PALM BEACH
METROPOLITAN PLANNING ORGANIZATION

GOVERNING BOARD MEETING AGENDA

THURSDAY, February 18, 2016
9:00 A.M.

PLACE:

Palm Beach County Governmental Center
301 North Olive Avenue
12th Floor McEaddy Conference Room
West Palm Beach, FL 33401

1. REGULAR ITEMS

A. Roll Call
B. Prayer
C. Pledge of Allegiance
D. MOTION TO ADOPT Agenda for February 18, 2016
E. MOTION TO APPROVE Minutes for December 7, 2015
F. Special Presentation
   1. March 2016 Florida Bicycle Month - Proclamation
      MPO staff will present the March 2016 Florida Bicycle Month
      Proclamation and highlight special events planned to promote bicycling.
G. Comments from the Chair
H. Executive Director's Report
I. MOTION TO APPROVE Consent Agenda Items
   1. Appointment of Ms. Tamashbeen Rahman, AICP as alternate to the
      Technical Advisory Committee (TAC)
      The City of Boca Raton is requesting the appointment of Ms.
      Tamashbeen Rahman, AICP, as the Alternate to Ms. Ingrid Allen
      (Representative) on the TAC. The request letter and resume are
      attached.
   2. Appointment of Mr. John Morgan as Representative and Mr. Mohammad
      Zaid as Alternate on the TAC
      The City of Delray Beach is requesting the appointments of Mr. John
      Morgan as the Representative and Mr. Mohammad Zaid as the Alternate
      on the TAC. The request letter and resume are attached.
3. **Appointment of Ms. Amanda Parker as Representative on the Bicycle, Greenway, Pedestrian Advisory Committee (BGPAC)**

The City of Boynton Beach is requesting the appointment of Ms. Amanda Parker as the Representative on the BGPAC. The request letter and resume are attached.

4. **Appointment of Mr. Mark Stivers as Alternate to the BGPAC**

The City of Delray Beach is requesting the appointment of Mr. Mark Stivers, AICP, as the Alternate on the BGPAC. The request letter and resume are attached.

J. **General Public Comments**

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation to the MPO Board. Please complete a Comment Card which is available at the welcome table and limit comments to three minutes.

2. **ACTION ITEMS**

A. **MOTION TO APPROVE the MPO Governing Board By-laws**

The attached draft MPO Governing Board By-laws would replace the current By-laws that have been in place since 1986. The draft By-laws establish consistency with the apportioned membership pursuant to the recently executed Interlocal Agreement, clarify terms and procedures, and improve formatting and readability. The current By-laws are also attached for reference.

B. **MOTION TO APPROVE Amendments to the Palm Beach MPO’s adopted 2040 Long Range Transportation Plan (LRTP)**

The 2015 Federal Certification Review for the Miami Urbanized Area identified three corrective actions related to the content of the adopted LRTP. The relevant pages of the Certification Report are attached with the corrective actions highlighted. The proposed amendments to the LRTP demonstrate linkages between planning and environmental mitigation strategies, phasing for cost feasible projects, and financial constraint information for the first five (5) years of the LRTP. The relevant LRTP pages are attached.

3. **INFORMATION ITEMS**

A. **2015 Joint Federal Certification Review Closeout**

Federal Highway Administration (FHWA) staff will present the process to certify the Palm Beach MPO and highlight the review findings and next steps. There is no backup for this item.

B. **US-1 Federal Highway Bridge from A1A to Beach Road**

FDOT staff and consultants will highlight key activities and timeline for the Project Development and Environmental (PD&E) Study for the replacement of the existing low-level bascule bridge. The public kick-off meeting is scheduled for Wednesday, February 17, 2016 at 5:30 pm at the Jupiter Community Center. The draft work program includes $5M for design in Fiscal Year (FY) 2017 and $129M for construction in FY 2021. The latest project newsletter is attached.
C. South Florida Regional Transportation Authority (SFRTA) Annual Report
SFRTA staff will provide an update on the status of their MPO funded projects and other regional projects of significance. This presentation will include project locations, funding status, implementation timeline, as well as benefits and impacts of proposed improvements. There is no backup for this item.

D. Commuter Challenge Update
MPO staff will provide an update on the Palm Beach Commuter Challenge, a countywide initiative to encourage commuters in Palm Beach County to walk, bike, take transit, and carpool during March. The presentation will highlight the Palm Tran bus wrap and www.PBCommuterChallenge.org, the challenge website allowing participants to sign up and create teams.

