BICYCLE/GREENWAY/PEDESTRIAN ADVISORY COMMITTEE AGENDA

DATE: THURSDAY, April 7, 2016
TIME: 9:07 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
        2300 North Jog Road, 4th Floor
        West Palm Beach, Florida 33411

1. REGULAR ITEMS
   A. Roll Call
   B. MOTION TO ADOPT Agenda for April 7, 2016
   C. MOTION TO APPROVE Minutes for March 3, 2016
   D. Comments from the Chair
   E. Bicycle/Pedestrian Coordinator’s Report
   F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS
   A. MOTION TO RECOMMEND APPROVAL of the Palm Beach MPO Bicycle, Greenway and Pedestrian Advisory Committee (BGPAC) By-Laws

The MPO Governing Board adopted updates to its by-laws on March 17, 2016. Proposed changes to the committee by-laws are attached that seek to establish consistency with respect to the format, terms, definitions and procedures now included in the MPO Board by-laws. The existing BGPAC by-laws are also attached for reference.

   B. MOTION TO RECOMMEND ENDORSEMENT of proposed improvements at the Glades Road interchange with I-95

FDOT staff and consultants will present the proposed improvements at the Glades Road interchange with I-95. This project is part of the Strategic Intermodal System and therefore the role of the MPO is to endorse as presented, endorse with suggested revisions, or reject the improvements proposed for this project. The presentation slides are attached.
3. INFORMATION ITEMS

A. Complete Streets Savvy Presentation

Florida Bicycle Association Executive Director, Becky Afonso, will unveil the new educational outreach program called Complete Streets Savvy (CSS). This presentation is developed for civic organizations, government agencies, homeowner associations, bike clubs and lawmakers. CSS covers the fundamentals of the Complete Streets policy, Florida bicycle law statutes and lane position for bicyclists and motorists.

B. LUX SOLAR Presentation

LUX SOLAR is the distributor and manufacturer of Internally Illuminated Raised Pavement Markers (IIRPM) known as in-road solar LED markers. Wael “Maj” Majdalawi with LUX SOLAR will discuss the use of this technology in location application, as well as recent work with the Florida Department of Transportation.

C. Commuter Challenge Recap

MPO Staff will highlight challenge winners and review participation levels for the challenge and the culminating event held on Saturday, April 2 at 9 a.m. in West Palm Beach.

D. Summary Points from the March 17, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – May 5, 2016

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.
1. **REGULAR ITEMS**

CHAIR SABIN called the meeting to order at 9:08 A.M.

1.A. **Roll Call**

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. **ADOPTED**: Agenda for March 3, 2016

MOTION to adopt the agenda. Motion by Mr. Alex Hansen, seconded by Isaac Kovner, and carried unanimously.

1.C. **APPROVED**: Minutes for February 4, 2016

MOTION to approve the Minutes for February 4, 2016. Motion by Alex Hansen, seconded by Ms. Sally Channon, and carried unanimously.

1.D. **Comments from the Chair**

CHAIR SABIN commented that this is Florida Bike Month and there are numerous events taking place.

1.E. **Bicycle/Pedestrian/TDM Coordinator’s Report**

MS. FRANCHESCA TAYLOR reported the following:

- Welcome to Ms. Amanda Parker, Boynton Beach representative, to her first BGPAC committee meeting.
- Farewell to Ms. Joy Puerta, as this is her last BGPAC meeting. MS. TAYLOR gave a brief presentation highlighting Ms. Puerta’s journey as a member on the committee and thanked her for her service.
- Reminder that Local Initiatives (LI) Program and Transportation Alternatives (TA) Program applications are due April 1. She asked that contact be made with Mr. Luke Lambert with questions regarding LI applications and Ms. Taylor regarding TA applications.
- On February 29 the first email newsletter was sent out, she inquired if everyone received it and requested that feedback be provided to the MPO.
• A brief review of Florida Department of Transportation (FDOT) projects previously discussed was provided. MR. STEWART ROBERTSON with Kimley-Horn & Associates on behalf of Lisa Maack of FDOT District 4 explained that this process is to mainly streamline and improve coordination with stakeholders. He invited feedback on the list of projects if necessary.

• Welcomed members of Achilles International and thanked them for attending.

