BICYCLE, GREENWAYS, AND PEDESTRIAN ADVISORY COMMITTEE (BGPAC) – AGENDA

DATE: THURSDAY, FEBRUARY 13, 2014
TIME: 9:07 A.M.
PLACE: Vista Center 4th Floor Conference Room 4E-12
        2300 North Jog Road
        West Palm Beach, Florida

1. REGULAR ITEMS
   A. Roll Call
   B. Comments from the Chair
   C. MOTION TO ADOPT Agenda for February 13, 2014
   D. MOTION TO APPROVE Minutes for January 9, 2014
   E. Coordinator’s Report
   F. General Public Comments and Public Comments on Agenda Items

   Any members from the public wishing to speak at this meeting must complete a
   Comment Card which is available at the welcome table. General Public
   comments will be heard prior to the consideration of the first action item. Public
   comments on specific items on the Agenda will be heard following the
   presentation of the item to the Committee. Please limit comments to three
   minutes.

2. ACTION ITEMS
   A. Review – FDOT District IV - Elimination of 3’ Shoulder Policy

   Discussion will continue on FDOT District Four’s decision to remove the 3’
   striped shoulder from roadway cross sections. Focus will be on the justification
   for this change, and opportunities it creates for approved designated bicycle
   facilities.

   B. Review - Regional Greenways Plan – Potential Corridor Candidates

   MPO staff will review additional candidate greenway and trail corridor
   opportunities that were identified in the working group sessions.
C. Review and Action to Support – SR 7 PD&E Study Bicycle/Pedestrian Facilities
   (Glades to Sample Road – Broward County)

   Kimley-Horn staff will be providing a presentation on the current PD&E study that
   analyzes multi-modal transportation enhancements through the corridor. The
   presentation will focus on specific non-motorized improvement being proposed
   for the roadway. BGPAC may take action to support these proposed concepts
   for bicycle/pedestrian mobility moving forward in the Study. (Backup attached)

3. INFORMATION ITEMS

A. 2014 Transportation Alternatives Program

   Staff will discuss the application and guidelines for the 2014 Program with the
   BGPAC and set schedule of activities. Application materials are attached.

B. SR 7 Project – 60th Street to Northlake Boulevard

   MPO staff continues to work with FDOT to request the inclusion of a shared-use
   pathway, as originally proposed for the cross section of this roadway. Staff will
   update the BGPAC on the progress of this request.

C. U.S. 1 Bridge over the Jupiter Inlet

   The MPO is still awaiting a response from FDOT on design ideas for the Bridge
   project that focus on the accommodations aimed specifically at bicycle
   transportation.

D. March 2014 – Bicycle Month

   Staff is working on developing events for Bicycle Month in March, and will be
   asking BGPAC for ideas and assistance on events for the Month.

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – March 13, 2014

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, Florida Statutes, if a person decides to appeal any decision
made by the board, agency, or commission with respect to any matter considered at such meeting or
hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may
need to ensure that a verbatim record of the proceedings is made, which record includes the
testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability
or family status. Persons who require special accommodations under the Americans with Disabilities
Act or persons who require translation services for a meeting (free of charge), please call 561-884-
4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing
impaired individuals are requested to telephone the Florida Relay System at #711.
AGENDA

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   C. Motion to Adopt Agenda for February 13, 2014
   D. Motion to Approve Minutes for January 9, 2014
   E. Coordinator’s Report
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2. ACTION ITEMS
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   B. Review – Regional Greenways Plan – Potential Corridor Candidates
   C. Review and Action to Support SR 7 PD&E Study Bicycle/Pedestrian Facilities (Glades to Sample Road – Broward County)

3. INFORMATION ITEMS
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   B. SR 7 Project – 60th Street to Northlake Boulevard
   C. US 1 Bridge over the Jupiter Inlet
   D. March 2014 – Bicycle Month

4. ADMINISTRATIVE ITEMS
   A. Member Comments
   B. Next Meeting – March 13, 2014
   C. Motion to Adjourn
## ATTENDANCE – 2014