4. ADMINISTRATIVE ITEMS
A. Member Comments
B. Next Meeting – March 17, 2016
C. MOTION TO ADJOURN

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
MPO BOARD MEMBERS

**CHAIR**
Mayor Susan Haynie  
City of Boca Raton

Deputy Mayor Robert Weinroth  
City of Boca Raton  
*Alternate:* Vacant

Mayor Steve B. Wilson  
City of Belle Glade  
*Alternate:* Commissioner Michael C. Martin

Commissioner Michael M. Fitzpatrick  
City of Boynton Beach  
*Alternate:* Vice-Mayor Joe Casello

Mayor Cary D. Glickstein  
City of Delray Beach  
*Alternate:* Deputy Vice-Mayor Al Jacquet

Mayor Samuel J. Ferreri  
City of Greenacres  
*Alternate:* Deputy Mayor Jonathan Pearce

Vice-Mayor Jim Kuretski  
Town of Jupiter  
*Alternate:* Vacant

Mayor Pam Triolo  
City of Lake Worth  
*Alternates:* Vice-Mayor Scott Maxwell & Vice Mayor Pro Tem Andy Amoroso

Mayor Eric Jablin  
City of Palm Beach Gardens  
*Alternate:* Council Member Marcie Tinsley

Mayor Pro Tem Joni Brinkman  
Village of Palm Springs  
*Alternate:* Vice Mayor Douglas Gunther

Vice Chairman Wayne Richards  
Port of Palm Beach  
*Alternate:* Chairman Blair Ciklin

**VICE CHAIR**
Vice-Mayor Hal Valeche  
Palm Beach County

Commissioner Paulette Burdick  
Palm Beach County

Commissioner Steven L. Abrams  
Palm Beach County

Commissioner Melissa McKinlay  
Palm Beach County

Commissioner Priscilla A. Taylor  
Palm Beach County  
*Palm Beach County Alternate:* Mayor Marylou Berger

Councilman Bruce Guyton  
City of Riviera Beach  
*Alternate:* Councilman Cedrick Thomas

Vice-Mayor Richard Valuntas  
Village of Royal Palm Beach  
*Alternate:* Councilman Jeff Hmara

Councilman Matt Willhite  
Village of Wellington  
*Alternate:* Councilwoman Anne Gerwig

Commissioner Keith A. James  
City of West Palm Beach

Commissioner Shanon Materio  
City of West Palm Beach  
*West Palm Beach Alternate:* Commissioner Paula Ryan

District Secretary Gerry O’Reilly  
FDOT Non-Voting Advisory Member
OFFICIAL MEETING MINUTES OF THE
PALM BEACH
METROPOLITAN PLANNING ORGANIZATION (MPO)
February 18, 2016
Palm Beach County Governmental Center
301 North Olive Avenue
McEaddy Conference Room, 12th Floor
West Palm Beach, Florida 33401

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at: www.PalmBeachMPO.org/Board

1. REGULAR ITEMS

Mayor Haynie called the meeting to order at 9:03 a.m.

1.A. Roll Call

The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.


1.C. Pledge of Allegiance

1.D. ADOPTED:

AGENDA for February 18, 2016

MOTION to adopt the agenda. Motion by Commissioner Burdick, seconded by Councilman Willhite, and carried unanimously. Mayor Jablin, Commissioner Taylor, Mayor Wilson and Commissioner Richards were absent.

1.E. APPROVED:

MINUTES for December 7, 2015

MOTION to approve the Minutes for December 7, 2015. Motion by Commissioner Burdick, seconded by Mayor Ferreri, and carried unanimously. Mayor Jablin, Commissioner Taylor, Mayor Wilson and Commissioner Richards were absent.

Mayor Cary Glickstein joined the meeting at 9:05 a.m.

1.F. Special Presentation – March 2016 Florida Bicycle Month Proclamation

MAYOR HAYNIE read the Palm Beach MPO Proclamation declaring March 2016 as Florida Bicycle Month.

MS. FRANCHESCA TAYLOR made a brief presentation to promote this event.

Commissioner Melissa McKinlay joined the meeting at 9:07 a.m.

Councilman Bruce Guyton joined the meeting at 9:08 a.m.
1.G. Comments from the Chair

Mayor Haynie commented as follows:

- She thanked Staff for conducting the MPO’s annual Rolling Retreat in January with a focus on northern Palm Beach County.
- The City of Delray Beach passed a resolution as it relates to road impact fees. She commented that the Board should keep this issue at hand as it is of great importance to all.

