



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

2300 N. Jog Rd., 4th.Floor, West Palm Beach, Florida 33411-2749

Phone 561.684.4170 Fax 561.242-7165 www.PalmBeachMPO.org

BICYCLE, GREENWAYS, AND PEDESTRIAN ADVISORY COMMITTEE (BGPAC) – AGENDA

DATE: **THURSDAY, JUNE 12, 2014**
TIME: **9:07 A.M.**
PLACE: **Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida**

1. **REGULAR ITEMS**

- A. Roll Call
- B. Comments from the Chair
- C. MOTION TO ADOPT Agenda for June 12, 2014
- D. MOTION TO APPROVE Minutes for May 1, 2014
- E. Coordinator's Report
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. **ACTION ITEMS**

No action items to be presented.

3. **INFORMATION ITEMS**

- A. UPDATE - 2014 TRANSPORTATION ALTERNATIVES APPLICATIONS

Staff will provide an update on the application process including a debriefing of the rankings from the May 1st BGPAC meeting, utilization of remaining funds, findings from the eligibility field reviews, and next steps.

B. TRANSPORTATION ALTERNATIVES SCORING CRITERIA

Staff will facilitate a discussion with the BGPAC focusing on a review of the current scoring methodology and criteria to determine if any revisions are necessary for future application cycles. The goal is to ensure that the criteria being used are most appropriate for the information required in the applications, and each type of project category.

C. FDOT/MPO TIP PROJECTS SCHEDULED FOR REVIEW

FDOT will be providing a list of currently programmed projects that have upcoming review dates and represent opportunities to provide comment on project plans. This will aid the BGPAC in providing input on plans to ensure appropriate non-motorized elements will be included. A partial list is in the backup. A complete list will be provided at the meeting.

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – Request to cancel July meeting for summer break, and reconvene on August 8th, 2014 for regularly scheduled meeting.

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



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MINUTES
BICYCLE, GREENWAYS, AND PEDESTRIAN
ADVISORY COMMITTEE (BGPAC)
Thursday, May 1, 2014 8:30 A.M.
Vista Center
4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida

AGENDA

1. REGULAR ITEMS

- A. Roll Call
- B. Comments from the Chair
- C. Motion to Adopt Agenda for May 1, 2014
- D. Motion to Approve Minutes for April 10, 2014
- E. Coordinator's Report
 - Update - U.S. 1 Bridge over Jupiter Inlet Bicycle and Pedestrian Facility Design
- F. General Public Comments and Public Comments on Agenda Items

2. ACTION ITEMS

- A. 2014 Transportation Alternatives Program (TAP) Grant – Applicant Presentations

3. ADMINISTRATIVE ITEMS

- A. Member Comments
- B. Next Meeting – June 12, 2014
- C. Motion to Adjourn

ATTENDANCE – 2014

MEMBER/ALTERNATE	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
CORNELIA WANTZ PBC – TRAFFIC ENGINEERING	A	P	P	P	P							
JEAN MATTHEWS/John Wildner PBC- PARKS & RECREATION	P	P	Alt.	P	P							
MICHAEL HOWE/David Wiloch PBC – PLANNING	P	P	P	P	P							
CHAIR ALEX HANSEN/Denise Malone CITY OF WEST PALM BEACH	P	P	P	P	P							
MICHAEL OWENS/Joyell Shaw PBC - SCHOOL DISTRICT	P	P	P	P	P							
JOY PUERTA CITY OF BOCA RATON	P	P	P	P	E							
RANDAL KREJCAREK CITY OF DELRAY BEACH	E	A	P	P	P							
BRENDA ARNOLD/Jacquelyn Smith TOWN OF JUPITER	P	P	P	P	P							
VICE-CHAIR SALLY CHANNON PBC ENVIRONMENTAL RESOURCE MGMNT	P	P	P	P	P							
OLGA PRIETO/John Darnell VILLAGE OF WELLINGTON	Alt	Alt	P	E	P							
FDOT – EX OFFICIO JENNIFER FIERMAN	P	P	P	A	E							
CARISSE LEJEUNE CITY OF BOYNTON BEACH	P	Alt	P	P	P							
BOB SABIN/Don Braverman BOCA RATON BICYCLE CLUB	P	P	P	P	P							
BRET BARONAK MPO (non-voting member)	P	P	P	P	P							

Other Attendees:

Malissa Booth

MPO, Public Information Officer

P - Member present E - Excused absence A – Member absent Alt- Alternate

1. REGULAR ITEMS

A. Roll Call

CHAIR HANSEN called the May 1, 2014 meeting to order at 8:35a.m. MR. BARONAK called the roll stating that a quorum is present.