1.F. General Public Comments and Public Comments on Action Item

No public comments.

2. ACTION ITEMS

2.A. RECOMMENDED TRANSMITTAL: Draft FY 17 and 18 Unified Planning Work Program (UPWP)

MR. JEFF WEIDNER, Consultant for Marlin Engineering, Inc. presented the Draft FY 2017-2018 UPWP. He advised that the UPWP is the two year program for planning activities that identifies all the work the MPO will complete and is the document used to invoice the Federal Government showing the business plan of what the activities are for the next two years. He invited feedback from the committee representatives and advised that there is still a chance for input over the next few months leading up to adoption in June. He added that comments can be made via the MPO’s website as well as contacting Renee Cross. Other discussions arose from this presentation.

In his presentation, MR. WEIDNER spoke about suggestion/feedback as to how the MPO could improve the overall experience. MR. HANSEN suggested that one of the ways staff could improve the overall experience is to revisit how documents are posted to the website as he found it difficult to find a document that he was looking for.

MOTION to recommend transmittal of the Draft FY 17 and 18 UPWP. Motion by Mr. Alex Hansen; seconded by Ms. Joy Puerta, and carried unanimously.

2.B. RECOMMENDED ADOPTION: Complete Streets Policy

MR. STEWART ROBERTSON with Kimley-Horn & Associates, Inc. presented a revised Complete Streets Policy and an overview of Complete Streets. He highlighted the components of the policy, namely, the reasons and purposes of complete streets and who the users are and where they rank in terms of considerations. He advised that a draft format of the policy was presented back in September to the MPO board and its committees. Subsequently there have been workshops for stakeholders and a working group was established and is meeting on a monthly basis to help guide and implement what the policy will become when adopted. He presented the timeline to having this policy adopted and encouraged respective municipalities to adopt their own complete streets policy. Several discussions arose out of this presentation, including a public comment by Ms. Marie Urbina in regards to the possibility of combining forms of transportation.

MR. HANSEN stated the recommendations from the Technical Advisory Committee (TAC) and recommended the addition of a definition of Complete Streets and modification to the Transportation User Consideration graphic consistent with the TAC suggestions. CHAIR SABIN suggested that a comment regarding vulnerability be added to the graphic as well.

MOTION to recommend adoption of the Complete Streets Policy. Motion by Mr. Alex Hansen to include a definition of complete streets and modification to the Transportation User Consideration graphic with the inclusion of vulnerability language; seconded by Ms. Joy Puerta, and carried unanimously.
2.C. **RECOMMENDED APPROVAL**: Amendment to the FY 2016-2020 Transportation Improvement Program (TIP)

MS. TAYLOR presented the amendment to the FY 2016-2020 TIP and advised that this is a correction due to an updated roll forward amount from Palm Tran from the Federal Transit Administration funding. She advised that the roll forward amount is now reflected as $5.2M.

**MOTION to recommend approval of amendment to the FY 2016-2020 TIP.** Motion by Mr. Alex Hansen; seconded by Ms. Brenda Arnold, and carried unanimously.

3. **INFORMATION ITEMS**

3.A. **DISCUSSED**: Commuter Challenge Update

MS. VALERIE NEILSON provided an update on the Commuter Challenge, which began on March 1. She highlighted the new billboard on Southbound I-95 by Atlantic Avenue, reviewed features of the Transit App and reported that as of Day 3 there are 39 teams which include four cities, 2,700+ miles commuted and 1,200 lbs of CO2 saved. MS. NEILSON also did a call to action requesting the members to continue promoting the challenge and requested they use #PBCommuterChallenge on social media.

3.B. **DISCUSSED**: Florida Bike Month Update

MS. TAYLOR provided an update on Florida Bike Month and stated the participation was encouraged in the municipalities by having a call to action to proclaim March as Florida Bike Month. She highlighted events posted to the calendar on the BikePalmBeach.org website and advised members to submit their events to be approved upon review for posting to the calendar.

3.C. **DISCUSSED**: East Coast Greenway Survey Overview

MS. TAYLOR presented an overview of the East Coast Greenway Survey, which will focus on alignment, what has been implemented and what is pending; this will assist in better placement to receive $50 million in SUNTrails funding. She advised that the survey will be sent out electronically by the beginning of next week. Several discussions arose out of this overview and it was recommended that municipalities contact the East Coast Greenway Alliance and to communicate with their fellow municipalities in regards to any modifications to the route to avoid any route disconnections.

