



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

2300 N. Jog Rd., 4th.Floor, West Palm Beach, Florida 33411-2749

Phone 561.684.4170 Fax 561.242-7165 www.PalmBeachMPO.org

PALM BEACH METROPOLITAN PLANNING ORGANIZATION – AGENDA

DATE: **THURSDAY, MARCH 20, 2014**
TIME: **9:00 A.M.**
PLACE: **Palm Beach County Governmental Center
301 North Olive Avenue
12th.Floor McEaddy Conference Room
West Palm Beach, FL 33401**

1. **REGULAR ITEMS**

- A. Roll Call
- B. Prayer
- C. Pledge of Allegiance
- D. MOTION TO ADOPT Agenda for March 20, 2014
- E. MOTION TO APPROVE Minutes for February 20, 2014
- F. Comments from the Chair
- G. Executive Director's Report
- H. MOTION TO APPROVE Consent Agenda Items
 - 1. Appointment Renewals to the Transportation Disadvantaged Local Coordinating Board

The Transportation Disadvantaged Local Coordinating Board (TDLCB) was created by § 427, Fla. Stat., to provide a forum to facilitate transportation for the disadvantaged. The TDLCB is comprised of representatives from funding and service agencies, consumers and transportation providers. Members of the TDLCB are recommended by the respective agency or group represented by formal application to the MPO for consideration and approval.

Mr. Laurence Osband representing the disabled community and Mr. Tomas Boiton, citizen advocate have notified the MPO of their desire to continue their service on the Transportation Disadvantaged Local Coordinating Board. Approval would extend their term to March 16, 2017.

2. Certification of the current board membership of the Transportation Disadvantaged Local Coordinating Board

Pending approval of the above membership request, the MPO Board must also certify the current board membership. The updated membership roster is attached.

3. Approval of Board member travel to Washington, D.C. to meet with USDOT staff to facilitate TIGER grant application for quiet zones on the FEC corridor

The Palm Beach MPO will be making a joint application with the Broward MPO for TIGER grant funding of rail safety infrastructure to make the FEC corridor eligible for quiet zone designation. Elected officials from both MPOs will meet with officials at the USDOT to outline the TIGER grant application. Approval of this item allows Mayor Susan Haynie, City of Boca Raton and Commissioner Shanon Materio, City of West Palm Beach to be reimbursed for travel expenses incurred to attend this meeting.

I. General Public Comments and Public Comments on Action Items

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific Action Items on the Agenda will be heard following the presentation of the item to the Board. Please limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO APPROVE appointment to the Citizens Advisory Committee

Last month the MPO Board approved two appointments for their Citizens Advisory Committee (CAC). Another nomination has been received. Mr. Andre' Varona has been nominated by Commissioner Paulette Burdick. Mr. Varona's nomination and resume are attached.

B. Technical Advisory Committee Membership and Appointments

1. MOTION TO APPROVE the City of Greenacres for membership on the Technical Advisory Committee

The Technical Advisory Committee (TAC) advises the MPO board on the technical aspects of transportation plans, programs, studies, and other appropriate documents and regional transportation issues. The TAC is comprised of representatives of local governments, aviation departments, seaport departments, public transit departments/agencies, the School District of Palm Beach County, and other entities as deemed appropriate by the MPO Board. The MPO must approve creation of membership to the TAC.

The attached letter from the City of Greenacres requests membership on the TAC.

2. MOTION TO APPROVE appointment to the Technical Advisory Committee

The MPO Board appoints members in accordance with F.S. 339.175, Section (6) (d).

The City of Greenacres is requesting the appointment of Mr. Thomas Lanahan, assistant city manager/planning and engineering director as the City's representative on the TAC. Mr. Lanahan's resume is attached.

