1. REGULAR ITEMS

Mayor Haynie called the meeting to order at 9:04 a.m.

1.A. Roll Call

The recording secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. Prayer – Led by Vice Mayor Jeff Hmara
1.C. Pledge of Allegiance


MR. UHREN noted that Information Item 3.B was included in error and requested it be removed.

MOTION to adopt the Revised Agenda for December 12, 2016. Motion by Council Member Weinroth, seconded by Commissioner Abrams, and carried unanimously. Mayor Wilson, Chairman Richards, Vice-Mayor Jablin, Commissioners Materio and Valeche, and Council Member Hubbard were absent.

1.E. APPROVED: Minutes for October 20, 2016

MOTION to approve the Minutes for October 20, 2016. Motion by Mayor Burdick, seconded by Mayor Triolo, and carried unanimously. Mayor Wilson, Chairman Richards, Vice-Mayor Jablin, Commissioners Materio and Valeche, and Council Member Hubbard were absent.

1.F. Comments from the Chair

Mayor Haynie commented as follows:

- She and Commissioner Abrams plan to attend the Tri-Rail Coastal Link Project symposium on Friday, December 16th at 8 a.m., she encouraged all to attend.
• She reviewed the Safe Street Summit flyer distributed to the members, which will take place on January 26th-27th. She mentioned on January 26th, the Florida Metropolitan Planning Organization Advisory Council (MPOAC) will be having a meeting as well. She encouraged all to attend both events in Broward County.

Commissioner Shanon Materio joined the meeting at 9:08 a.m.

• She and Council Member Weinroth recently traveled to Tampa, Florida to attend the 3rd annual Florida Department of Transportation's Autonomous Vehicle Summit, and gave a brief overview of the event.

• She noted Mr. Uhren has been meeting with all Board members regarding the independence of the MPO, and stated the Palm Beach County League of Cities Transportation Committee would like to continue this discussion as well. She inquired if there were any objections to this matter appearing before the Transportation Committee. No objections were received.

1.G. Executive Director's Report

Mr. Uhren reported as follows:

1. He reviewed a new initiative of providing a printed copy of the Executive Director's Report versus providing everything verbally, and briefly reviewed the Report's formatting structure.

2. He highlighted the upcoming MPO funding workshops on December 15th for the Local Initiatives and Transportation Alternatives Programs. He noted this workshop will provide assistance to local municipalities, county and agency staff in applying for MPO funding.

3. He discussed the MPOAC Weekend Institute training for elected officials from around the state to learn about serving on an MPO Governing Board. He encouraged members to participate in this training; and mentioned the first session will take place in Orlando in April 2017, with a second in Tampa in May 2017.

A brief discussion ensued.

1.H. APPROVED: Consent Agenda Items

1. Two-Year Professional Services Agreement with Frankel Interactive, Inc. in an amount not to exceed $30,000 to provide website and mobile application support.

2. Amendment to the FY 2017-2021 Transportation Improvement Program (TIP). FDOT has requested an amendment to add a utility phase and funding in FY 17 to the Shared Use Path project along Palmetto Park Road, between SR 7 and NW 2nd Avenue.

3. Appointment of Mr. Thomas J. Lanahan as Alternate for the Treasure Coast Regional Planning Council (TCRPC) on the Technical Advisory Committee (TAC).

4. Resolution approving MPO Board Member Travel to MPOAC Meetings and MPOAC Weekend Institute.

MAYOR BURDICK requested Consent Item 1.H.1 be removed.

MOTION to approve the Consent Agenda less item 1.H.1. Motion by Commissioner James, seconded by Mayor Burdick, and carried unanimously. Mayor Wilson, Chairman Richards, Vice-Mayor Jablin, Commissioner Valeche, and Council Member Hubbard were absent.
1.H.1. **APPROVED**: Two-Year Professional Services Agreement with Frankel Interactive, Inc. in an amount not to exceed $30,000 to provide website and mobile application support.

MAYOR BURDICK inquired if an RFP had been completed, if there were any applicants from Palm Beach County and if so then why didn't the MPO work to spend these dollars locally.

MR. UHREN explained this agreement with Frankel Interactive, Inc. originated from the MPO’s original relationship with South Florida Commuter Services to provide outreach and marketing support. He noted an RFP process was not completed as Frankel is the current host/provider, and therefore eligible for sole source selection.