3.D. **Summary Points from the February 18, 2016 MPO Board Meeting.**

MS. TAYLOR reported that the board proclaimed March 2016 as Florida Bike Month. She also reported that a brief presentation was given as it relates to bicycle safety products, which is being further reviewed and will be presented to the BGPAC at a later date.

4. **ADMINISTRATIVE ITEMS**

4.A. **Member Comments**

MR. ALEX HANSEN introduced Ms. Heather Tribou, a recently hired Senior Planner for the City of West Palm Beach. She will become the alternate for the City of West Palm Beach, once the appointment process is completed.

4.B. **Next Meeting – April 7, 2016**

4.C. **Motion to Adjourn**
There being no further business the meeting was adjourned at 10:50 a.m.

This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Bicycle, Greenways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the March meeting of the Bicycle, Greenways, and Pedestrian Advisory Committee, dated this ______________day of ________________________, 2016.

___________________________________
Chairperson

AUDIO FILES OF BICYCLE/GREENWAYS/PEDESTRIAN ADVISORY COMMITTEE
MEETINGS ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING
ORGANIZATION WEBSITE: www.PalmBeachMPO.org
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*2016 Chair  **2016 Vice-Chair  P = Member Present  Alt = Alternate Present
E = Excused Absence  A = Absent/No Attendance  = Member not assigned  ***New Appointment
Shaded Column – Meeting not held
EXHIBIT A (cont’d)

OTHERS PRESENT
Cletis Mays
Vanina Mays
Heather Tribou
Jessica Josselyn
Robert Sabin
Jeff Weidner
Rosemary Rayman
Cormelia Wantz
Stewart Robertson
Marie Urbina
Anielle Delgado
Renee Cross
Janice Allwood
Nick Uhren
Franchesca Taylor
Valerie Neilson
Malissa Booth

REPRESENTING
Achilles International
Achilles International
City of West Palm Beach
Kittelsen & Associates, Inc.
Boca Bike Club
Marlin Engineering, Inc.
Lake Worth Drainage District
PBC Engineering – Traffic Division
Kimley-Horn & Associates, Inc.
CILO, Inc.
Metropolitan Planning Organization
Metropolitan Planning Organization
Metropolitan Planning Organization
Metropolitan Planning Organization
Metropolitan Planning Organization
Metropolitan Planning Organization
PALM BEACH
METROPOLITAN PLANNING ORGANIZATION

BICYCLE, GREENWAY AND PEDESTRIAN
ADVISORY COMMITTEE (BGPAC)

BY-LAWS

DRAFT to be considered by the MPO
April 21, 2016
1. PURPOSE
The Palm Beach Metropolitan Planning Organization (MPO) Governing Board has created the Bicycle Greenway Pedestrian Advisory Committee (BGPAC) to review and make recommendations regarding items to be considered by the MPO Governing Board. These by-laws facilitate efficient conduct by the BGPAC as it serves in its advisory capacity to the MPO Governing Board. In the event of a conflict between these by-laws and the MPO Governing Board’s by-laws, the MPO Governing Board’s by-laws shall control.

2. DEFINITIONS
A. MPO - The Palm Beach Metropolitan Planning Organization (MPO), which serves as part of the Miami Urbanized Area Transportation Management Area (TMA).

B. MPO Governing Board – The policy-making body for the MPO responsible for coordinating the cooperative decision-making process of the MPO’s actions and taking required actions as the MPO.

C. Governing Board Member – A unit of General Purpose Local Government or an agency that operates or administers a major mode of transportation with voting membership on the MPO pursuant to the Interlocal Agreement.

D. BGPAC Member – A local government, health department, law enforcement agency, the School District of Palm Beach County, bicycle advocacy groups and other entities as deemed appropriate by the MPO Governing Board.

E. BGPAC Representative – An individual nominated by the BGPAC Member and appointed by the MPO Governing Board to represent the BGPAC Member at BGPAC meetings. If a BGPAC Member has a Representative and Alternate, these terms are used interchangeably.

