



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

2300 N. Jog Rd., 4th Floor, West Palm Beach, Florida 33411-2749

Phone 561.684.4170 Fax 561.242.7165 www.PalmBeachMPO.org

PALM BEACH METROPOLITAN PLANNING ORGANIZATION GOVERNING BOARD MEETING AGENDA

DATE: **MONDAY, December 7, 2015**
TIME: **9:00 A.M.**
PLACE: **Palm Beach County Governmental Center
301 North Olive Avenue
12th Floor McEaddy Conference Room
West Palm Beach, FL 33401**

1. REGULAR ITEMS

- A. Roll Call
- B. Prayer
- C. Pledge of Allegiance
- D. MOTION TO ADOPT Agenda for December 7, 2015
- E. MOTION TO APPROVE Minutes for October 15, 2015
- F. Comments from the Chair
- G. Executive Director's Report
- H. MOTION TO APPROVE Consent Agenda Items
 - 1. Resolution approving MPO Board Member Travel to MPOAC Meetings and MPOAC Weekend Institute

The Staff Services Agreement with the County dictates that "All travel by MPO Governing Board members shall be approved by the MPO Governing Board." Approval of this item authorizes the MPO to reimburse travel expenses incurred for one Board member to attend the MPOAC Quarterly Governing Board Meetings and for one Board member to attend each session of the MPOAC Weekend Institute. The draft resolution is attached.
 - 2. Appointment renewals to the Technical Advisory Committee (TAC)

Pursuant to Section 1.02 of the bylaws, "Members shall serve at the pleasure of the MPO Board for a three year term. Members may be reappointed by the MPO Board and are not required to submit an updated letter of request or resume." Approval of the following current members would extend their term to December 2018.

- Mr. Kenny Wilson as representative and Ms. Janelle St. Ange as Alternate for the Palm Beach County Health Department
 - Ms. Natalie Crowley as representative and Mr. Todd Engle and Ms. Dawn Sonneborn as Alternates for the City of Palm Beach Gardens
 - Mr. Terrence Bailey as representative of the City of Riviera Beach.
3. Reinstatement of Mr. Bruce Bastian to the Citizens Advisory Committee (CAC):
 Mayor Cary Glickstein is requesting the reinstatement of Mr. Bruce Bastian to the CAC. The request letter is attached.
 4. Appointment of Mr. Motasem Al-Turk (representative) and Mr. Giridhar Jeedigunta P.E., PTOE (alternate) to the TAC
 Palm Beach County Traffic Engineering is requesting the appointment of Mr. Motasem Al-Turk, P.E., Ph.D., as the representative and Mr. Giridhar Jeedigunta P.E., PTOE, as the alternate on the Technical Advisory Committee. The request memorandum is attached.
 5. Appointments to the Transportation Disadvantaged Local Coordinating Board (TDLCB):
 Florida Agency for Health Care Administration/Medicaid is requesting the appointment of Ms. Maria Hernandez as representative and Ms. Marielisa Amador as the alternate on the TDLCB. The request letter and supporting resumes are attached.
 Department of Children and Families is requesting the appointment of Mr. W. Clay Walker as representative on the TDLCB. The request and supporting resumes are attached.
 6. New one (1) year Professional Services Agreement with Frankel Interactive in an amount not to exceed \$13,000 to provide website support and create a mobile friendly version of the website. The draft agreement is attached.
 7. Resolution to authorize MPO participation in US DOT's Mayor's Challenge for Safer People/Safer Streets to promote safe and convenient streets for all modes of transportation and users, including pedestrians, motorists, bicyclists, and transit riders of all ages and abilities. The draft resolution is attached.

I. General Public Comments

General comments will be heard prior to consideration of the first action item. Public comments on specific agenda items will be heard following the presentation to the MPO Board. Please complete a Comment Card which is available at the welcome table and limit comments to three minutes.

2. ACTION ITEMS

- A. MOTION TO APPROVE a new three (3) year General Planning Consultant Agreement with Kittelson & Associates, Inc. in an amount not to exceed \$900,000 (\$300,000/yr) to provide assistance with Unified Planning Work Program tasks.

The draft agreement is attached.

- B. MOTION TO APPROVE a new three (3) year General Planning Consultant Agreement with Kimley-Horn and Associates, Inc. in an amount not to exceed \$900,000 (\$300,000/yr) to provide assistance with Unified Planning Work Program tasks.

