



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

2300 N. Jog Rd., 4th Floor, West Palm Beach, Florida 33411-2749

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PALM BEACH METROPOLITAN PLANNING ORGANIZATION GOVERNING BOARD MEETING AGENDA

DATE: **MONDAY, DECEMBER 12, 2016**
TIME: **9:00 A.M.**
PLACE: **Palm Beach County Governmental Center
301 North Olive Avenue
12th Floor McEaddy Conference Room
West Palm Beach, FL 33401**

1. REGULAR ITEMS

- A. Roll Call
- B. Prayer
- C. Pledge of Allegiance
- D. MOTION TO ADOPT Agenda for December 12, 2016
- E. MOTION TO APPROVE Minutes for October 20, 2016
- F. Comments from the Chair
- G. Executive Director's Report
- H. MOTION TO APPROVE Consent Agenda Items
 - 1. Two-Year Professional Services Agreement with Frankel Interactive, Inc. in an amount not to exceed \$30,000 to provide website and mobile application support. The draft Agreement is attached.
 - 2. Amendment to the FY 2017-2021 Transportation Improvement Program (TIP). FDOT has requested an amendment to add a utility phase and funding in FY 17 to the Shared Use Path project along Palmetto Park Road, between SR 7 and NW 2nd Avenue. The proposed TIP Amendment is attached.
 - 3. Appointment of Mr. Thomas J. Lanahan as Alternate for the Treasure Coast Regional Planning Council (TCRPC) on the Technical Advisory Committee (TAC). A summary of qualifications is attached.
 - 4. Resolution approving MPO Board Member Travel to MPOAC Meetings and MPOAC Weekend Institute

The Staff Services Agreement with the County dictates that "All travel by MPO Governing Board members shall be approved by the MPO Governing Board." Approval of this item authorizes the MPO to reimburse travel expenses incurred for one Board member to attend the MPOAC Quarterly Governing Board Meetings and for one Board member to attend each session of the MPOAC Weekend Institute. The draft resolution is attached.

I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation of the item to the MPO Governing Board. Please complete a comment card which is available at the welcome table and limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO ELECT OFFICERS 2017 Officers for the MPO Board

Pursuant to the bylaws, the MPO shall elect annually a Chair and a Vice Chair who shall serve for the 2017 calendar year. The Chair must have served as a Representative for a minimum of one year prior to taking office. All officers must have completed the Metropolitan Planning Organization Advisory Council (MPOAC) Institute training program for elected officials, attended a national Association of MPOs (AMPO) Conference, or received similar training. The training criteria can be waived by majority vote of the MPO Governing Board.

Mayor Susan Haynie is the current Chair and Commissioner Hal Valeche is the current Vice Chair.

B. MOTION TO APPROVE Representatives for the Southeast Florida Transportation Council

The Southeast Florida Transportation Council (SEFTC) was created in 2006 by Interlocal Agreement of the three MPOs in the Miami Urbanized Area (Miami-Dade, Broward, and Palm Beach) to carry out regional transportation planning activities. Pursuant to that agreement as amended in 2009, each MPO must designate a representative to the Council and may designate an alternate.

Mayor Susan Haynie is the current representative and Commissioner Keith James is the current alternate.

C. MOTION TO APPROVE Representatives to the Florida Metropolitan Planning Organization Advisory Council (MPOAC) Governing Board

The Florida MPOAC is comprised of representatives from the 27 MPOs throughout the state. The MPOAC serves as a forum for common issues and activities among the MPOs, establishes annual legislative positions and facilitates communication with the Florida Department of Transportation (FDOT) central office, the Federal Highway Authority (FHWA) and the Federal Transit Authority (FTA).

MPOAC bylaws indicate that "Each MPO or TPO shall appoint one (1) representative and one (1) alternate representative to serve on the MPOAC Governing Board. The term for a representative and an alternate representative shall be from January 1st to December 31st of each calendar year."

Mayor Susan Haynie is the current representative and Vice-Mayor Melissa McKinlay is the current alternate representative.

D. MOTION TO ADOPT a Resolution approving the FDOT FY 18-22 Tentative Work Program with Comments

Pursuant to §339.135(4)(d), Fla. Stat. (2014), FDOT shall present the work program to the MPO "to determine the necessity of making any changes to

projects included or to be included in the district work program and to hear requests for new projects to be added to, or existing projects to be deleted from, the district work program.” To facilitate the MPO review, the documents listed below are attached.

- 1) MPO-created work program summary highlighting:
 - a) Status of MPO Priority Projects
 - b) FY 18 Construction Projects
 - c) Any other significant changes between the adopted Transportation Improvement Program and the new draft program
- 2) FDOT District 4 Citizen’s Report of projects in Palm Beach County included in the Tentative Work Program for FY 18-22
- 3) FDOT Turnpike Enterprise Summary of Projects in District 4 included in the Tentative Work Program for FY 18-22
- 4) FDOT Toll Facility Revenues and Debt Repayment Memorandum

Additionally, the FDOT District 4 Citizen’s Report of district-wide projects and activities for FY 18-22 can be viewed at:

<http://www.fdot.gov/designsupport/Districts/D4/DTWPPublicHearing2016.shtm>

- E. MOTION TO APPROVE the 2017 Local Initiatives (LI) Program Guidelines and Scoring System

Directions 2040 Long Range Transportation Plan created the Local Initiatives Program to be funded primarily with the MPO’s suballocation of federal Surface Transportation Program funds. This program provides an annual, competitive application process to identify and fund the best non-regionally significant, low-cost transportation projects within our communities. MPO staff is recommending the attached 2017 program guidelines and scoring system.