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Other Attendees:
- Malissa Booth, MPO, Public Information Officer
- Rosemary Rayman, Lake Worth Water District
- Paul Cherry, Kimley-Horn Associates
- Stewart Robertson, Kimley-Horn Associates
- Matt Fursetzer, Kimley-Horn Associates
- Sabrina Glenn, South Florida Commuter Services
- Debbie Majors, City of Boynton Beach
- Murriah Dekle, Martin County MPO
- Bryan Merritt, Erdman Anthony
- Dave Wiloch, PBC Planning (BGPAC Alternate)

*P - Member present  E - Excused absence  A - Member absent  Alt- Alternate*
1. REGULAR ITEMS

A. ROLL CALL

CHAIR HANSEN called the February 13, 2014 meeting to order at 9:12 a.m. The secretary called the roll stating that a quorum is present.

B. COMMENTS FROM THE CHAIR

There were no comments from the Chair.

C. MOTION TO ADOPT Agenda for February 13, 2014

CHAIR HANSEN inquired if there were any additions, deletions or changes to the Agenda.

MR. BARONAK stated that Item 2.C. would be discussed as the first item under Action Items. In addition, Sabrina Glenn of South Florida Commuter Services (SFCS) is present at the meeting to discuss a joint initiative of the MPO and SFCS regarding analysis of enhancing transportation mode choices in the Palm Beach Gardens. This will be added to the agenda and reflected as Item 2.D. in the minutes and be discussed as the second Action Item.

A motion was made by MS. MATTHEWS to adopt the revised agenda; seconded by MS. CHANNON. The motion carried unanimously.

D. MOTION TO APPROVE Minutes for January 9, 2014

CHAIR HANSEN said there were a few minor grammatical corrections needed in the minutes, but nothing that affected the content. MR. BARONAK will make those changes.

A motion was made by MS. CHANNON to approve the minutes of the January 9, 2014 meeting with the corrections; seconded by MS. MATTHEWS. The motion carried unanimously.

E. COORDINATOR’S REPORT

MR. BARONAK had no information to report.

To aid in the recording of minutes, he asked the members to please speak clearly and one at a time during discussion. This will help the secretary when she transcribes the minutes.

F. GENERAL PUBLIC COMMENTS AND PUBLIC COMMENTS ON AGENDA ITEMS

Individuals from the public introduced themselves but had no comments.

2. ACTION ITEMS

C. REVIEW AND ACTION TO SUPPORT SR 7 PD&E STUDY BICYCLE/PEDESTRIAN FACILITIES (GLADES TO SAMPLE ROAD – BROWARD COUNTY)

MR. PAUL CHERRY with Kimley-Horn (KH) and Associates introduced MR. STEWART ROBERTSON of KH staff, who works extensively with bicycle/pedestrian planning issues, and will provide the presentation. MR. STEWART began the presentation on the current PD&E study that analyzes multi-modal transportation enhancements through the corridor. The
presentation focused on specific non-motorized improvements being proposed for the roadway. The study is located at: http://www.SR7mobility.com

MS. ARNOLD joined the meeting at 9:15 a.m.; MS. FEIRMAN joined the meeting at 9:25 a.m.; and MS. PUERTA joined the meeting at 9:30 a.m.

CHAIR HANSEN wanted to praise FDOT for agreeing to the implementation of this premium non-motorized configuration on SR7. He thinks that having the colored bicycle lane plus having the buffered area is going to create the first premium on-road bicycle facility in Palm Beach County. He hopes this will be the first of many similar projects. MR. HANSEN said the concept of colored bicycle lane running for longer distances throughout a project may be unique to FDOT; however, it is being utilized in several other areas of the U.S. and internationally.

CHAIR HANSEN, referring to the timeline, inquired about the next steps and asked if this project has the funding in place for design and construction. MR. HANSEN also inquired as to when the project would be ultimately constructed.

