motion by Mr. Terry Brown, seconded by Mr. David Flanigan, and carried unanimously.

1.D. Comments from the Chair

CHAIR FAGAN welcomed and wished everyone a Happy New Year.

1.E. CAC Liaison’s Report

MR. LAMBERT reported the following:

- The second annual rolling retreat was held on January 21 with a focus on Northern Palm Beach County and it was a success.

- On January 28, the MPO held a workshop on Transportation Alternatives (TA) and Local Initiatives (LI) programs as well as a Complete Streets working group meeting. He shared that all information regarding these programs can be found on the MPO’s website.

- Personnel updates – Seth Contreras, our LRTP Coordinator, resigned and relocated to Las Vegas, Nevada MPO. We also welcome Sandra Feliciano, Fiscal Specialist, to the MPO team.
• Palm Beach Gardens transmitted their land use amendment for the Avenir project to Department of Economic Opportunity (DEO). They are proposing 3,250 residential units with no change to the non-residential portion.

Mr. Bruce Bastian joined the meeting at 1:36 p.m.

1.F. **General comments and Public Comments on Agenda Items**

No general public comments were received.

2. **ACTION ITEMS**

2.A. **RECOMMENDED APPROVAL**: Amendments to the 2040 Long Range Transportation Plan (LRTP)

MR. NICK UHREN presented amendments to the 2040 LRTP. He advised that the MPO is required to undergo a Federal Certification Review every four years, which is completed by Federal Highway Administration (FHWA) and Federal Transit Administration. The most recent review was completed in the Fall of 2015 and that based on the review noteworthy practices, corrective actions and recommendations were provided. MR. UHREN highlighted the noteworthy practices for which MPO was commended. These include the successful acquisition of a Federal highway grant to buy bicycle/pedestrian counting equipment; participation in the USDOT Secretary Mayor's Challenge; allocating a portion of revenue collected from gas tax to Palm Tran for operating expenses; presentation of information in the Unified Planning Work Program (UPWP) and public participation.

MR. UHREN advised the three corrective actions outlined in the review were the need to modify the LRTP to include a narrative regarding potential environmental mitigation activities developed in consultation with regulatory agencies, modifying the cost feasible plan table to clarify project details and demonstrate fiscal constraint over the entire planning.

MR. MYRON UMAN suggested a revision to the text in the Environmental Mitigation Strategies section, particularly the Natural Areas Map, to be more encompassing as the current wording gives the impression that only the County owned areas are being taken into account.

**MOTION** to RECOMMEND APPROVAL of Amendments to the 2040 Long Range Transportation Plan (LRTP). Motion by Mr. Glen Harvie with suggested modifications to the Environmental Mitigation Strategies section; seconded by Mr. Myron Uman, and carried unanimously.

Ms. Tinu Peña joined the meeting at 1:40 p.m.

3. **INFORMATION ITEMS**

3.A. **DISCUSSED**: South Florida Regional Transportation Authority (SFRTA) Annual Report

MS. VICKI GATANIS, Transportation Planner for the South Florida Regional Transportation Authority (SFRTA) presented the SFRTA Annual Report. MS. GATANIS gave an overview of SFRTA including new cars, extra bicycle lockers at the West Palm Beach Station and WIFI being available onboard all cars.

MS. BARBARA HANDRAHAN discussed the four key projects for SFRTA which were funded by the Palm Beach MPO and Florida Department of Transportation (FDOT). The projects discussed were the northern layover maintenance facility, a new Boca Raton Tri-Rail station, Tri-Rail Palm Beach International Airport Station Study and the Tri-Rail Coastal Link, West Palm Beach to Jupiter extension. A discussion ensued on this item.
3.B. **DISCUSSED**: US-1 Federal Highway Bridge from CR-A1A to Beach Road in Jupiter

MR. PAUL CHERRY and MS. LISA STONE with Kimley-Horn & Associates, Inc. presented an overview of the US-1 Federal Highway Bridge study. She also shared that the study has three components, including social factors, environmental factors and engineering. MS. STONE also reviewed the timeline for the Project Development and Environmental (PD&E) Study for the replacement of the existing low-level bascule bridge, commencing with a kickoff meeting with elected/public officials on February 17 at 2:30 p.m. and a public involvement meeting on the same day at 5:30 p.m. A formal presentation is to take place along with a Q&A session. Several discussions arose from this item.

3.C. **DISCUSSED**: Commuter Challenge Update

MS. VALERIE NEILSON, Transit Coordinator, provided an update on the Commuter Challenge during the month of March for individuals who either reside or commute in Palm Beach County. She pointed members to the website, www.PBCommuterChallenge.org, and encouraged the members to sign-up to participate and spread the word. The Commuter Challenge website allows you to sign up your team, preferably in your place of work, and it will track the amount of CO₂ your team saved based on the mode of travel you utilized. A culminating event will take place in West Palm Beach to recognize the top teams. MS. NEILSON also highlighted that March is Florida Bike Month and requests that communities promote this within their municipalities as well.


There were no comments on the Summary Points from the December 7, 2015 MPO Board Meeting.

4. **ADMINISTRATIVE ITEMS**

4.A. **Member Comments**

MR. GLEN HARVIE stated he was invited to the Boynton Beach Chamber of Commerce; he is a representative of the Coalition of Boynton West Residential Associations (COBWRA) and needs clarification on whether he falls under Palm Beach County ethics or State ethics. Several discussions arose from this comment.

MR. HARVIE stated he was told by the Ethics Commission that it was Nick Uhren’s responsibility to get a true definition of what ethics does this committee fall under. A discussion ensued among the committee on this topic.

MR. LAMBERT stated he would get clarification and provide an update to the committee.

MS. MALISSA BOOTH reminded the members that all committee meetings are recorded and posted on the MPO Website.

MR. MYRON UMAN stated the he was not aware that the recordings of the meetings were being posted to the MPO’s website. It was brought to Mr. Uman’s attention that a notification of this can be found on the first page of the Minutes below the heading.

4.B. **Next Meeting — March 2, 2016**

4.C. **Motion to Adjourn**

There being no further business the meeting was adjourned at 3:05 p.m.
This signature is to attest that the undersigned is the Chairperson, or a designated nominee of the Citizens Advisory Committee and that information provided herein is the true and correct Minutes for the February meeting of the Citizens Advisory Committee, dated this _____ day of ____________, 2016.

Chairperson

AUDIO FILES OF CITIZENS ADVISORY COMMITTEE MEETINGS ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION WEBSITE: www.PalmBeachMPO.org
### EXHIBIT A
Citizens Advisory Committee
Attendance Record – 2015-2016

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*2016 Chair **2016 Vice-Chair  P = Member Present  Alt = Alternate Present
E = Excused Absence  A = Absent/No Attendance  - = Member not assigned  ***New Appointment
Shaded Area= Meeting not held
EXHIBIT A (Cont'd)

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