The draft agreement is attached.

- C. MOTION TO APPROVE the MPO Governing Board Bylaws

The attached draft MPO Bylaws would replace the current Bylaws that have been in place since 1986. The amended Bylaws would create a Second Vice Chair and a standing Executive Committee consisting of five (5) Board members including the Chair, Vice-Chair and Second Vice Chair and two other members of the Board. The current bylaws are also attached for reference.

- D. MOTION TO ELECT 2016 officers for the MPO Governing Board

Pursuant to the bylaws, the MPO shall elect annually a Chair, a Vice Chair, a Deputy Vice Chair and two executive committee members who shall serve for the 2016 calendar year. The Chair must have served as a representative for a minimum of one year prior to taking office. All officers must have completed the MPOAC Institute training program for elected officials, attended a national Association of MPOs (AMPO) Conference, or received similar training. The training criteria can be waived by majority vote of the MPO Governing Board.

Mayor Susan Haynie is the current Chair and Vice Mayor Hal Valeche is the current Vice Chair. The current executive director evaluation committee members are Mayor Mary Lou Berger, Commissioner Steve Wilson and Commissioner Shanon Materio.

- E. MOTION TO APPROVE representatives for the Southeast Florida Transportation Council

The Southeast Florida Transportation Council (SEFTC) was created in 2006 by interlocal agreement of the three MPOs in the Miami Urbanized Area (Miami-Dade, Broward, and Palm Beach) to carry out regional transportation planning activities. Pursuant to that agreement as amended in 2009, each MPO must designate a representative to the Council and may designate an alternate.

Mayor Susan Haynie is the current representative and Commissioner Keith James is the current alternate.

- F. MOTION TO APPROVE representatives to the Florida MPO Advisory Council Governing Board

The Florida MPO Advisory Council (MPOAC) is comprised of representatives from the 27 MPOs throughout the state. The MPOAC serves as a forum for common issues and activities among the MPOs, establishes annual legislative

positions and facilitates communication with FDOT central office, the Federal Highway Authority (FHWA) and the Federal Transit Authority (FTA).

MPOAC bylaws indicate that “Each MPO or TPO shall appoint one (1) representative and one (1) alternate representative to serve on the MPOAC Governing Board. The term for a representative and an alternate representative shall be from January 1st to December 31st of each calendar year.”

Mayor Susan Haynie is the current representative and former Councilor Wendy Harrison is the current alternate representative.

G. MOTION TO APPROVE the Palm Beach County portion of the Regional Greenways and Trails Plan

The attached plan identifies a system of existing and proposed greenways and trails that seek to establish a connected, integrated regional network. The plan is intended to serve as a guide for the MPO and others for prioritizing and advancing projects over time. The plan focuses on three facility types:

- Multi-Use Paved Trails ≥ 10-ft in width, used by pedestrians and cyclists
- Multi-Use Unpaved Trails ≥ 10-ft in width, used by pedestrians, cyclists, and equestrians
- Unpaved Hiking Trails ≥ 5-ft in width, used by pedestrians exclusively

The Palm Beach County Greenways and Trails map is attached. The regional plan and associated maps are also included for informational purposes.

H. MOTION TO APPROVE the Local Initiatives (LI) Program Guidelines and Scoring System

Directions 2040 created the Local Initiatives Program to be funded primarily with the MPO’s suballocation of federal Surface Transportation Program funds. This program provides an annual, competitive application process to identify and fund the best non-regionally significant, lower-cost transportation projects that our communities want and our economies need. In order to create a more streamlined and transparent process, staff is recommending the attached 2016 program guidelines and scoring system. Staff recommendations include improvements to the application and required documents, scoring evaluation criteria, and application handling process by switching to an online submission form. The program guidelines and scoring system are attached.

I. MOTION TO APPROVE the Transportation Alternatives (TA) Program Guidelines and Scoring System

Established by MAP-21 the federal Transportation Alternatives Program is a cost-reimbursement program where projects are selected by the MPO. In order to create a more streamlined and transparent process and to better align project scoring with *Directions 2040* goals, objectives and values, staff is recommending the attached 2016 program guidelines and scoring system. Staff recommendations include improvements to the application and required documents, scoring evaluation criteria, and application handling process by switching to an online submission form. The program guidelines and scoring system are attached.

