



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

2300 N. Jog Rd., 4th.Floor, West Palm Beach, Florida 33411-2749

Phone 561.684.4170 Fax 561.242.7165 www.PalmBeachMPO.org

CITIZENS ADVISORY COMMITTEE AGENDA

DATE: **WEDNESDAY, JUNE 3, 2015**
TIME: **1:30 P.M.**
PLACE: **Vista Center 4th Floor Conference Room 4E-12**
2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411

1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for June 3, 2015
- C. MOTION TO APPROVE Minutes of May 8, 2015
- D. Comments from the Chair
- E. Executive Director's Report
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS

- A. MOTION TO RECOMMEND ADOPTION of the FY 16-20 Transportation Improvement Program (TIP)

The draft FY 16-20 TIP for the Palm Beach MPO is attached as Exhibit A. This program was developed based on information provided from FDOT and various local sources and includes transportation projects funded by federal, state and local sources for all modes of transportation. Proposed modifications to the MPO sub-allocation of Surface Transportation Funding in FY 17 are attached as Exhibit B. The MPO Board can choose to adopt the program as presented in Exhibit A or to adopt the program with the modifications identified in Exhibit B.

- B. MOTION TO RECOMMEND ADOPTION of a Resolution Directing MPO Staff in the Development and Content of the Transportation Improvement Program

The attached resolution Draft MPO 2015-04 seeks to outline clear expectations for project funding and implementation by category in the development of future Transportation Improvement Programs. It also authorizes the MPO director and staff to coordinate with FDOT in the annual development of the FDOT Draft Tentative Work Program and the MPO TIP.

- C. MOTION TO RECOMMEND APPROVAL of an amendment to the FY 15-16 Unified Planning Work Program (UPWP)

The MPO has been selected to participate in FHWA's Bicycle and Pedestrian Pilot Technology Count Program. This program will provide the MPO with \$20,000 to purchase and deploy counter technology to collect data throughout the county. In order to receive these funds the MPO must update the UPWP to reflect these newly added tasks.

3. INFORMATION ITEMS

- A. Summary Points from May 21, 2015 MPO Board Meeting.

4. ADMINISTRATIVE ITEMS

- A. Member Comments
B. Next Meeting – **July 1, 2015**
C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



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SUMMARY OF THE CITIZENS ADVISORY COMMITTEE MEETING

Wednesday, June 3, 2015 1:30 P.M.

Vista Center 4th Floor Conference Room 4E-12

2300 North Jog Road

West Palm Beach, Florida

PDF versions of all presentations and agendas are available for review at

http://www.palmbeachmpo.org/committees/citizens/pdf/2015/2015_JUN_3_CAC_Agenda_&_Backup.pdf

1. REGULAR ITEMS

A. Roll Call

MR. FAGAN called the meeting to order at 1:40 p.m.

The Recording Secretary called the roll. A quorum was not present as depicted on Exhibit A of these Minutes.

B. Motion to Adopt Agenda for June 3, 2015

Due to lack of a quorum, the agenda was not adopted.

C. Motion to Approve Minutes for May 8, 2015

Due to lack of a quorum, the motion to approve the Minutes of the May 8, 2015 meeting was postponed until the July 1, 2015 meeting.

D. Comments from the Chair

MR. FAGAN welcomed MR. DAVID FLANIGAN as a new member to the Citizen Advisory Committee

E. Executive Director's Report

MR. UHREN presented his report and informed as follows:

- MPO's Financial Analyst, Marilyn Tincher has accepted a promotion in the Office of Financial Management and Budget (OFMB) and will be leaving on June 12, 2015.
- Howard Glassman has retired from the MPOAC and Carl Mikyska, a representative from Federal Highways Division Office in Tallahassee has been appointed as the new head.
- The All Aboard Florida Project Team has selected Archer Western as contractors for rail improvements on the Florida East Coast Rail Corridor and to construct additional safety enhancements to improve pedestrian safety while crossing the tracks.
- Congress approved a two-month extension to the Federal Surface Transportation Authorization Map 21 through July 31.

- The official launch of the SkyBike Program would be held Saturday, June 6, 2015 in downtown West Palm Beach.

MS. HARDNEY joined the meeting at 1:45 p.m.

F. General comments and Public Comments on Agenda Items

No general public comments were received.

2. ACTION ITEMS

A. MOTION TO RECOMMEND ADOPTION of the FY 16 – 20 Transportation Improvement Program (TIP)

MR. UHREN presented this item to recommend adoption of the FY 16 - 20 Transportation Improvement Program (TIP). This item was presented at last month's meeting as an information item. MR. UHREN directed the members to the Executive Summary, which gives a more readable view as it relates to movement of projects, funding allocation and remaining amounts needed to implement projects. He advised that the TIP also shows significant deletions/modifications of projects that were included in last year's TIP. At the end of the presentation the question was posed as to which TIP the Committee proposes the MPO adopt, whether it be as presented in Exhibit A or as modified by Exhibit B.