Joseph Russo, Executive Director of the Palm Beach Tech Association, commented on the availability of technology companies that would be capable of taking over this process locally. He noted that other government entities have gone through and updated the RFP process to give a better grading to local companies. He implored the members to look toward local sources during the procurement process in the future.

MAYOR BURDICK made a motion for the Board to review this item again at a later date to explore the possibility of a local company providing these services, seconded by Mayor Triolo.

MS. DONNA RANEY, Palm Beach County attorney, clarified for the Board that since this contract uses Federal Transit Administration funding, regulations prohibit local preference in evaluating and selecting a company.

COUNCIL MEMBER WEIN ROTH suggested an Amendment to the Motion to limit the Agreement to a one-year term, in order to allow enough time to put a bid out and avoid any disruption in services. A discussion ensued.

Commissioner Hal Valeche joined the meeting at 9:25 a.m.

**MOTION** to approve Consent Agenda item 1.H.1 with the modification to a one-year term with a one-year renewal option. Motion by Mayor Burdick, seconded by Mayor Triolo, and carried unanimously. Mayor Wilson, Chairman Richards, Vice-Mayor Jablin, and Council Member Hubbard were absent.

1.J. **General Public Comments**

No general public comments were received.

2. **ACTION ITEMS**

2.A. **ELECTED**: 2017 Officers for the MPO Board

**MOTION** to elect Mayor Susan Haynie as the 2017 MPO Governing Board Chair. Motion by Council Member Weinroth, seconded by Commissioner Abrams and carried unanimously. Mayor Wilson, Chairman Richards, Vice-Mayor Jablin, and Council Member Hubbard were absent.

**MOTION** to elect Commissioner Valeche as the 2017 MPO Governing Board Vice Chair. Motion by Commissioner Abrams, seconded by Mayor Ferreri and carried unanimously. Mayor Wilson, Chairman Richards, Vice-Mayor Jablin, and Council Member Hubbard were absent.

2.B. **APPROVED**: Representatives for the Southeast Florida Transportation Council (SEFTC)

MR. UHREN advised that SEFTC is the regional MPO with Miami-Dade, Broward and Palm Beach MPO representation. He stated that each MPO Governing Board is authorized to appoint one Representative and one Alternate to represent them in the regional discussion of projects for South Florida.
MOTION to approve Mayor Susan Haynie as the Representative and Commissioner Keith James as the Alternate for SEFTC. Motion by Commissioner Abrams, seconded by Council Member Weinroth, and carried unanimously. Mayor Wilson, Chairman Richards, Vice-Mayor Jablin, and Council Member Hubbard were absent.

2.C. APPROVED: Representatives to the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Governing Board

MR. UHREN stated that the Florida MPOAC is comprised of one Governing Board Representative and one Alternate from each of the 27 MPOs throughout the state. He noted the MPOAC is the forum for developing policy positions on common issues of importance.

MOTION to approve Mayor Susan Haynie as the Representative and Vice-Mayor Melissa McKinlay as the Alternate for the Florida MPOAC. Motion by Commissioner Abrams, seconded by Council Member Weinroth, and carried unanimously. Mayor Wilson, Chairman Richards, Vice-Mayor Jablin, and Council Member Hubbard were absent.

2.D. ADOPTED: Resolution approving the FDOT FY 18-22 Tentative Work Program with Comments

MR. UHREN presented this item and reviewed the timeline to the FY 18-22 Transportation Improvement Plan (TIP) and highlighted the suggested approach along with the Long Range Transportation Plan (LRTP) and the MPO Funding Resolution.

MR. UHREN reviewed the funding, requests and other highlights for Major Projects, Local Initiatives and Transportation Alternatives. He implored the members to apply for Local Initiatives funding, as an objective in the Strategic Plan is to get twice as many applications then funding is available. He reviewed the FY 18 Construction Highlights and noted the Turnpike widening/express lanes from Boynton Beach to the West Palm Beach Service Plaza are not in the LRTP. He highlighted significant changes and discussed the additions and modifications made.

MR. UHREN reviewed a new FDOT policy memo which would change the way funds collected on new toll facilities will be distributed for future projects. He noted moving forward all toll revenues would be programmed by FDOT Central Office anywhere in the state rather than solely spent in the county where they were collected.

