TECHNICAL ADVISORY COMMITTEE AGENDA

DATE: WEDNESDAY, APRIL 6, 2016
TIME: 9:00 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
        2300 North Jog Road, 4th Floor
        West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for April 6, 2016
   C. MOTION TO APPROVE Minutes of March 2, 2016
   D. Comments from the Chair
   E. Executive Director’s Report
   F. General Public Comments and Public Comments on Agenda Items
      Any members from the public wishing to speak at this meeting must complete a
      Comment Card which is available at the welcome table. General Public
      comments will be heard prior to the consideration of the first action item. Public
      comments on specific items on the Agenda will be heard following the
      presentation of the item to the Committee. Please limit comments to three
      minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of the Palm Beach MPO Technical
      Advisory Committee (TAC) By-laws
      The MPO Governing Board adopted updates to its by-laws on March 17, 2016.
      Proposed changes to the committee by-laws are attached that seek to establish
      consistency with respect to the format, terms, definitions and procedures now
      included in the MPO Board by-laws. The existing TAC by-laws are also attached
      for reference.
   B. MOTION TO RECOMMEND ENDORSEMENT of proposed improvements at the
      Glades Road interchange with I-95
      FDOT staff and consultants will present the proposed improvements at the
      Glades Road interchange with I-95. This project is part of the Strategic Intermodal System and therefore the role of the MPO is to endorse as presented, endorse with suggested revisions, or reject the improvements proposed for this project. The presentation slides are attached.
3. INFORMATION ITEMS
   A. Palm Beach County Road Impact Fee Presentation
      County staff will present information regarding road impact fee collection and use for projects. Specifically, the presentation will address the history of the road impact fee ordinance, including authority and date of establishment; the evolution of impact fee rates over time, the eligible uses of fees collected; an estimate of recent fees collected by benefit zone and a listing of projects implemented in each benefit zone for the same time period.
   B. Commuter Challenge Recap
      MPO Staff will highlight challenge winners and review participation levels for the challenge and the culminating event held on Saturday, April 2 at 9 a.m. in West Palm Beach.
   C. Summary Points from the March 17, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS
   A. Member Comments
   B. Next Meeting – May 4, 2016
   C. MOTION TO ADJOURN

NOTICE
In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. REGULAR ITEMS

CHAIR LIVERGOOD called the meeting to order at 9:05 A.M.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. ADOPTED: Agenda for April 6, 2016

MOTION to adopt the agenda. Motion by Mr. Khurshid Muyuddin, seconded by Mr. Thomas Lanahan, and carried unanimously.

1.C. APPROVED: Minutes for March 2, 2016

MOTION to approve the Minutes for March 2, 2016. Motion by Mr. Kenny Wilson, seconded by Mr. John Morgan, and carried unanimously.

1.D. Comments from the Chair

There were no comments from the Chair.

1.E. Executive Director’s Report

MR. UHREN reported the following:

- FHWA is hosting a free, one-day Travel-Time Reliability Workshop at the St. Lucie TPO on April 22 from 8:30 a.m. to 3:30 p.m. to which members are invited to attend.

- Anie Delgado of the MPO is currently attending the National Safe Routes to School conference in Ohio. Also, the services of Kimley-Horn have been engaged to create a sidewalk GIS layer and a crossing guard GIS layer to assist with identification of potentially hazardous walking conditions. Input on the collected data will be sought from the members in the near future.

- Palm Tran is underway with a major update to their Transit Development Plan and there will be a kickoff workshop of the Palm Tran service board on April 28 at 1:30 p.m. at Vista Center. Also, they are in the process of compiling data and will be working to update the vision, goals, objectives and policies in May.
• The MPO will be kicking off a pedestrian and bicycle safety plan and would like to form a study advisory committee to facilitate this project. Persons interested in participating are asked to contact Franchesca Taylor, Bike/Ped. Coordinator.

• The Local Initiative (LI) and Transportation Alternative (TA) funding program applications were due to the MPO on April 1. A total of seven (7) TA applications and six (6) LI applications were received. Additionally, the total requested funding for the TA applications exceeded what is available, while the total requested funding for the LI applications is significantly below the threshold. TA applicants will present to the Bicycle, Greenway, Pedestrian Advisory Committee (BGPAC) on May 5th and LI applicants will present to MPO staff. The prioritized list of projects will thereafter be presented to the Committee for approval. MR. TERRENCE BAILEY commented on the complexity of the application preparation process and the impact it had on the number of applications received. He suggested that the process be reviewed to ensure there is a balance between the number of applications received and utilization of funds.