B. Comments from the Chair

There were no comments from the Chair.

C. Motion to Adopt Agenda for May 1, 2014

CHAIR HANSEN inquired if there were any additions, deletions or changes to the Agenda.

A motion was made by MS. MATTHEWS to adopt the agenda; seconded by MR. HOWE. The motion carried unanimously.

D. Motion to Approve Minutes for April 10, 2014

CHAIR HANSEN inquired if there were any additions, deletions or changes to the April 10, 2014 minutes.

A motion was made by MS. ARNOLD to approve the April 10, 2014 minutes; seconded by MS. CHANNON. The motion carried unanimously.

E. COORDINATOR'S REPORT

MR. BARONAK gave an update on the final design option on the U.S. 1 Bridge over Jupiter Inlet. MR. BARONAK updated the Committee on the latest design option that includes a continuous bicycle lane through the entirety of the project. MR. BARONAK stated that the newest provisions were heavily influenced by the feedback the BGPAC provided to the FDOT consultant at the April meeting. The Committee was pleased with this latest design option.

F. GENERAL PUBLIC COMMENTS AND PUBLIC COMMENTS ON AGENDA ITEMS

There were no comments from the public.

2. ACTION ITEMS

A. 2014 Transportation Alternatives Program (TAP) – Applicant Presentations

The remainder of the meeting was devoted to applicant presentations and evaluation/scoring. The presentation schedule, as well as, scoring and ranking information is included with the minutes.

During the applicant presentations, CHAIR HANSEN deferred to VICE-CHAIR Channon to conduct the meeting during the City of West Palm Beach's presentation, as CHAIR HANSEN represents the City of West Palm Beach on the BGPAC, and given the evaluation process, BGPAC members may not participate in the discussion and scoring of applicants that represent the same organization. After West Palm Beach's presentation and follow-up discussion was complete, the meeting was turned back over to CHAIR HANSEN to conduct business for the remainder of the meeting.

At the conclusion of the scoring, the BGPAC determined that \$106,985 remains after all highest are fully funded. The Committee discussed the use of these funds.

A motion was made to discuss with FDOT the possibility of applying these remaining funds to the sixth rank project (Palm Beach Gardens) on a select portion of their enhanced crosswalks project, which they consider to be priority locations. Since the amount is less than the \$250,000 minimum application amount, permission would need to be granted from FDOT as an exception.

If FDOT does not permit that approach, then the money would be allocated to the highest ranking project that is sufficiently under the funding cap, can justify use of the funds, and remain consistent with the scope of the project.

Motion was made by MS. LEJEUNE; and seconded by MR. SABIN. Motion carried unanimously.

- 3. ADMINISTRATIVE ITEMS
 - A. Member Comments
 - B. NEXT MEETING – June 12, 2014
 - C. ADJOURNMENT

There being no further business, the meeting adjourned at _____ p.m.

This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Bicycle, Greenways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the **May** meeting of the Bicycle, Greenways, and Pedestrian Advisory Committee, dated this _____ day of _____, 2014.

Chairperson

RECORDED TAPES OF ALL BICYCLE, GREENWAYS, AND PEDESTRIAN ADVISORY COMMITTEE MEETINGS ARE KEPT ON FILE AT THE METROPOLITAN PLANNING ORGANIZATION OFFICE.

**Transportation Alternatives Program (TAP)
Grant Applications
Presentation Schedule to MPO Bicycle, Greenways, and
Pedestrian Advisory Committee
8:30 A.M. to 4:00 P.M.**

May 1, 2014 BGPAC Meeting

- 8:30 – 9:00 BGPAC General Business
- 9:00 – 9:30 Riviera Beach – Avenue E Bicycle Mobility Enhancements
- 9:40 – 10:10 Palm Beach Gardens – Enhanced Pedestrian Crossings
- 10:20 to 10:25 Break
- 10:30 – 11:00 West Palm Beach - North Shore Neighborhood Improvements
- 11:10 – 11:40 PBC Safe Routes to School - Overhead Pedestrian Warning Flashers
- 11:50 – 12:50 Lunch
- 1:00 – 1:30 Indian Trail Improvement District – Traffic Calming
- 1:40 – 2:10 Royal Palm Beach – Pedestrian Lighting
- 2:20 – 2:50 Delray Beach – NE 2nd Avenue Enhancements
- 3:00 – 4:00 Discussion, Scoring and Adjournment