3. MOTION TO APPROVE appointment to the Technical Advisory Committee

The City of West Palm Beach currently has two seats on the TAC. For their planning seat, they have requested approval of Mr. Alex Hansen, senior transportation planner as the member and Ms. Denise Malone, comprehensive planner as the alternate. For their engineering seat, Mr. Brian Collins, the City's traffic engineer, serves as the member and they have requested approval of Ms. Miranda Beadles, senior project engineer as the alternate. A copy of the City's request and resumes are attached.

C. MOTION TO APPROVE Amendment #1 to the adopted 2035 Long Range Transportation Plan

The FDOT District 4 has requested an amendment to the adopted 2035 Long Range Transportation Plan (2035 LRTP) to add the Northwood Connector Track Project. The request, amended LRTP pages and a project overview and maps are attached.

TAC/CAC: Recommended approval unanimously.

D. MOTION TO TRANSMIT the draft FY 15-16 Unified Planning Work Program

Attached is the draft FY 15-16 Unified Planning Work Program (UPWP) for the Palm Beach MPO. The UPWP is a statement of work identifying the planning priorities and activities to be carried out within a metropolitan planning area. The UPWP includes a description of the planning work and resulting products, who will perform the work, time frames for completing the work, the cost of the work, and the source(s) of funds. It is essentially a business plan and budget for the MPO. The estimated cost of the Program is approximately \$3M per year. Federal, State and local sources provide the funding with federal funds comprising over 75% of the total and local funds less than 3%. The final version of this document will be presented to the MPO Board for approval in May.

TAC/CAC: Recommended transmittal unanimously.

E. MOTION TO APPROVE the FY 15 Palm Beach MPO Operating Budget

The Interlocal Agreement for Staff and Services entered into March 12, 2013 by and between Palm Beach County and the Palm Beach MPO section 8.1(b) requires the MPO to submit its budget to the County in accordance with the timetable established by the County's Administrator and section 8.1(c) mandates that the MPO Governing Board shall approve the MPO's annual operating budget. This agenda item approves the MPO's FY15 operating budget for submittal to the County. MPO staff will be available to answer any questions.

F. Advisory Committee Bylaws

1. MOTION TO APPROVE changes to the Citizens Advisory Committee Bylaws

The Citizens Advisory Committee Bylaws determine the membership, responsibilities and operating rules for the Committee. The current CAC Bylaws were approved by the MPO board in February 2013. At their March meeting, CAC members recommended approval of the proposed changes to the bylaws to improve clarity. The proposed changes to the bylaws and the current CAC membership list are attached.

CAC: Recommended approval unanimously.

2. MOTION TO APPROVE the Technical Advisory Committee Bylaws

The Technical Advisory Committee Bylaws determine the membership, responsibilities and operating rules for the Committee. At their March meeting, TAC members recommended approval of the proposed bylaws that will govern the committee's operations. The proposed bylaws and current TAC membership list are attached.

TAC: Recommended approval unanimously.

3. MOTION TO APPROVE deletion of Chapter 35 0-3 of the Rules of the MPO of PBC for the West Palm Beach Urban Study Area revised May 1986. The 1986 document outlines the organizational structure, responsibilities and operating rules for the MPO Board and its committees. Approval of this item deletes all references to MPO committees in this document as they have been superseded by approval of items F.1 and F.2 above. Additional revisions to the MPO Board rules will be brought to the MPO at a future meeting and are not considered in this item.

3. INFORMATION ITEMS

A. 2040 Long Range Transportation Plan- Preliminary Desires Plan

Leftwich Consulting Engineers (LCE) will provide a brief overview of the anticipated levels of roadway congestion and major improvements identified to address them. LCE staff will also highlight a proposed methodology to evaluate locations where urban interchanges should be considered.

B. Correspondence - City of Boca Raton Resolution No. 26-2014
Transportation Regional Incentive Grant Program
Port of Palm Beach Appointment to the MPO Board
SR-7 Corridor Extension PD&E Study

4. ADMINISTRATIVE ITEMS

- A. Member Comments
- B. Next Meeting – **March 20, 2014**
- C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.