MR. CHERRY responded that the design is funded for both Broward and Palm Beach counties. The decision that the MPO has to make is to agree to the proposed components in the P&E. CHAIR HANSEN asked what the construction cost will be. Some money is allocated for construction in 2018 but the total amount is not complete. MR. CHERRY said they are in the process of finalizing those numbers.

CHAIR HANSEN asked about the absence of a pathway on the east side of the road. CHAIR HANSEN said this issue was pointed out at the TAC meeting and the reason given is that limited space exists on the east side and is not sufficient to accommodate a shared-use pathway. MR. HANSEN stated, in looking at the typical cross section layout, that there is at least eight feet on the east side between the edge of roadway and the railing. He presumes that this is space is within FDOT ROW. Given this available space, he asked if there is a possibility of having a narrower pathway, such as a 5-foot sidewalk placed (5 foot) on east side. Incorporating this facility would create more of a complete street environment, as facilities would then be located on each side of the roadway.

MR. CHERRY said Broward, in referencing that the Broward County section has a pathway proposed on the east side, has curb and gutter the whole way. Sidewalks can be placed right next to the curb. The PBC section does not have curb and gutter here so there is a requirement for a 24' clear zone so the sidewalk must be placed at that distance from the roadway. It can’t put it on the other side of the guardrail since that is owned by Lake Worth Drainage District. LWDD has been approached and are not in favor of placing sidewalk within their ROW.

MS. PUERTA said she looked at the whole section and she doesn’t see it working for the entire County. For the various roadway sections that are in Boca Raton she doesn’t see a shared-use facility working effectively when conflict points are spaced closer than 600 feet and could heighten crash events. Additionally, she expressed that it is critical to have a sidewalk on the east side of the roadway. Without it, pedestrian access is severely limited and incomplete.

MR. CHERRY said if the BGPAC desired to recommend that a sidewalk be placed on the east side, then the request would be taken into consideration. MR. CHERRY said we are dealing with a federal road so we have to meet federal standards and it may create a drainage problem and result in significant increased costs.

A discussion ensued.
MR. SABIN asked if Glades and 441 have curbs. MR. CHERRY said there are curbs on some sections. MR. SABIN asked about the potential conflict between buses and bicycles on these buffered sections. Sometimes buses may block the lanes and cyclists are forced into the travel lane. MR. ROBERTSON responded that the 50’ bus bays are meant to be enough space for a bicyclist to pass the bus.

MR. SABIN asked about doing an outreach campaign on this issue.

MR. CHERRY concluded by saying this is not a "one fits all." He would really like to see the buffer in the green bike lane used a lot more.

MR. SABIN mentioned the debris on buffered bike lanes can be a problem because cars cannot pass closely by and "sweep" the area of debris. Heightened maintenance may be required.

A motion was made by MS. MATTHEWS that the BGPAC support the SR 7 Palm Beach County section as presented with the colored bicycle lanes and buffer and sidewalks.

MR. SABIN added to encourage us to consider additional sidewalks.

A motion that the BGPAC support the Transportation System Management and Operations (TSMO) Study for SR 7 and the proposals for Palm Beach County that include buffered and colored bicycle lanes with the shared-use pathway proposed on the west side also a consideration be made to support the possibility of adding pathways or at least sidewalk on the east side; seconded by MS. ARNOLD.

Discussion ensued.

MS. PUERTA said that use of the term "consider" may not carry enough influence to get the sidewalk on the east side implemented. She believes that a sidewalk must be included on both sides of the roadway. She thought the FDOT had requirements for sidewalks on both sides. Also the Florida "Greenbook" has requirements in the Pedestrian chapter to have sidewalks on both sides. Placing a shared use pathway on one side of the roadway should not override placing a sidewalk on the other side. She believes pedestrian facilities must be fully completed.

CHAIR HANSEN said he wants to strongly encourage FDOT to look into options for having a sidewalk on the east side.

MS. PUERTA said to include the option to put at least a minimum of 6’ sidewalk on both sides with the bike lanes.

MR. CHERRY said that option does not currently exist.

MR. SABIN suggested changing the wording to “recommend that we add sidewalks”.