Sponsor	Delray Beach	PBC SRTS	Riviera Beach	WPB	Royal Palm	PBG	Indian Trail
Scores	40	52	50	32	30	32	16
	60	68	51	55	42	33	22
	73	72	55	61	47	40	22
	73	73	66	65	49	51	25
	74	80	68	69	50	54	25
	75	89	75	74	58	58	44
	87		81.5	77	67	59	44
	88		82	80	70	66	
	90		88	82	72	67	
			88	90	74	68	
			95		80		

Final average score 75.71428571 73.25 72.72222222 70.375 58.77777778 53.5 27.6

Total requested \$742,917.00 \$323,008.00 \$746,722.50 \$490,096.25 \$749,978.05 \$371,764.70 \$749,967.34

Cumulative Total

Total funds available: \$ 3,159,707.54

Total funds requested: \$3,052,721.80

Total amount to give

Remaining funds \$106,985.74

Summary of Eligibility Field Reviews – 2014 TAP Projects

Riviera Beach

- Riviera Beach, Ave E/F bike facility project. Providing bicycle lanes on Avenue E and F between 13th and Silver Beach. Alternate bike route to US 1. FDOT was pretty comfortable, although they have asked Riviera Beach to provide a comprehensive funding description for the project. The TAP funds will cover bike lane construction; however, Riviera is putting in several million of their own funds to do other improvement. Since the entire project becomes federalized by virtue of having TAP funds applied, FDOT needs to see ALL numbers. Riviera will be providing that information. Additionally, FDOT urged Riviera to attend LAP training in June and secure engineering expertise since this will be their first go around with TAP.

PBC Safe Routes to School

- County Overhead Warning Flashers – pretty straightforward, although there was some concern about the location of the necessary mast arms in relationship to existing overhead utility lines. Clearance measurements will have to be undertaken. There were some low hanging lines in Riviera. This was brought to the attention of the County. Also it was recommended to change the location of a mast arm from a SW corner to a NW corner of side street in Riviera. The impact of a foundation needed for the mast arm pole could affect a residential wall nearby, and the other corner has much more room to place the pole, and still be located in the proper place for visibility to motorists. I have already talked to the County about the remaining funding and to be prepared to identify an additional location

West Palm Beach

- City of West Palm Beach, North Shore Improvements – no significant issues

Royal Palm Beach

- Village of Royal Palm Beach, Pedestrian Lighting on Okeechobee (SR 7 to Folsom). No apparent issues, although, FDOT strongly encourages the necessary coordination with the County and FPL.

Delray Beach

- Delray Beach, NE 2nd Ave Improvements – potential for a couple of utility poles to be relocated. Beyond that, FDOT found no red flags.

Sponsor _____ **Project** _____ **No.** _____

Name of B/G/PAC Scorer _____ **Date** _____

**BICYCLE/GREENWAYS/PEDESTRIAN/ADVISORY COMMITTEE
Palm Beach MPO**

**SCORING CRITERIA – SAFE ROUTES TO SCHOOL:
NON-INFRASTRUCTURE
(Maximum of 100 Points)**

1. The project recognizes a problem, identifies the behavior(s) that should be changed, and provides one or more mechanisms to accomplish that change. (0 to 10 points) _____
2. The project targets one or more audiences (bicycles, pedestrians, motorists, etc.), estimates the number of people who would be affected by the training program (both directly and indirectly), and identifies how the training will reach the target audience(s). (0 to 10 points) _____
3. The project includes an implementation plan that identifies the locations and timing of the training and the behavioral objectives to be achieved, including the impact(s) that the changed behavior of the participants may have on others. (0 to 10 points) _____
4. The project includes a description of how one or more appropriate training media will be selected and used to achieve these behavioral objectives. (0 to 10 points) _____
5. The project provides a mechanism for evaluation of the cost-effectiveness of the program delivery methods. (0 to 10 points) _____
6. The project provides samples of lesson plans, delivery strategies, course materials, and course evaluation materials. (0 to 10 points) _____
7. The project includes pilot testing, methods to check the timing and accuracy of the exercises, and mechanisms for revision of the training during and after implementation. (0 to 10 points) _____
8. The project involves end users in the development of the program. (0 to 10 points) _____
9. The project incorporates observable and measurable performance criteria for determination of the success of the training program. (0 to 10 points) _____
10. The project exemplifies “project excellence” based on issues not adequately addressed by the above criteria, such as whether the proposed project exhibits strong community-based support, or possesses exemplary characteristics. (0 to 10 points) _____

Safe Routes to School: Non-Infrastructure - 0 to 100 points **Total Points** _____