F. BGPAC Alternate - An individual nominated by the BGPAC Member and appointed by the MPO Governing Board to represent the BGPAC Member at BGPAC meetings in the event the BGPAC Representative is not in attendance.

G. Quorum – A quorum of the BGPAC shall be constituted by the presence of a majority of Representatives or Alternates of the BGPAC Members. Only designated Representatives or Alternates physically present shall count toward establishing a quorum.


3. MEMBERSHIP
A. Number of BGPAC Members
The number of BGPAC Members for the MPO shall be as determined by the MPO Governing Board. An agency seeking membership on the BGPAC shall submit a written request to the MPO for consideration and approval by the MPO Governing Board. The MPO Governing Board has final approval of membership.

B. BGPAC Representatives
Each BGPAC Member shall nominate a BGPAC Representative with a description of the individual’s credentials and submit the nomination in writing to the MPO for consideration and approval by the MPO Governing Board. No advisory committee Representative may serve on more than one advisory committee to the MPO Governing Board at any time.
C. BGPAC Alternates
Each BGPAC Member may nominate a BGPAC Alternate(s) with a description of the individual’s credentials and submit the nomination in writing to the MPO for consideration and approval by the MPO Governing Board. The Alternate must meet the same qualifications as a Representative. An Alternate may serve as a Representative for the BGPAC Member during any meeting or portion of a meeting where that BGPAC Member’s Representative is not in attendance. No advisory committee Alternate may serve on more than one advisory committee to the MPO Governing Board at any time.

D. Term Limits for BGPAC Representatives and Alternates
BGPAC Representatives and Alternates shall serve at the pleasure of the MPO Governing Board for a three (3) year term. BGPAC Representatives and Alternates may be reappointed by the MPO Governing Board and are not required to submit an updated letter of request or credentials.

4. OFFICERS
A. Officers Defined
The officers of the BGPAC shall consist of a Chair and a Vice-Chair.

B. Elections
The officers shall be elected annually at the last regularly scheduled meeting of the calendar year. The newly elected officers shall take office at the first regularly scheduled meeting of the following calendar year. Additional elections may be held as necessary if an officer cannot carry out his/her duties and complete the remainder of the appointed term.

D. Terms of Office
The term of office for officers shall be one (1) calendar year.

E. Duties of Officers
The Chair shall call and preside at BGPAC meetings and sign official documents for the BGPAC. In the Chair’s absence, the Vice-Chair shall preside and complete all other duties of the Chair. In the absence of both the Chair and the Vice-Chair, the BGPAC Representatives present shall elect a Chair Pro-tem to preside and complete all other duties of the Chair.

In the event that the Chair is unable to carry out his/her duties for the remainder of the term, the Vice-Chair shall automatically become Chair and a new Vice-Chair shall be elected for the remainder of the term.

5. MEETINGS
A. Regular Meetings
Meetings will be held on the first Thursday of each month, except as noted on the meeting calendar published to the public on the MPO website. A Quorum is required to hold an official meeting of the BGPAC and vote on issues for recommendation to the MPO Board. If Quorum cannot be established, action items on the agenda will receive a consensus vote which will be forwarded to the MPO Board. The MPO Executive Director may cancel regular meetings should there be insufficient business on the BGPAC agenda or a lack of anticipated quorum.

B. Special Meetings
Special meetings may be called by the Chair with three (3) day notice. Whenever possible, at least seven (7) day notice shall be given.
C. Attendance
Each BGPAC Representative shall be expected to attend each regular meeting. It shall be the obligation of a BGPAC Representative to provide reasonable notice to the BGPAC Alternate when the BGPAC Representative will not be attending a meeting, and to provide at least 24-hours advance notice to the MPO when neither a Representative nor Alternate will be attending a meeting. An absence without advance notice and without having an Alternate in attendance will be considered unexcused.

BGPAC Representatives shall be automatically removed for lack of attendance. Lack of attendance is defined as unexcused absence at three (3) consecutive meetings. Further, BGPAC Members that do not have a BGPAC Representative or Alternate for three (3) consecutive meetings will be presented to the MPO Board for consideration and removal from the committee.