3. INFORMATION ITEMS

A. Complete Streets Presentation

National Complete Streets Coalition instructor, Ryan Snyder, will provide an overview presentation on Complete Streets with an opportunity for questions and answers.

B. Transit Planning Activities Update

MPO staff will present on:

- Transit App, a smart phone app to access real time transit services, Uber cars and bike share stations
- Remix Software, a web based system recently acquired jointly with Palm Tran to evaluate changes to fixed route bus service, and
- Commuter Challenge, an opportunity in March 2016 to compete against other agencies, companies, etc. for most miles commuted without driving alone.

C. State Road 80 Action Plan

FDOT staff and their consultant will present on the SR 80 project, a study of the 45-mile Strategic Intermodal System (SIS) corridor from US 27 to I-95 aimed at maintaining a safe and efficient transportation system that accommodates all users and modes and is well integrated with the land uses in the study area. The final plan will ultimately recommend actions to be taken by FDOT, local governments, and other stakeholders to protect and enhance the corridor and identify improvements necessary to bring the roadways to SIS standards within a 20-year planning horizon. A project overview is attached.

D. Southeast Florida Transportation Council (SEFTC) Regional Transportation Plan

On October 27, 2015, SEFTC adopted the 2040 Regional Transportation Plan. The plan was developed in coordination between the three MPOs and is consistent with each MPO's locally adopted LRTPs and desire to move the entire Southeast Florida region toward an agreed-upon transportation vision. The regional consultant will present and overview of the plan. The full regional plan can be viewed at <http://www.palmbeachmpo.org/RTP>

E. MPO Board Retreat Schedule – January 21, 2016

In lieu of the January 21, 2016 MPO Board meeting, Board members are invited to participate in a rolling retreat according to the attached draft schedule. Review of the draft schedule is requested.

4. ADMINISTRATIVE ITEMS

- A. Member Comments
- B. Next Meeting – **January 21, 2016 – Board Retreat**
- C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

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MPO BOARD MEMBERS

CHAIR

Mayor Susan Haynie
City of Boca Raton

Deputy Mayor Robert Weinroth
City of Boca Raton

Boca Raton Alternate: Vacant

Mayor Steve B. Wilson
City of Belle Glade
Alternate: Commissioner Michael C. Martin

Commissioner Michael M. Fitzpatrick
City of Boynton Beach
Alternate: Vice-Mayor Joe Casello

Mayor Cary D. Glickstein
City of Delray Beach
Alternate: Deputy Vice-Mayor Al Jacquet

Mayor Samuel J. Ferreri
City of Greenacres
Alternate: Deputy Mayor Jonathan Pearce

Vice-Mayor Jim Kuretski
Town of Jupiter
Alternate: Vacant

Mayor Pam Triolo
City of Lake Worth
*Alternates: Vice-Mayor Scott Maxwell
& Vice Mayor Pro Tem Andy Amoroso*

Mayor Eric Jablin
City of Palm Beach Gardens
Alternate: Council Member Marcie Tinsley

Mayor Pro Tem Joni Brinkman
Village of Palm Springs
Alternate: Vice Mayor Douglas Gunther

Vice Chairman Wayne Richards
Port of Palm Beach
Alternate: Chairman Blair Ciklin

VICE CHAIR

Vice-Mayor Hal Valeche
Palm Beach County

Mayor Mary Lou Berger
Palm Beach County

Commissioner Steven L. Abrams
Palm Beach County

Commissioner Melissa McKinlay
Palm Beach County

Commissioner Priscilla A. Taylor
Palm Beach County

Palm Beach County Alternates:

Commissioner Shelly Vana
Commissioner Paulette Burdick

Councilman Bruce Guyton
City of Riviera Beach
Alternate: Councilman Cedrick Thomas

Vice-Mayor Richard Valuntas
Village of Royal Palm Beach
Alternate: Councilman Jeff Hmara

Councilman Matt Willhite
Village of Wellington
Alternate: Councilwoman Anne Gerwig

Commissioner Keith A. James
City of West Palm Beach

Commissioner Shanon Materio
City of West Palm Beach

West Palm Beach Alternate:
Commissioner Paula Ryan

District Secretary Gerry O'Reilly
FDOT Non-Voting Advisory Member