Sponsor _____ **Project** _____ **No.** _____

Name of B/G/PAC Scorer _____ **Date** _____

**BICYCLE/GREENWAYS/PEDESTRIAN/ADVISORY COMMITTEE
Palm Beach MPO**

**SCORING CRITERIA – SAFE ROUTES TO SCHOOL:
INFRASTRUCTURE
(Maximum of 100 Points)**

1. This project has demonstrated community based support. (0-10 Points) _____
2. The project has been identified in a bicycle/pedestrian or other plan or as a missing link in a pedestrian or bicycle system. (0-10 Points) _____
3. The project will increase the safety of students already walking or bicycling to school in hazardous conditions. (0-10 Points) _____
4. The project has the potential to eliminate hazardous or courtesy busing. (0-10 Points) _____
5. The project demonstrates potential to increase the number of children walking and bicycling to school. (0-10 Points) _____
6. The project provides direct access to public transportation, including a Tri-Rail station, school bus route, a Palm Tran route, or a Community Trolley route. (0-10 Points) _____
7. The project will provide connections to neighborhoods and public destinations such as other schools, colleges, parks, playgrounds, or libraries. (0-10 Points) _____
8. The demographics of the school population relate to the anticipated success of the project. (0-10 Points) _____
9. The project includes an education, encouragement, and/or enforcement component that would increase the likelihood of students using the new facilities properly. (0-10 Points) _____
10. The project exemplifies “project excellence” based on issues not adequately addressed by the above criteria. (0-10 Points) _____

Safe Routes to School: Infrastructure - 0 to 100 points _____ **Total Points** _____

Sponsor _____ **Project** _____ **No.** _____

Name of B/G/PAC Scorer _____ **Date** _____

**BICYCLE/GREENWAYS/PEDESTRIAN ADVISORY COMMITTEE
Palm Beach MPO**

**SCORING CRITERIA – OTHER PROJECTS
(Maximum of 100 Points)**

1. The project has a positive and significant regional historic, educational, or transportation-related impact. (0 to 10 points) _____
2. The project is part of a neighborhood or urban redevelopment plan or an adopted connector plan, greenway, or linked open space, or will enhance such a plan. (0 to 10 points) _____
3. The project includes trailheads, signs, bicycle racks, seating, or other enhancements or support facilities. (0 to 10 points) _____
4. The project provides access directly to a historic and/or educational site or facility. (0 to 10 points) _____
5. The project incorporates design ideas that beautify the area, including the use of native landscaping. (0 to 10 points) _____
6. The project provides transportation-related educational programs, information and/or activities. (0 to 10 points) _____
7. The project addresses a public safety problem/situation at a specific location or provides safety-related information and/or services to the public. (0 to 10 points) _____
8. The project includes mechanisms or actions to protect existing historic or transportation-related resources. (0 to 10 points) _____
9. The project is located in, or adjacent to, or directly enhances, an accessible public facility or resource. (0 to 10 points) _____
10. The project exemplifies “project excellence” based on issues not adequately addressed by the above criteria, such as whether the proposed project exhibits strong community-based support, or possesses exemplary characteristics. (0 to 10 points) _____

Other Enhancement Project Score - 0 to 100 points _____ **Total Points** _____

Sponsor _____ **Project** _____ **No.** _____

Name of B/G/PAC Scorer _____ **Date** _____

**BICYCLE/GREENWAYS/PEDESTRIAN/ADVISORY COMMITTEE
Palm Beach MPO**

**SCORING CRITERIA – GREENWAY PROJECTS
(Maximum of 100 Points)**

1. The project has a positive and significant regional accessibility, educational, or environmental impact . (0 to 10 points) _____
2. The project provides a direct link between publicly-accessible natural areas, parks, beaches, or open spaces. (0 to 10 points) _____
3. The project includes trailheads, signs, bicycle racks, seating, or other enhancements or support facilities. (0 to 10 points) _____
4. The project provides access to educational, cultural or historical resources and/or facilities, such as schools, museums, and/or points of interest. (0 to 10 points) _____
5. The project includes construction of a bridge, boardwalk, overpass, underpass, or other structure for safe passage across a road, canal, wetland or other barrier to connectivity. (0 to 10 points) _____
6. The project incorporates design ideas that beautify the area. (0 to 10 points) _____
7. The project is designed for multiple uses and enhances non-motorized transportation. (0 to 10 points) _____
8. The project is part of an adopted connector plan, greenway, or linked open space plan or will be an addition or link to an existing greenway. (0 to 10 points) _____
9. The project includes landscaping that consists of more than 50% native species. (0 to 10 points) _____
10. The project exemplifies “project excellence” based on issues not adequately addressed by the above criteria, such as whether the proposed project exhibits strong community-based support, or possesses exemplary characteristics. (0 to 10 points) _____