1.H. Executive Director’s Report

Mr. Uhren reported as follows:

- Staff is in the process of updating the Unified Planning Work Program (UPWP). He advised that municipalities, county and transportation agency suggestions and input were requested. He encouraged members of the Board to provide suggestions and feedback as well.
- Staff is in the process of formulating a draft five-year strategic plan. This will be developed over the next few months. An online survey will be sent out in another few weeks to obtain input.
- The MPO conducted an application workshop for the TA and LI programs on January 28. He advised that information covered at the workshop is available on the website. He reminded that applications are due to the MPO by 5 p.m. on April 1 online.
- On January 29, MPO staff attended Broward MPO’s third annual Safe Streets Summit where national experts promoted a people first approach to roadway design.
- Personnel update – Seth Contreras, our LRTP Coordinator, resigned in January to relocate closer to home with the MPO for Las Vegas, NV. Margarita Cortez was welcomed as a new secretary for the MPO.
- North County project updates - Indiantown Road is closed between Beeline and Seminole Pratt Whitney Road from Feb 15 to the end of March. Also, there is a Project Development & Environmental alternatives workshop for I-95 at Central Boulevard this afternoon in Palm Beach Gardens, City Hall.
- Mr. George Webb is scheduled to present on County road impact fees to the MPO Board in May. He will present on the history, eligible use of funds, and accounting of revenue and project expenditures by zone.
- A notice of intent to establish a quiet zone was approved by Delray Beach last Tuesday. Other municipalities are encouraged to follow suit.

Among discussions arising out of the Executive Director’s comments was the request for the Palm Beach County Department of Airports to present the master plans for Palm Beach International Airport (PBIA) and the other county operated facilities to the MPO Board. Vice Mayor Valeche and Commissioner Abrams indicated they would ensure a presentation is made.

Mayor Palm Triolo joined the meeting at 9:25 a.m.
1.I. **APPROVED:** Consent Agenda Items

1. Appointment of Ms. Tamashbeen Rahman, AICP as Alternate for the City of Boca Raton on the Technical Advisory Committee (TAC).

2. Appointment of Mr. John Morgan as Representative and Mr. Mohammad Zaid as Alternate for the City of Delray Beach on the TAC.

3. Appointment of Ms. Amanda Parker as Representative for the City of Boynton Beach on the Bicycle, Greenway, Pedestrian Advisory Committee (BGPAC).

4. Appointment of Mr. Mark Stivers as Alternate for the City of Delray Beach to the BGPAC.

**MOTION** to approve the Consent Agenda. Motion by Mayor Ferreri, seconded by Commissioner Burdick, and carried unanimously. Mayor Jablin, Commissioner Taylor, Mayor Wilson and Commissioner Richards were absent.

1.J. General Public Comments and Public Comments on Action Items

Jim Smith with Safety as Floridians Expect (SAFE) spoke about discrimination and racial profiling and how it impacts road fatalities. He implored the Board to have discussions with the Sheriff in their municipalities on the issue of racial profiling. He also requested that after Staff review in March, the installation of solar powered bike lane lights be placed on every road in Palm Beach County.

Wael Majdalawi (Maj) of Lux Solar presented embedded roadway lights (approved only in the state of Florida) and requested support from the Board for a legislation to require their use in new roadway projects. He commented that the lights are intended to highlight the edge of the roadway allowing motorists to see bikers.

VICE MAYOR VALECHE inquired about the brightness of the lights to motorists. Mr. Majdalawi responded that the lights are bright enough for motorists to see cyclists, but not blinding.

COMMISSIONER MATERIO inquired as to cost. Mr. Majdalawi advised that the lights are approximately $20,000 per lane mile.

COMMISSIONER FITZPATRICK inquired about cleaning of the lights. Mr. Majdalawi advised that the lights are self cleaning and waterproof.

2. **ACTION ITEMS**

2.A. **APPROVED:** the MPO Governing Board By-laws

MR. UHREN noted that the proposed MPO Governing Board By-laws will replace the current By-laws that have been in place since 1986. He noted the item was tabled at the December, 2015 with direction to remove the section creating an executive committee and to include all necessary legal compliance language. He also added that the proposed By-Laws includes the voting membership change pursuant to the latest interlocal agreement, clarifies existing terms and procedures and improves format and readability.