MS. PUERTA said that the wording is important in the motion because if FDOT comes back saying that a sidewalk is physically impossible on the east side, then at least the BGPAC is on record for supported that sidewalk implementation.

MS. MATTHEWS agreed.
The motion was restated as follows:

A motion was made by MS. MATTHEWS that the Bicycle/Greenways/Pedestrian Committee supports the SR 7 Transportation Systems Management and Operations PD&E Study typical section proposal for Palm Beach County as presented by Kimley-Horn Associates that includes buffered colored bike lanes, a shared-use pathway on the west side of the road and strongly recommends the inclusion of a sidewalk or pathway on the east side of the road; seconded by MS. ARNOLD. The motion carried unanimously.

D. PALM BEACH GARDENS ALTERNATIVE TRANSPORTATION STUDY – SOUTH FLORIDA COMMUTER SERVICES

MS. SABRINA GLENN, the Deputy Director with South Florida Commuter Services (SFCS) introduced herself. Ms. Glenn started with a brief overview of SFCS and their mission to decrease single-occupancy vehicle travel, and encourage carpooling and utilization of alternate modes of transportation such as transit, bicycling and walking. For this year they are partnering with the Palm Beach MPO to undertake a special study to focus efforts on improving and promoting transit and non-motorized transportation within the primary activity center of Palm beach Gardens (PBG). As a kickoff to this plan, work is being done to assess the current transportation network and understand commuter patterns. Eventually work will be aimed at identifying and assessing changes to commuter mode choice given future development in PBG — especially in response to future plans that include a rail station and related Transit Oriented Development (TOD) in the center of the PBG activity area.

MS. GLENN reviewed the overall plan on this initiative with the Committee.

Furthering the discussion, the reason Palm Beach Gardens was chosen was in response to existing initiatives already taking place in downtown West Palm Beach and the Boca Raton T. Rex area — the other two primary activity centers defined in PBC. Both Boca and West Palm currently have a local Transportation Management Initiative (TMI) person assigned to these activities. The TMI is a directive of SFCS. Palm Beach Gardens, which does not have a TMI in place, and coupled with future railroad plans, was chosen for this endeavor.

MR. BARONAK said this is a new project for MPO and could serve as a model for application in other parts of the County.

DR. Kim DELANEY, Strategic Development Coordinator, with Treasure Coast RPC is also assisting with this effort.

MR. BARONAK said he would eventually provide a draft Plan to the members. MS. GLENN said this is a “working document.”

A consensus of the Committee supported this project.

A. REVIEW – FDOT DISTRICT IV – ELIMINATION OF 3' SHOULDER POLICY

The discussion continued on FDOT District IV’s decision to remove the 3’ striped shoulder from roadway cross sections. The discussion focused on the justification for this change and opportunities it creates for approved designated bicycle facilities. MR. BARONAK said this really is not a change to FDOT “policy”, as there was never a 3-foot shoulder requirement. FDOT had in the past just provided that striping in certain situations to allocate space. Essentially they will no longer be placing the 3’ striping. MR. BARONAK’s opinion is that FDOT wants to be able to work consistent with their policy for designated bicycle facilities whether that is a shared lane marking or 4’ designated bicycle lane. A 3-foot shoulder is not a designated
bicycle facility. Removing the 3-foot shoulder striping may create an opportunity to work with FDOT to make the extra effort to find a way to make a 4’ bicycle lane possible on a roadway. MR. BARONAK believes FDOT is firm and will not stripe 3’ shoulders anymore, so it will no longer be an option. Instead, he thinks we should work with them to have closer coordination/communication so that we are well aware of the situation arising on future projects and work to the best extent possible to ensure that a designated bicycle lane is implemented in a project as the preferred facility, before reverting to a wide outside lane or shared-lane marking.

MR. SABIN said much of this applies to the A1A corridor. His question is what FDOT would do if they were repaving A1A. Would they not put any 3’ shoulder margins in at all or would they replace those with bicycle lanes?