Greenway Project Score - 0 to 100 points _____ **Total Points** _____

Sponsor _____ **Project** _____ **No.** _____

Name of B/G/PAC Scorer _____ **Date** _____

**BICYCLE/GREENWAYS/PEDESTRIAN/ADVISORY COMMITTEE
Palm Beach MPO**

**SCORING CRITERIA – BICYCLE/PEDESTRIAN PROJECTS
(Maximum of 100 Points)**

1. The project is on the County’s Bicycle Facilities Plan or the local municipality’s bicycle or pedestrian plan. (0 to 10 points) _____
2. The project connects to an existing bicycle/pedestrian or greenway facility. (0 to 10 points) _____
3. The project provides access to a regional park, natural area, public beach, municipal athletic field or local park. (0 to 10 points) _____
4. The project provides access to one or more educational facilities. (0 to 10 points) _____
5. The project provides access to a regional shopping center or mall, a neighborhood center or an employment center. (0 to 10 points) _____
6. The project provides direct access to public transportation, including a Tri-Rail station, school bus stop, a Palm Tran route, or a Community Trolley route. (0 to 10 points) _____
7. The project is an integral part of a neighborhood or urban redevelopment plan. (0 to 10 points) _____
8. The project incorporates design ideas that beautify the area. (0 to 10 points) _____
9. The project is designed for multiple use (bicycle, pedestrian and/or equestrian) and enhances non-motorized transportation. (0 to 10 points) _____
10. The project exemplifies “project excellence” based on issues not adequately addressed by the above criteria, such as whether the proposed project exhibits strong community-based support, or possesses exemplary characteristics. (0 to 10 points) _____

Bicycle/Pedestrian Project Score - 0 to 100 points _____ **Total Points** _____

FDOT Projects for Scoping and Design

FDOT Projects Scheduled for Design & Scoping

3-6 month preview

Project Phases:

Scope Review- FDOT meets with City or County before project design begins

Initial Plans-This is the first set of plans, about 30% complete

Constructability Plans- This is the second set of plans, about 60% complete

Biddability Plans- This is the third set of plans, about 90% complete, and the final opportunity to comment

Project Schedule:

FDOT project schedules are a compilation of activities that are required to complete the scoping, design, and construction of a project. Dates are subject to change, depending on the progress of the activities.

Dates on this spreadsheet are typically the *earliest* that an activity or review may begin according to the schedule as of the reporting date.

FDOT Projects for Scoping and Design

Project Type	FDOT Project Number	Location	Scope Review (S)	Initial (I)	Constructability (C)	Biddability (B)
New Road Construction	229664.3	SR-7 FROM 60TH STREET TO NORTH LAKE BLVD.		7/9/2014	12/11/2014	
New Road Construction	229664.4	SR-7 FRM SR-704/OKEECHOBEE BLV TO 60 STREET		6/18/2014	11/26/2014	
Resurfacing	427516.1	SR-9/I-95 FROM THE L30 CANAL TO N. OF GATEWAY BLVD		10/20/2015		
Resurfacing	428718.1	SR-5/US-1 FROM BEACH RD TO COUNTY LIN				6/23/2014
Resurfacing	434273.2	I-95/SR-9 FR C-18 TO PALM BEACH/ MARTIN COUNTYLINE	8/1/2014			
Resurfacing	435102.1	SR-9/I-95 ON RAMP AT SR-706/INDIANTOWN RD	9/11/2014			
Resurfacing	432350.1	SR-5/US-1/QUADRILLE BLVD FROM CLEMATIS ST TO DIXIE HWY			8/14/2014	11/12/2014
Resurfacing	432349.1	SR-7/US-441 FROM 2MI N OF CLINT MOORE TO WEST ATLANTIC AVE		10/10/2014		
Sidewalk	433070.1	23RD STREET FROM TAMARIND AVENUE TO SPRUCE AVENUE			6/27/2014	9/30/2014
Add Lanes & Reconstruct	229896.1	SR-710/BEELINE HWY FROM W OF AUSTRALIAN AVE TO OLD DIXIE HWY			5/12/2014	10/21/2014
Add Lanes & Reconstruct	419251.1	SR-710/BEELINE HWY FROM NORTHLAKE BLVD TO BLUE HERON BLVD	6/16/2014			
Add Lanes & Reconstruct	435386.1	US-27/SR-25 INTERSECTION WITH SR-80		8/15/2014	12/30/2014	
Add Lanes & Rehabilitate Pvmnt	419345.2	SR-80 FR WEST OF LION CO SAFARI RD TO FOREST HILL/CRESTWOOD BL			11/18/2014	