D. Agenda
The agenda is a published list of items for consideration (action items) or discussion (information items) at a meeting. The agenda and any backup material for a BGPAC meeting shall be published for the public on the MPO website seven (7) days prior to the meeting or as early as practicable. Only when special extenuating circumstances warrant, a BGPAC Representative, Alternate, or the MPO Executive Director may propose an additional item(s) for the agenda prior to adoption of the agenda for a given meeting, subject to approval by a majority of the BGPAC Representatives/Alternates at the meeting; provided that consideration of such item(s) is consistent with the MPO’s Public Involvement Plan noticing requirements.

BGPAC Representatives wishing to add an agenda item or organizations wishing to make a presentation to the BGPAC must contact the MPO Executive Director at least ten (10) days prior to the meeting.

E. Voting Procedures
The Chair and any BGPAC Representative may call for a vote on any issue, provided that it is seconded and within the purposes set forth on the agenda. BGPAC Representatives must be physically present to vote. At any given meeting, if a BGPAC Representative(s) is absent, the BGPAC Alternate(s), may vote in place of the absent Representative(s).

Voting shall be by voice but the minutes shall contain sufficient detail to record the vote of each BGPAC Representative/Alternate. A Roll Call vote shall be held upon the request of the Chair, a BGPAC Representative, or the MPO Executive Director. A tie vote shall be interpreted as a failure to pass.

Any BGPAC Representative who voted on the prevailing side may make a motion for reconsideration at the meeting during which the vote was taken or at the next regularly scheduled meeting unless the action for which the vote was taken has been completed by the next regularly scheduled meeting and cannot be undone. A BGPAC Representative desiring to request reconsideration of a matter shall advise the Executive Director no less than ten (10) days prior to the meeting. The MPO Executive Director shall endeavor to provide notice of the request to the BGPAC Members prior to the meeting. Any BGPAC Representative who was not present at the meeting at which the vote was taken shall be deemed to be on the prevailing side unless the absence was unexcused. A motion to reconsider cannot be renewed if it has been voted on and defeated except by unanimous consent of those voting BGPAC Representatives present at the meeting. Proxy and absentee voting are not permitted.
In the absence of any direction from these by-laws or other duly adopted voting procedures pursuant to certain approval actions, the MPO Governing Board’s By-laws will control. Robert’s Rules of Order will designate procedures governing voting over any BGPAC meeting.

F. Public Comment Procedures
All BGPAC meetings shall be open to the public. Members of the public are permitted to speak on any topics not on the agenda during the General Public Comment period by providing a Speaker Card to the MPO Executive Director or designee prior to the commencement of the meeting. Members of the public may speak on agenda items following presentation of the item to the BGPAC by providing a Speaker Card to the MPO Executive Director or designee. Public comment shall be limited to three (3) minutes.

G. Florida’s Open Meetings Law
Every BGPAC Representative/Alternate shall comply with the State’s Open Meetings Law. A Representative/Alternate shall report potential conflicts, file a memorandum of voting conflict, and recuse himself/herself from voting or discussing issues on which the Representative/Alternate has an identified conflict of interest. This also includes not discussing current agenda items or other matters that may foreseeably come before the BGPAC for action with other BGPAC Representatives outside of a noticed meeting.
PALM BEACH
METROPOLITAN PLANNING ORGANIZATION

BICYCLE, GREENWAY AND PEDESTRIAN ADVISORY COMMITTEE (BGPAC)

BYLAWS

Approved by the MPO
May 15, 2014
1.0 COMMITTEE MEMBERSHIP

The Bicycle, Greenway, Pedestrian Advisory Committee (BGPAC) is comprised of county and municipal planners; school district; health department; law enforcement; and bicycle advocacy groups selected from a variety of disciplines in order to address the comprehensive effort in implementing bicycle, greenway and pedestrian programs and initiatives. The MPO Board has final approval of membership.

1.01 Requests for Membership

Requests for membership must be by official action of the municipality, County department or agency to be represented. The said municipality, County department, agency shall submit to the MPO Director a letter requesting representation for consideration and approval by the MPO Board. Following approval of the representation, the agency shall submit the nomination of an individual representative (and alternates, if requested) along with a resume describing credentials for consideration and approval by the MPO Board. If an agency designates a representative and alternate, these terms are used interchangeably.

1.02 Term Limits for Members

Members shall serve at the pleasure of the MPO Board for a three year term. Members may be reappointed by the MPO board and are not required to submit an updated letter of request or resume.