- F. MOTION TO APPROVE the 2017 Transportation Alternatives (TA) Program Guidelines and Scoring System

Established by MAP-21 and re-authorized through the FAST Act, the federal Transportation Alternatives Program is a cost-reimbursement program where non-motorized projects are selected by the MPO via an annual, competitive application process. MPO staff is recommending the attached 2017 program guidelines and scoring system.

- G. MOTION TO APPROVE the US-1/Federal Highway Bridge in the Town of Jupiter Preferred Alternative

FDOT staff and consultants will present the preferred alternative for the US-1/Federal Highway Bridge in the Town of Jupiter. The presentation will include the project location, implementation timeline, as well as the benefits and impacts of proposed improvements. The PowerPoint presentation is attached.

3. INFORMATION ITEMS

- A. Transitioning to an Independent MPO

MPO staff will review the attached document entitled Transitioning to an Independent MPO. The Palm Beach MPO has been hosted by Palm Beach County since its inception in 1979. The MPO Board has indicated an interest in becoming an independent agency to create greater functional independence from its host and other member jurisdictions. The attached document highlights

the objectives and process to become an independent MPO. It also addresses frequently asked questions and estimates the cost to each MPO member.

B. Operation Lifesaver

Brightline staff will give an Operation Lifesaver presentation, a nationwide, non-profit public information program dedicated to reducing collisions, injuries and fatalities at highway-rail crossings and on railroads. There is no backup for this item.

C. Florida Department of Transportation 2016 Annual Obligation Report

MPO staff will provide an overview of the FDOT Office of Work Program's Annual Obligations Report. The overview will compare actual expenditures identified in the Obligations Report with projected expenditures identified in the TIP. The draft Annual Obligation Report is attached.

D. Bike Suitability Map

MPO staff and consultants will present the Bike Suitability Map. This map displays the bicycle facilities and the suitability for each major road segment in Palm Beach County. The suitability is based on a calculation of bicycle level of service. The Bike Suitability Map is attached.

E. Public Involvement Activity Report

MPO staff will present the Public Involvement Activity Report. This report will be presented on a monthly basis to reflect public participation on social media and highlight upcoming events. MPO staff is requesting your feedback on format and content. The draft Public Involvement Activity Report is attached.

F. FY 2017 First Quarter Financial Report

MPO staff will provide the FY 2017 First Quarter Financial Report for the period of July 1, 2016 through September 30, 2016. This report provides the agency revenues and expenditures for MPO activities during the period. The First Quarter Financial Report is attached.

G. MPO Board Retreat Schedule – January 19, 2017

In lieu of the January 21, 2016 MPO Board meeting, Board members are invited to participate in an active retreat according to the attached draft schedule. Review of the draft schedule is requested.

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – **January 19, 2017 – Board Retreat**

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



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MPO GOVERNING BOARD MEMBERS

CHAIR

Susan Haynie, Mayor

City of Boca Raton

Alternate: Scott Singer, Council Member

Robert Weinroth, Council Member

City of Boca Raton

Alternate: Jeremy Rodgers, Council Member

Steve B. Wilson, Mayor

City of Belle Glade

Alternate: Michael C. Martin, Commissioner

Steven B. Grant, Mayor

City of Boynton Beach

Alternate: Mack McCray, Vice-Mayor

Cary D. Glickstein, Mayor

City of Delray Beach

Alternate: Jordana Jarjura, Vice-Mayor

Samuel J. Ferreri, Mayor

City of Greenacres

Alternate: Jonathan Pearce, Councilman

Jim Kuretski, Council Member

Town of Jupiter

Alternate: Wayne Posner, Council Member

Pam Triolo, Mayor

City of Lake Worth

Alternates: Scott Maxwell, Vice-Mayor

& Andy Amoroso, Vice Mayor Pro Tem

Eric Jablin, Vice-Mayor

City of Palm Beach Gardens

Alternate: Marcie Tinsley, Mayor

Joni Brinkman, Vice-Mayor

Village of Palm Springs

Alternate: Douglas Gunther, Council Member

Wayne Richards, Chairman

Port of Palm Beach

Alternate: Jean L. Enright, Vice-Chair

VICE CHAIR

Hal Valeche, Commissioner

Palm Beach County

Paulette Burdick, Mayor

Palm Beach County

Steven L. Abrams, Commissioner

Palm Beach County

Melissa McKinlay, Vice-Mayor

Palm Beach County

Vacant, Commissioner

Palm Beach County

Palm Beach County Alternate:

Mary Lou Berger, Commissioner

Lynne Hubbard, Council Member

City of Riviera Beach

Alternate: Terence D. Davis, Council Member

Vacant

Village of Royal Palm Beach

Alternate: Jeff Hmara, Vice-Mayor

Anne Gerwig, Mayor

Village of Wellington

Alternate: Michael Napoleone, Councilman

Keith A. James, Commissioner

City of West Palm Beach

Shanon Materio, Commissioner

City of West Palm Beach

West Palm Beach Alternate:

Paula Ryan, Commissioner

Gerry O'Reilly, District 4 Secretary

FDOT Non-Voting Advisory Member