He reviewed three suggested follow up actions for the Board to consider for this item as follows:

1. Object to the new FDOT policy allowing FDOT Central Office to redistribute toll revenues anywhere in the state;
2. Direct FDOT to seek LRTP amendments for I-95 at Northlake Boulevard Interchange I-95 at Glades Road Interchange and for the Turnpike express lanes project including a full justification;
3. Direct FDOT to make a future presentation to the MPO to justify the US 27 safety project and identify how the MPO can participate in future district discretionary funding decisions.

MR. UHREN introduced Mr. Gerry O'Reilly, FDOT District Four Secretary and Ms. Leslie Wetherell, FDOT District Four Program Management Administrator.

MR. O'REILLY reviewed FDOT's mission and values with special focus on teamwork and being customer driven; and provided a brief review of FY 16 projects. He noted a Complete Streets manual is forthcoming in Spring 2017 and discussed the new FDOT policy memo.

MS. WETHERELL reviewed the South Florida express lanes network, a few interchange and transit improvement projects, and noted the support provided to modal partners.
A lengthy discussion ensued regarding project updates, video camera detection procedures, the Complete Streets policy, and the new FDOT policy memo. After member discussion Mr. Uhren made the suggestion to remove action #3 from the Resolution.

MOTION to adopt a Resolution approving the FDOT FY 18-22 Tentative Work Program with follow up actions #1 and #2. Motion by Vice-Mayor McKinlay, seconded by Commissioner Abrams, and carried 14-2. Commissioners Materio and James opposed. Mayor Wilson, Chairman Richards, Vice-Mayor Jablin, and Council Member Hubbard were absent.

Vice-Mayor Melissa McKinlay left the meeting at 10:42 a.m.

2.E. APPROVED: 2017 Local Initiatives (LI) Program Guidelines and Scoring System

MR. UHREN explained this annual action item is to clarify the funding program rules to applicants. He stated the only proposed change from last year's document is to raise the maximum funding amount from $2.5M to $3.5M. He noted the amount is to be increased based on feedback received last year, along with the recommendation of MPO Staff, the TAC and Citizen's Advisory Committee (CAC). He also noted the Bicycle Trailways Pedestrian Advisory Committee (BTPAC) recommended a maximum funding amount of $4M.

MOTION to approve the 2017 Local Initiatives Program Guidelines and Scoring System. Motion by Mayor Triolo, seconded by Council Member Weinroth, and carried unanimously. Mayor Wilson, Vice-Mayor McKinlay, Chairman Richards, Vice-Mayor Jablin, and Council Member Hubbard were absent.

2.F. APPROVED: 2017 Transportation Alternatives (TA) Program Guidelines and Scoring System

MR. UHREN reviewed this item and noted a proposed change from last year's document is to raise the maximum funding amount from $750,000 to $1M. He explained that although this increased amount would allow for less projects, they would be larger in scope of work. He noted this comes at the unanimous recommendation of the MPO Staff and committees. He highlighted changes to the scoring system which will give priority to projects that address high accident locations and improve access to transit hubs; and noted both of these changes are consistent with the LRTP.

MOTION to approve the 2017 Transportation Alternatives Program Guidelines and Scoring System. Motion by Council Member Weinroth, seconded by Vice Mayor Hmara, and carried unanimously. Mayor Wilson, Vice-Mayor McKinlay and Jablin, Chairman Richards, and Council Member Hubbard were absent.


MR. UHREN introduced Mr. Paul Cherry, Consultant with Kimley-Horn and Associates, Inc. and Mr. Raul Andujar, FOOT Project Manager. He explained this project is currently at the Project Development & Environment Study phase, and the alternatives are being evaluated. He stated there will be a public hearing forthcoming and the Board is being asked to endorse as suggested or endorse with recommended comments.

MR. CHERRY reviewed the project location along with the bridge's existing typical section, it being structurally deficient, functionally obsolete and the current clearance levels. He highlighted the public involvement meetings and the proposed typical section. He discussed the alternatives analysis, horizontal alignment alternative and maintenance of traffic options during project construction. He briefly reviewed the environmental reports completed, potential vertical alignment, tender house options and project schedule.

COUNCIL MEMBER KURETSKI expressed concerns over turn lane conditions to the south of the
Mayor Pam Triolo left the meeting at 11:03 a.m.