1.03 Officers and Duties

The first regular meeting of the calendar year shall be known as the Annual Meeting at which time the officers for the ensuing year shall be elected from the voting membership.

At its Annual Meeting, the BGPAC by majority vote of the voting members present, elects a Chair and a Vice Chair who shall serve for one year or until the next Annual Meeting.

The Chair shall preside at all meetings. In the absence of the Chair, or at the Chair’s direction, the Vice-chair shall temporarily assume the powers and duties of the Chair. In the absence of the Chair and Vice-chair, those present shall elect a Chair Pro Tem.

2.00 QUORUM

A quorum of the membership is required to hold an official meeting of the BGPAC and vote on issues for recommendation to the MPO Board. Because
an agency may have representation on the committee but no designated representative, quorum is defined as a majority of the designated representatives as of the date of the meeting. If no quorum is present, agenda items needing approval will receive a consensus vote which will be forwarded to the MPO Board.

2.01 Attendance

Designated representatives are expected to attend scheduled meetings on a regular basis. Designated representatives shall be automatically removed for lack of attendance. Lack of attendance is defined as unexcused absence at three (3) consecutive meetings. Further, agencies that do not have a designated representative for three (3) consecutive meetings will be presented to the MPO Board for consideration and removal from the committee.

2.02 Notification of Absences

Any member who intends to be absent from a BGPAC meeting shall notify the MPO Director or BGPAC Secretary of their intended absence at least one business day prior to the meeting. Such notified absence shall be considered Excused Absence. Absence at a meeting without prior notification shall be considered Unexcused Absence.

2.03 Record Keeping

It is the responsibility of the MPO staff to maintain records of attendance. When a member has accumulated two (2) consecutive unexcused absences, the member and the MPO Board will be notified in writing that another absence will result in removal from the committee. Upon the third absence, a letter stating the member has been officially removed from the committee will be forthcoming with notification to the MPO Board.

Said member may request reinstatement to the committee by submitting a letter of request to the MPO Director. Reinstatement is subject to approval by the MPO Board.

3.00 BGPAC MEETINGS

BGPAC members will receive an annual calendar of meeting dates in November each year for the upcoming year.

3.01 Meeting Dates

The BGPAC will meet monthly on the second Thursday at 9:07 a.m. unless otherwise notified.
3.02 Agenda and Backup Materials

There shall be an official agenda for every meeting of the BGPAC which shall determine the order of business to be conducted at the meeting. The agenda shall be prepared by the MPO Bicycle, Greenway, Pedestrian Coordinator. Matters may be placed on the agenda by the Chair, or any member upon approval of the MPO Director.

An Agenda Package containing an Agenda and backup information for items listed on the Agenda will be mailed or emailed (depending on the member’s preference) to the BGPAC Members. To the extent possible, the package will be distributed seven (7) days prior to the meeting.

BGPAC Members may contact the MPO Bicycle, Greenway, Pedestrian Coordinator to request an item be placed on a meeting agenda two weeks prior to an upcoming meeting. Inclusion of the item on the Agenda will be at the discretion of the MPO Director.

3.03 Meeting Minutes

The Minutes of all BGPAC meetings shall be approved by a majority of the members present and upon such approval become the official Minutes. A record of meeting Minutes shall be maintained in the MPO office.

3.04 Meeting Cancellations

The BGPAC monthly meeting may be cancelled at the discretion of the MPO Director. Cancellation notice will be sent to all members one week prior to the meeting.

3.05 Matter by the Public

Citizens are encouraged to attend the BGPAC meetings and voice any transportation concerns they may have. Each citizen will be given three (3) minutes to speak on any transportation issues.

4.00 RESPONSIBILITIES AND FUNCTIONS

The BGPAC serves in an advisory capacity to the Palm Beach MPO to provide technical review, comments and recommendations on specific transportation plans, programs, studies, and other appropriate documents and regional transportation issues. The BGPAC shall address other matters and concerns when directed by the MPO. It shall be the function of the BGPAC to:

4.01 Assist the MPO in formulation of their goals and objectives.
4.02 Provide technical review of the preliminary findings and make recommendations to the MPO regarding:

Mobility studies and reports proposed or underway

Review, evaluate, and rank applications submitted for funding through the annual Transportation Alternatives Program, and any other competitive funding programs aimed at non-motorized transportation projects that may arise for BGPAC evaluation.