Ms. Kim Glas-Castro joined the meeting at 9:10 a.m.

Mr. Bradford O’Brien joined the meeting at 9:11 a.m.

• The FHWA is in the process of developing a comprehensive database of roads not permitted to be used by heavy vehicles and has requested information as to whether any city or county roads have established truck restrictions. A formal request will be made for this information.

• The MPO recently began a twice monthly newsletter update of items with particular relevance to the committees as well as to the public regarding transportation matters. These updates will be sent on the Monday following the committee and MPO Board meetings. Feedback is appreciated.

• Project Updates:
  o The eastbound outside lane on State Road 80 at Benoist Farms Road will be closed through April 8th due to the replacement of gas lines.
  o Improvements to I-95 at Donald Ross Road started on April 3rd and are scheduled to conclude in the summer of 2017.
  o The Flagler bridge project is estimated to be complete in the spring of 2017.

• USDOT updates:
  o The FAST Act created a competitive grant program for national freight projects with $800M in Fiscal Year (FY) 16. The FASTLANE grant applications are due April 14th.
  o The 8th round of TIGER funding provides $500M in FY 16. The grant applications are due on April 29, 2016.
  o FHWA is working to repurpose funds originally earmarked for specific projects more than 10 years ago. FDOT staff noted that there are 14 projects in Florida with >$1M available. The funds must be repurposed within 50 miles. Also, FDOT is leading the decision but will coordinate with MPOs.

Mr. Jamie Brown joined the meeting at 9:20 a.m.

• The construction of All Aboard Florida quiet zone improvements is underway for Phase 1 (Miami to West Palm Beach). He added that the agreement authorizing All Aboard Florida to construct improvements and be reimbursed was recently executed.
Dr. Kim DeLaney joined the meeting at 9:25 a.m.

- The East Coast Greenway (ECG) ranked fifth for projects to be prioritized and recommended to the FDOT for funding under the SUNtrail funding. The Coast to Coast Trails and the St. Johns River to Sea Loop finished 1st and 2nd respectively, and will benefit fully from this funding source. As a result, the ECG may still try to receive funding from the program but will need to find other revenue sources to construct sections of the East Coast Greenway. A discussion ensued.

1.F. General Public Comments and Public Comments on Action Items
No general public comments were received.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: Palm Beach MPO Technical Advisory Committee (TAC) By-Laws

MR. UHREN presented the proposed updated TAC By-Laws and advised that the primary purpose of this exercise is to establish consistency as it relates to format, terms, definitions and procedures as included in the MPO Governing Board By-Laws, which were adopted on February 18, 2016. He also highlighted that pursuant to the MPO Governing Board By-Laws no advisory committee Representative or Alternate may serve on more than one advisory committee.

MR. THOMAS LANAHAN requested that the advisory committee’s roles and functions be included in the committee By-Laws, which he believe is a useful guide to members as to their roles and responsibilities. He also inquired as to what prompted the MPO Governing Board to include the clause prohibiting dual membership.

MR. UHREN responded that the MPO is responsible for engaging as many persons and opinions in the planning process and dual membership diminishes that goal.

MOTION to RECOMMEND APPROVAL of the Palm Beach MPO Technical Advisory Committee (TAC) By-Laws with a modification to add the roles and functions of the committee members. Motion by Mr. Khurshid Mohyuddin; seconded by Mr. Joe Quinty, and carried unanimously.

2.B. RECOMMENDED ENDORSEMENT: FDOT’s Glades Road and I-95 Interchange Project

MR. LUIS COSTA and MR. JOHN ARRIETA, Consultants with AECOM, presented on behalf of FDOT the proposed improvements at the Glades Road interchange with I-95. MR. COSTA advised that the project involves the expansion of Glades Road/I-95 Interchange to address capacity, level of service efficiency, safety as well as pedestrian and bicycle access. He shared that the project limits span from Butts Road near Town Center Mall to the eastern entrance of Florida Atlantic University.

MR. COSTA advised that this project was originally initiated through a Project Development & Environmental (PD&E) study for I-95 Express lanes from south of Glades Road to south of Linton Boulevard and included recommendations to expand Glades Road to eight (8) lanes. Since that PD&E concept was not amenable to the City of Boca Raton, FDOT is presenting their alternative preliminary design concept. He illustrated how the new concept would address level of service requirements while preserving the six lanes on Glades Road. Several discussions and concerns arose from his presentation, particularly as it relates to weaving, radius on the curve of the ramp and speed.