**MOTION to approve the US-1/Federal Highway Bridge in the Town of Jupiter Preferred Alternative.** Motion by Council Member Kuretski, seconded by Mayor Burdick, and carried unanimously. Mayors Wilson and Triolo, Vice-Mayor McKinlay and Jablin, Chairman Richards, and Council Member Hubbard were absent.

3. **INFORMATION ITEMS**

3.A. **DISCUSSED:** Transitioning to an Independent MPO

MR. UHREN presented on this item and reviewed what an independent MPO is. He noted the Palm Beach MPO has been hosted by the County since its inception in 1979, and stated there is an Interlocal Agreement between the two parties which is set to expire in 2018. He discussed the key areas of why independence is being sought and noted key dates of MPO Board action. He highlighted frequently asked questions, along with the one-time contributions and annual dues required.

A lengthy discussion ensued with several questions raised by Board members. There was a request for a future presentation to the Board from independent MPO representatives on the challenges and successes they faced.

3.C. – 3.F. **DEFERRED**

There was a consensus to defer these Information Items to a future meeting due to time constraints.

3.G. **DISCUSSED:** MPO Board Retreat Schedule – January 19, 2017

MR. UHREN briefly reviewed this item and the draft agenda for the MPO Board Retreat. He requested for member feedback on the usefulness and value in this event as it does take up staff’s time and partner resources.

Several members expressed concerns regarding the date’s close proximity to the Safe Streets Summit in Broward County. A suggestion was made to commute down as a group to the Safe Streets Summit versus having this event. A brief discussion ensued.

A vote by hands was taken with the majority ruling to move forward with the Board Retreat.

Commissioner Shannon Materio left the meeting at 11:41 a.m.

4. **ADMINISTRATIVE ITEMS**

4.A. **Member Comments**

COUNCIL MEMBER WEINROTH requested further information on the Safe Streets Summit and the usefulness of the event.

MR. UHREN provided further information on the event to the Board members and noted this was in collaboration with the Broward and Miami-Dade MPOs.

MAYOR GRANT gave a brief presentation on his trip to Taiwan and highlighted pedestrian and bicyclists facilities.

Mayors Cary Glickstein, Samuel Ferreri and Anne Gerwig left the meeting at 11:46 a.m.

George Webb, Palm Beach County Engineer informed the Board he has served on the USDOT committee on ITS, connected vehicles and autonomous vehicles. He highlighted briefly his
discussions during one of these committee meetings on autonomous vehicles with the Senior Vice President of GM Motors in regards to their future plans.

A brief discussion ensued on the County's future plans for autonomous vehicles.

4.B. Next Meeting – January 19, 2017 – Board Retreat

4.C. Motion to Adjourn

There being no further business, the Chair declared the meeting adjourned at 11:49 a.m.

This signature is to attest that the undersigned is the Chairman, or a designated nominee, of the Metropolitan Planning Organization and that information provided herein is the true and correct Minutes for the December meeting of the Metropolitan Planning Organization, dated this 16th day of February, 2017.

MPO Chair/Vice Chair
## EXHIBIT A
Palm Beach Metropolitan Planning Organization
Attendance Record - 2015 - 2016

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*** New Appointment  
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**NOTES**

- **E** - Excused
- **ALT** - Alternate Present
- **P** - Representative Present
- **A** - Absent
- **Shaded months - No Meeting**

### OTHERS PRESENT

- Paul Cherry
- Lisa Stone
- Joseph Russo
- Maria Tejera
- Steve Braun
- Gerry O'Reilly
- Leslie Wetherell
- Antonette Adams
- Sabrina Aubrey
- Victoria Williams
- Fred Stubbs
- Paula Ryan
- Kristina Webb
- Donna Raney
- George Webb
- Nick Uhren
- Renee Cross
- Valerie Neilson
- Margarita Cortez
- Kevin Fischer
- Chandra Booth
- Anie Delgado
- Matthew Komma
- Alexa Sanabria
- Tim Verbeke

### REPRESENTING

- Kimley-Horn and Associates, Inc.
- Palm Beach Tech Association
- City of Boca Raton
- FDOT
- Palm Tran
- City of West Palm Beach
- Palm Beach Post
- Palm Beach County Attorney's Office
- Palm Beach County Engineering
- Metropolitan Planning Organization
- Metropolitan Planning Organization
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