Proposed Transportation Improvement Program (TIP), Unified Planning Work Program, Long Range Transportation Plan (LRTP) and Air Quality Planning and amendments

Position statements regarding general plan proposals and means to implement plans

Priority recommendations for program implementation based upon the needs as determined by technical studies, or upon the fiscal feasibility of projects

5.00 **REGIONAL BGPAC ACTIVITIES**

The BGPAC shall review and provide recommendations regarding any regional transportation projects that involve Miami-Dade, Broward and Palm Beach counties. These recommendations and findings shall be transmitted to the MPO for consideration through the MPO Director.
SR-9/I-95 @ Glades Road
FM No. 412420-4-32-01

March 3rd, 2016
Project Overview

Butts Road

Glades Road

NW 13th St / E. University Dr.

Florida Atlantic University

City of Boca Raton Utilities

University Commons Plaza

Boca Raton H.S.

Town Center Mall

2.0 Miles
Commitments

- Continue Coordination with MPO, locals and agencies
- Protect Endangered Species
- Provide Noise Abatement
- Address Contamination
- Coordinate Traffic Control Plan with City of Boca Raton and FAU
ADVANTAGES
• 8-Lane Section Addresses Traffic Needs

DISADVANTAGES
• Major RW Impacts
• Major Utility Impacts
• Requires three new bridges over I-95 and CSX Railroad
• Substandard Loop Ramp Geometry
• Not Consistent with the City of Boca Raton’s Comprehensive Plan
PD&E Concept

**ADVANTAGES**
- 8-Lane Section Addresses Traffic Needs

**DISADVANTAGES**
- Major RW Impacts
- Major Utility Impacts
- Requires three new bridges over I-95 and CSX Railroad
- Substandard Loop Ramp Geometry
- Not Consistent with the City of Boca Raton’s Comprehensive Plan
PD&E Concept

ADVANTAGES

• 8-Lane Section Addresses Traffic Needs

DISADVANTAGES

• Major RW Impacts
• Major Utility Impacts
• Requires three new bridges over I-95 and CSX Railroad
• Substandard Loop Ramp Geometry
• Not Consistent with the City of Boca Raton’s Comprehensive Plan
PD&E Concept

ADVANTAGES
- 8-Lane Section Addresses Traffic Needs

DISADVANTAGES
- Major RW Impacts
- Major Utility Impacts
- Requires three new bridges over I-95 and CSX Railroad
- Substandard Loop Ramp Geometry
- Does Not Address Pedestrian Needs
- Opposed by the City of Boca Raton
PD&E Concept

**ADVANTAGES**
- 8-Lane Section Addresses Traffic Needs

**DISADVANTAGES**
- Major RW Impacts
- Major Utility Impacts
- Requires three new bridges over I-95 and CSX Railroad
- Substandard Loop Ramp Geometry
- Does Not Address Pedestrian Needs
- Not Consistent with the City of Boca Raton’s Comprehensive Plan
Preliminary Design Concept

1.5 Miles

Typical Section at the Bridges

Butts Road

NW 10th Avenue

2.5' Lane

11' Lane

11' Lane

11' Lane

7'

1.5'

6'

6'

Bike Lane

Shoulder

Ramp

Shoulder
Preliminary Design Concept

- Addresses Level of Service Requirements
- No Right of Way Required West of Executive Rd.
- EB Ramp to I-95
- No New Bridges Required for I-95 or CSX
- Separates I-95 Bound Traffic from Glades Road Traffic
- Consistent with Spanish River/Yamato Rd SIJR
Preliminary Design Concept

- Addresses Level of Service Requirements
- No Right of Way Required West of Executive Rd.
- EB Ramp to I-95
- No New Bridges Required for I-95 or CSX
- Separates I-95 Bound Traffic from Glades Road Traffic
- Bridge over Airport Road
Preliminary Design Concept

- Addresses Level of Service Requirements
- No Right of Way Required West of Executive Rd.
- No New Bridges Required for I-95 or CSX
- Separates I-95 Bound Traffic from Glades Road Traffic
- Bridge over Airport Road
- WB Entrance Ramp to I-95
Preliminary Design Concept

