



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

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PALM BEACH METROPOLITAN PLANNING ORGANIZATION – AGENDA

DATE: **THURSDAY, JANUARY 16, 2014**
TIME: **9:00 A.M.**
PLACE: **Palm Beach County Governmental Center
301 North Olive Avenue
12th.Floor McEaddy Conference Room
West Palm Beach, FL 33401**

(Hyperlinked)

1. **REGULAR ITEMS**

- A. Roll Call
- B. Prayer
- C. Pledge of Allegiance
- D. MOTION TO ADOPT Agenda for January 16, 2014
- E. MOTION TO APPROVE Minutes for December 9, 2013
- F. Comments from the Chair
- G. Executive Director's Report
- H. MOTION TO APPROVE Consent Agenda Items

1) MPO Board Member Travel to MPOAC Meetings and MPOAC Weekend Institute

The Staff Services Agreement with the County dictates that "All travel by MPO Governing Board members shall be approved by the MPO Governing Board." Approval of this item authorizes reimbursement for travel expenses incurred by the Palm Beach MPO representative (or alternate) for the following 2014 MPOAC events at the dates and locations shown below (or as amended by the MPOAC):

MPOAC Governing Board Meetings: January 23 (Orlando),
April 24 (Tallahassee), July 24 (Fort Myers), and October 30 (Orlando)
MPOAC Weekend Institute: March 28-30 (Orlando) and
May 30-June 1 (Tampa)

I. General Public Comments and Public Comments on Action Items

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific Action Items on the Agenda will be heard following the presentation of the item to the Board. Please limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO APPROVE election of officers for the MPO board

The rules of the MPO state “The first regular meeting of the calendar year shall be known as the Annual Meeting, at which time the officers for the ensuing year shall be elected from the voting membership. At the Annual Meeting, the MPO, by majority vote of the voting members present, shall elect a Chair and a Vice Chair who shall serve for one year or until the next Annual Meeting.”

Deputy Mayor Susan Haynie is the current Chair and Commissioner Keith James is the current Vice Chair.

B. MOTION TO APPROVE appointments to the Florida MPO Advisory Council

The Florida MPO Advisory Council (MPOAC) is comprised of representatives from the 26 MPOs throughout the state. The MPOAC serves as a forum for common issues and activities among the MPOs, establishes annual legislative positions and facilitates communication with FDOT central office, the Federal Highway Authority (FHWA) and the Federal Transit Authority (FTA).

Pursuant to rule 35-1, F.A.C., “Each metropolitan planning organization shall appoint one (1) representative and one (1) alternate representative to serve on the MPOAC. The term for a representative and an alternate representative shall be from January 1st to December 31st of each calendar year.”

Deputy Mayor Susan Haynie is the current representative and Councilor Wendy Harrison is the current alternate representative.

C. Transportation Disadvantaged Local Coordinating Board

1) MOTION TO APPROVE appointments to the Transportation Disadvantaged Local Coordinating Board

The Transportation Disadvantaged Local Coordinating Board (TDLCB) was created by § 427, Fla. Stat., to provide a forum to facilitate transportation for the disadvantaged. The TDLCB is comprised of representatives from funding and service agencies, consumers and transportation providers. Members of the TDLCB are recommended by the respective agency or group represented by formal application to the MPO for consideration and approval. MPO staff will present this item and discuss the statewide Transportation Disadvantaged program and the MPO board responsibilities.

At the December meeting, the Board was asked to approve the request from the Florida Agency for Health Care Administration (AHCA) to appoint Ms. Kelly Martes as the representative and Ms. Cindy Barnes (the current representative) as the alternate on the TDLCB. Ms. Martes is the Senior Human Services Program Specialist for AHCA. The AHCA request is attached. The Board postponed the item and requested additional information.

Since the December meeting, the MPO has received additional requests for appointment to the TDLCB. Ms. Sharon Greene, Health Promotion and Education Program Director for the Florida Department of Health in Palm Beach County, has expressed her desire to serve on the TDLCB representing the Local Medical Community. Ms. Maryann Macdonald Garrett, Client Services Director for Palm Beach Workforce Alliance, has also expressed her desire to serve on the TDLCB representing the Workforce Development Board. Mr. David Evans resigned from the TDLCB in 2011, he has expressed an interest in serving again on the board representing the elderly. Mr. Shane Searchwell, Transportation Services Director for the School District of Palm Beach County is interested in representing Public Education on the TDLCB. Those requests are also attached.

- 2) MOTION TO CERTIFY the current board membership of the Transportation Disadvantaged Local Coordinating Board

Pending approval of the above membership requests, the MPO Board must also certify the current board membership. The updated membership roster and the TDLCB contact information sheet are attached. Part 1 of § 427, Fla. Stat. (2013) and Chapter 41-2 of the *Florida Administrative Code* are also provided for reference.

- D. MOTION TO APPROVE an amendment to the Unified Planning Work Program (UPWP) to create task 5.2 - South Florida Commuter Services

In 1988, FDOT partnered with South Florida Commuter Services (SFCS) to create the Commuter Assistance Program. The objective is to promote alternatives to driving alone; the program includes commuter information, carpool and vanpool rideshare matching, transit information, emergency rides home and other services for the commuting public.

The MPO partnered with FDOT and SFCS in fiscal year 13 to promote the vanpool program. SFCS staff will present a summary of those efforts and also present the scope of their marketing, outreach and data collection strategies for fiscal year 14. The amendment to the UPWP will create a new task for their efforts, outline the program and identify large urban area surface transportation program (SU) as the funding source.

3. INFORMATION ITEMS

- A. Florida MPO Advisory Council – 2014 Legislative Policy Positions and MPOAC Weekend Institute for Elected Officials

The MPOAC adopted eight key policy positions as identified in the attached documentation, with an emphasis on transportation funding and flexibility in the use of funds. The document also seeks to remove the cap on the number of board members who can serve on an MPO (current state law cap is 19).

The MPOAC also offers a Weekend Institute for Elected Officials in Orlando on March 28-30 and in Tampa on May 30-June 1. The institute seeks to demystify the role of the MPO in planning for and funding transportation projects and to highlight critical issues at a statewide and national level. The Palm Beach MPO may send one delegate to each Weekend Institute and has budgeted for travel and registration expenses.

Additionally, the Broward MPO is conducting a condensed version of the Institute on February 13, 2014 from noon to 5 pm and has invited Palm Beach MPO board members to attend.

- B. Workshop - Status of 2035 Cost Feasible Projects

Staff will highlight the transportation projects included in the adopted cost feasible component of the 2035 Long Range Transportation Plan (LRTP) to allow board discussion, especially regarding projects that are not fully funded. The discussion will assist staff and the LRTP consultant in the development of the 2040 update to the Plan.

- C. Correspondence - Proposed overpass at Northlake Blvd. and Beeline Highway

4. ADMINISTRATIVE ITEMS

- A. Member Comments
- B. Next Meeting – **February 20, 2014**
- C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.