Due to the lack of quorum at this meeting, a motion of consensus to recommend adoption of the (TIP) as modified by Exhibit B was made by MR. UMAN; seconded by MS. HARDNEY. The motion carried unanimously.

B. MOTION TO RECOMMEND ADOPTION of a Resolution directing MPO Staff in the Development and Content of the Transportation Improvement Program (TIP)

MR. UHREN presented briefly on this item advising that the Resolution seeks to outline clear expectations for project funding and implementation by category in the development of future Transportation Improvement Programs. He also advised that this Resolution will give authority to the MPO director and staff to coordinate with FDOT in the annual development of the FDOT Draft Tentative Work Program and the MPO TIP.

Due to the lack of quorum at this meeting, a motion of consensus to recommend a Resolution directing MPO Staff in the Development and Content of the Transportation Improvement Program (TIP) was made by MR. UMAN; seconded by MR. HARVIE. The motion carried unanimously.

C. MOTION TO RECOMMEND Approval of an amendment of the FY 15-16 UPWP

MS. TAYLOR presented on this item advising the committee of the rationale for the amendment of the FY 15-16 UPWP. She advised that the MPO has been selected to participate in FHWA's Bicycle and Pedestrian Pilot Technology Count Program and will receive \$20,000 to purchase and deploy counter technology to collect data throughout the county. MS. Taylor advised that in order to receive these funds the MPO must update the UPWP to reflect these newly added tasks. Discussions on where and when to place the counters ensued.

Due to the lack of quorum at this meeting, a motion of consensus to recommend approval of an amendment of the FY 15-16 UPWP was made by MR. UMAN; seconded by MR. HARVIE. The motion carried unanimously.

3. INFORMATION ITEMS

A. Summary Points from May 21, 2015 MPO Board Meeting.

Mr. Uman commented that he preferred the narrative format to the table format as it captured more information.

4. ADMINISTRATIVE ITEMS

A. Member Comments

MS. HARDNEY advised that there will be a Public Information Session on June 22, 2015 in Belle Glade and commented that some of the same information discussed at the meeting would be welcomed either in the form of pamphlets or live presentations.

MR. UMAN advised that there is a bicycle path along the State Road 7 extension and Grassy Waters Preserve, but there are no connections to the paths. MS. TAYLOR welcomed the comment and advised that a greenways plan was now in progress and that his suggestion was timely.

B. Next Meeting – July 1, 2015

C. Motion to Adjourn

There being no further business a motion was made by MR. UMAN to adjourn the meeting; seconded by MR. HARVIE. The meeting adjourned at 2:45 p.m.

EXHIBIT A

Citizens Advisory Committee Attendance Record – 2014-2015

Representative/Alternate Appointed by	July '14	Aug '14	Sept '14	Oct '14	Nov '14	Dec '14	Jan '15	Feb '15	Mar '15	Apr '15	May '15	June '15
BRUCE BASTIAN Mayor Cary Glickstein	E		P	P		P		E		P	A	A
TOMAS BOITON Comm. Melissa McKinlay	P		P	A		A		E		P	A	A
TERRY BROWN General Public	E		A	P		P		P		P	P	A
JUDY DAVERSA General Public	P		A	E		P		P		P	P	A
*GREG FAGAN Former MPO Board Member, Jeff Koons	P		P	P		P		P		P	E	P
MARCIA HARDNEY Mayor Steve Wilson	P		P	P		E		P		P	P	P
**GLENN HARVIE Comm. Mary Lou Berger	P		P	P		P		P		P	E	P
MOLLY STAHLMAN Transporter	P		P	E		E		P		E	P	A
MYRON UMAN Comm. Keith James	P		E	P		P		P		P	P	P
ANDRE VARONA Former MPO Board Member Comm. Paulette Burdick	E		E	P		P		P		E	P	E
DICK VERDUIN Comm. Hal Valeche	P		P	E		P		P		E	P	E

*2015 Chair

**2015 Vice-Chair

P = Member Present

Alt = Alternate Present

E = Excused Absence

A = Absent/No Attendance

- = Member not assigned

***New Appointment

Shaded Area= Meeting not held

EXHIBIT A

OTHERS PRESENT

Franchesca Taylor

Malissa Booth

Renee Cross

Janice Allwood

Luke Lambert

Nick Uhren

REPRESENTING

Metropolitan Planning Organization

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