MOTION to RECOMMEND ENDORSEMENT of proposed improvements at the Glades Road interchange with I-95 with a request for further safety analysis of the weaving on
the Airport Road overpass leading to I-95. Motion by Mr. John; seconded by Mr. Thomas Lanahan, and carried unanimously.

3. INFORMATION ITEMS

3.A. DISCUSSED: Palm Beach County Road Impact Fee

MR. GEORGE WEBB, County Engineer presented information regarding road impact fee collection and use for projects. He gave a brief overview of Road Impact Fees as well as presented illustrations from Impact Fee Funded Road Projects by Municipality for the period FY 2003 – FY 2015. MR. WEBB clarified that impact fees can only be used for new capital improvements that add capacity, such as roadway widening and new roadway construction. He further presented a historical summary, which included the amount of road impact fee collected versus the amount spent per municipality up to FY 2015. Additionally, he presented the existing Five Year Program spanning FY 2016 – FY 2020, which shows the anticipated future expenditure of impact fees by municipality.

MR. WEBB introduced MR. LENNY BERGER, Assistant County Attorney, who commented on road impact fees from a legal standpoint. He clarified the basis of impact fees and advised that the County is opened to discussions as it relates to exploring other options for use of road impact fees.

The following public comment was heard:

Lisa Dykstra, of FDOT District 4 commended MR. WEBB on the informative presentation regarding road impact fees and advised that she is happy to know that the County is willing to have discussions with municipalities to explore other options for utilization of these funds.

Several questions and discussions arose from this presentation. At the end of the discussions, CHAIR LIVERGOOD inquired whether the Committee would be interested in forming an ad hoc committee to work with Mr. Webb and Mr. Berger to gather information on a local basis, explore mobility needs, brainstorm and discuss with County staff as to how development is funded from a capacity standpoint.

DR. DELANEY suggested that Chair Livergood assume the same role of the Ad Hoc Committee. CHAIR LIVERGOOD accepted.

MOTION to FORM AN AD HOC COMMITTEE to investigate alternatives to the existing road impact fee system and to name Chair Livergood as the chair for the ad-hoc committee. Motion by Mr. Terrence Bailey; seconded by Dr. Kim DeLaney, and carried unanimously.

Ms. Ingrid Allen left the meeting at 11:20 a.m.

3.B. DISCUSSED: Commuter Challenge Recap

MS. VALERIE NEILSON presented a recap of the Commuter Challenge, which ended on March 31, 2016. MS. NEILSON summarized that there were over 250 participants, which included 48 teams, four of which were city teams – Boca Raton, Delray Beach, West Palm Beach and the Village of Palm Springs. In addition, she advised that the School District did a “Walk and Roll” challenge which included eight schools and logged approximately 1,000 miles up to that point. She reported that in total over 68,000 miles were logged and over 30,000 lbs of CO2 saved. She highlighted some of the activities that happened during the challenge, such as MPO’s Transit Tuesday, Boca Raton Bike Ride and the Palm Beach County Environmental Resource Management’s 10-mile group ride. She commented on the culminating event and thanked all who participated in the challenge to make the entire Commuter Challenge a great success.

MR. UHREN commented that the MPO Board adopted the Complete Streets policy and the next step will be the implementation phase.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

MR. UHREN advised that this meeting is Joe Quinty’s last meeting, as he has accepted a position with New Jersey Transit, and wished him all the best in his endeavors. MR. QUINTY thanked the staff and committee members.

CHAIR LIVERGOOD announced that he would be absent from the May meeting, but Mr. Bailey would preside.


4.C. Motion to Adjourn

There being no further business the meeting was adjourned at 11:35 A.M.

This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Technical Advisory Committee and that information provided herein is the true and correct Minutes for the April meeting of the Technical Advisory committee, dated this May 4 day of _____________________, 2016.

Chairperson

Vice Chair

AUDIO FILES OF TECHNICAL ADVISORY COMMITTEE MEETINGS ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION WEBSITE: www.PalmBeachMPO.org
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*2016 Chair **2016 Vice-Chair

P = Member Present
A = Alternate Present
E = Excused Absence
Alt = Attend/No Attendance

- = Member not assigned
***New Appointment

Shaded Area= Meeting not held
**EXHIBIT A (cont’d)**

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