**MOTION** to approve the MPO Governing Board By-Laws. Motion by Mayor Triolo, seconded by Commissioner McKinlay, and carried unanimously. Mayor Jablin, Commissioner Taylor, Mayor Wilson and Commissioner Richards were absent.
2.B. **APPROVED:** Amendments to the Palm Beach MPO’s adopted 2040 Long Range Transportation Plan (LRTP)

MR. UHREN presented the amendments to the 2040 LRTP. He advised that the amendments arose out of the Federal Certification Review carried out by the Federal Highway Administration (FHWA) in 2015 and added that the MPO is required to undergo a certification review every four (4) years. MR. UHREN referred to the 2015 review and highlighted noteworthy practices made in the FHWA findings including the bicycle/pedestrian count technology, participation in the USDOT Mayor’s Challenge, development of a complete streets policy and the MPO Board Rolling Retreat. MR. UHREN also reviewed the corrective actions and noted that the proposed amendments fully resolve them.

**MOTION** to approve the amendments to the Palm Beach MPO’s adopted 2040 Long Range Transportation Plan (LRTP). Motion by Vice Mayor Valeche, seconded by Commissioner Burdick, and carried unanimously. Mayor Jablin, Commissioner Taylor, Mayor Wilson and Commissioner Richards were absent.

3. **INFORMATION ITEMS**

3.A. **DISCUSSED:** 2015 Joint Federal Certification Review Closeout

MS. STACIE BLIZZARD, Regional FHWA Liaison, presented an overview of the process to certify the Palm Beach MPO and highlight the review findings and next steps. She commended the Palm Beach MPO on some of the noteworthy practices and confirmed that the Palm Beach MPO is certified until August, 2019. A discussion ensued.

3.B. **DISCUSSED:** US-1 Federal Highway Bridge from A1A to Beach Road

MR. PAUL CHERRY and MS. LISA STONE of Kimley-Horn & Associates presented a brief overview of the study. MS. STONE shared that the study has three (3) components, namely, public involvement, engineering and environmental. MS. STONE highlighted key activities and timeline for the Project Development and Environmental (PD&E) Study for the replacement of the existing low-level bascule bridge. The study commenced with elected officials/agency and public kickoff meetings on February 18. A discussion ensued on this item.

Commissioner Michael Fitzpatrick left the meeting at 10:05 a.m.

3.C. **DISCUSSED:** South Florida Regional Transportation Authority (SFRTA) Annual Report

MR. BILL CROSS, Director of Capital Development of SFRTA provided an update on the status of the MPO funded projects and other regional projects of significance. This presentation included project locations, funding status, implementation timeline, as well as benefits and impacts of proposed improvements. MR. CROSS highlighted and gave details on projects such as the Northern Layover Facility, Boca II Tri-Rail Station and PBIA Tri-Rail Station Study. Several questions and discussions arose from this presentation.

Commissioner Shanon Materio and Mayor Samuel Ferreri left the meeting at 10:28 a.m.
3.D. **DISCUSSED:** Commuter Challenge Update

MS. VALERIE NEILSON, MPO Transit Coordinator, presented an update on the Palm Beach Commuter Challenge, a countywide initiative to encourage commuters in Palm Beach County to walk, bike, take transit, and carpool during March. She pointed members to the website, www.PBCommuterChallenge.org where persons can sign up to log their participation. MS. NEILSON also highlighted the Commuter Challenge Palm Tran bus wrap, which is now in service on Palm Tran’s Route 1, and the I-95 billboard in Delray Beach. She advised that there will be an opportunity to celebrate the top teams through a culminating event in April. She encouraged all MPO members to participate and help spread the word.

Vice Mayor Hal Valeche left the meeting at 11:16 a.m.
Deputy Mayor Robert Weinroth left the meeting at 11:17 a.m.
Mayor Cary Glickstein left the meeting at 11:18 a.m.

4. **ADMINISTRATIVE ITEMS**

4.A. **Member Comments**

MAYOR HAYNIE congratulated the City of Lake Worth on receiving their federal Economic Development Administration grant for Boutwell Road improvements. Mayor Pam Triolo thanked fellow MPO members for their support. She advised that the federal grant of $1.4 million will aid in generating jobs within the City.

4.B. **Next Meeting – March 17, 2016**

4.C. **Motion to Adjourn**

There being no further business, the Chair declared the meeting adjourned at 11:20 A.M.

This signature is to attest that the undersigned is the Chairman, or a designated nominee, of the Metropolitan Planning Organization and that information provided herein is the true and correct Minutes for the **FEBRUARY** meeting of the Metropolitan Planning Organization, dated this **1**FEBRUARY day of March, 2016.

Chair/Vice Chair
**EXHIBIT A**

Palm Beach Metropolitan Planning Organization

Attendance Record - 2015 - 2016

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*** New Appointment
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P - Member Present
A - Absent
ALT - Alternate Member Present
Shaded months - No Meeting

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### EXHIBIT A

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**OTHERS PRESENT**

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