I-95 Managed Lanes Typical Section
(Underpass at Glades Road)
Airport Road Intersection
Airport Road Intersection
Loop Ramp Geometry

\[ R = 219' \times 239' \]

\[ R = 225' \times 239' \]
Loop Ramp Geometry

$R = 239'$
Existing Bicycle & Pedestrian Ramp Treatment

- Four Bicycle and Four Pedestrian Conflict Points with Vehicles at Free-Flow Ramp Terminals on Vertical Curves.
Preliminary Design Concept Bicycle & Pedestrian Ramp Treatment

- No Bicycle or Pedestrian Conflict Points with Vehicles at the Free-Flow Ramp Terminals on Vertical Curves.
PD&E Concept

Future 2040 PD&E Build Condition
Glades Road Looking West at Airport Rd.
Glades Road Looking West at Airport Rd.
Glades Road Looking NW at Airport Rd.
Glades Road Looking NW at Airport Rd.
# Summary Points of the March 17, 2016 MPO Board Meeting

PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at [www.PalmBeachMPO.org/Board](http://www.PalmBeachMPO.org/Board)

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Description</th>
<th>Action</th>
</tr>
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<tbody>
<tr>
<td><strong>Consent Items</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1.H.1</td>
<td>MOTION TO APPROVE Appointment of Dr. Kim DeLaney as Representative to the Technical Advisory Committee (TAC) as nominated by the Treasure Coast Regional Planning Council.</td>
<td>Approved</td>
</tr>
<tr>
<td>1.H.2</td>
<td>MOTION TO APPROVE Appointment of Mr. Mike Righetti as Alternate to the Bicycle/Greenways/Pedestrian Advisory Committee (BGPAC) as nominated by the City of Boca Raton.</td>
<td>Approved</td>
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<tr>
<td><strong>General Public Comments</strong></td>
<td></td>
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<tr>
<td>1.I</td>
<td>JIM SMITH with Safety as Floridians Expect (SAFE) highlighted the need to fund repair and replacement for County-maintained infrastructure to improve safety for residents and visitors. DWIGHT MATTINGLY, chair of Palm Tran Service Board, noted that Jarrett Walker, national transit expert, will present at the next Palm Tran Service Board Meeting on March 24 at 1:30 p.m.</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>Action Items</strong></td>
<td></td>
<td></td>
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<tr>
<td>2.A</td>
<td>MOTION TO APPROVE TRANSMITTAL of the draft FY 17 and 18 Unified Planning Work Program (UPWP)</td>
<td>Approved</td>
</tr>
<tr>
<td>2.A.1</td>
<td>DWIGHT MATTINGLY commented on public participation, planning activities to reduce peak hour congestion, and transit and land use coordination.</td>
<td>N/A</td>
</tr>
<tr>
<td>2.B</td>
<td>MOTION TO ADOPT the Complete Streets Policy</td>
<td>Adopted</td>
</tr>
<tr>
<td>2.B.1</td>
<td>DWIGHT MATTINGLY spoke in support of the Complete Streets policy and suggested coordination with all stakeholders, including transit operators.</td>
<td>N/A</td>
</tr>
<tr>
<td>2.C</td>
<td>MOTION TO APPROVE an Amendment to the FY 2016-2020 Transportation Improvement Program (TIP)</td>
<td>Approved</td>
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### Information Items

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<tr>
<td>3.A</td>
<td>Commuter Challenge Update</td>
<td>N/A</td>
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<tr>
<td>3.B</td>
<td>Florida Bike Month Update</td>
<td>N/A</td>
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### Administrative Items

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<tr>
<td>4.A</td>
<td>Member Comments</td>
<td>N/A</td>
</tr>
<tr>
<td>4.A.1</td>
<td>COUNCILMAN WILLHITE advised that this meeting is his last meeting and expressed thanks to the Chair and members of the Board for all the support over the years to his family, the residents of Wellington and the western communities. MAYOR HAYNIE congratulated members on their re-election.</td>
<td>N/A</td>
</tr>
<tr>
<td>4.B</td>
<td>Next meeting: April 21, 2016</td>
<td>N/A</td>
</tr>
</tbody>
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