MS. FIERMAN answered if FDOT is doing a resurfacing job and we are going to have a paved shoulder, a paved shoulder has to be at least 4’ wide. If we are doing a resurfacing job on A1A and there is not enough room for a standard 4’ shoulder we may have to consider narrower lanes in order to put a 4’ shoulder or consider an wide outside lane with the possibility of shared-lane markings.

CHAIR HANSEN said the BGPAC discussed checking with the other BGPAC’s in the area to see what they are doing in regards to this policy.

MR. BARONAK said from what he understands the Broward MPO has not taken a position and he doesn’t know what the other MPO’s know about this change.

MS. FIERMAN said everyone knows about it.

A discussion ensued.

A motion was made by MS. PUERTA stating when a project is being resurfaced that currently has a three foot shoulder, that it not be resurfaced as a fourteen foot outside lane. A reduction in lane width and other measures should be applied, as needed, to accommodate a four-foot designated bicycle lane; seconded by MR. SABIN. The motion carried unanimously.

MS. FIERMAN said out of curiosity she looked into what roads in Palm Beach County have three foot shoulders. There are a few that are scattered around the County, but not a significant amount.

MR. BARONAK said he would work with MS. FIERMAN to identify these roadways by utilizing GIS. This information will be provided to the members at the next meeting. With this information we will see what volume of roads have these characteristics.

B. REVIEW – REGIONAL GREENWAYS PLAN – POTENTIAL CORRIDOR CANDIDATES

MR. BARONAK provided information on additional potential greenway opportunity corridors that were identified during the BPGAC working sessions over the past couple of weeks. He reviewed mapping and stated this information will be presented at the next project workshop tentatively scheduled for mid-March.

MR. BARONAK said he would send these maps to the members for their input.
3. INFORMATION ITEMS

A. 2014 TRANSPORTATION ALTERNATIVES PROGRAM

MR. BARONAK reported that this year we will receive $3.1M. When he reviewed the materials he did not see a lot of changes to eligibility requirements.

MR. BARONAK discussed the application schedule noting the May 12th is the deadline for the ranking project list to be submitted to FDOT. MR. HANSEN pointed out a discrepancy in the introduction letter that said May 5th. The May 12th date was a Broward’s request to extend the deadline one week in May that FDOT agreed to but it was not reflected in letter.

After a discussion, the members agreed to the following schedule:

- Pre-Application Workshop, Thursday afternoon February 27
- Application deadline, Wednesday, April 23 by Noon
- Applicant presentations and final rankings of applications – May BGPAC meeting Thursday, May 1

The BGPAC meeting for May is now the Thursday 5/1 – changed from the regular scheduled date of 5/8.

MS. MATTHEWS suggested using GIS to assist in applicant presentation discussions.

MS. PUERTA and MS. CHANNON departed at 11:10 a.m.

B. SR 7 PROJECT – 60TH STREET TO NORTHLAKE BOULEVARD

A letter was submitted to FDOT requesting the shared-use pathway on the east side of the SR 7 Extension project to Northlake Boulevard. MPO is still awaiting a response on this issue.

C. U.S. 1 BRIDGE OVER THE JUPITER INLET

MR. BARONAK said the MPO is still waiting for a response from FDOT on design options for this Bridge project.

D. March 2014 – BICYCLE MONTH

MR. BARONAK is working to develop events for Bicycle Month in March. He will be contacting the BGPAC for ideas and assistance with those events.

MS. FIERMAN said FDOT will be pleased to help. They are working with the Broward MPO to help them put together a greenway ride.

MS. BOOTH informed the Committee that the MPO is now on Facebook to enhance our public outreach efforts. She asked that the members “like” the page so we can keep building an audience. She informed the members about the survey for the 2040 Long Range Transportation Plan and asked that they complete it. The MPO needs citizen feedback and it is most critical in the next couple of months to include ideas/suggestions in the 2040 Plan.
4. ADMINISTRATIVE ITEMS

   A. MEMBER COMMENTS

   The MPO Board is doing a Bicycle Month Proclamation on February 20th. Everyone on the Committee is invited and encouraged to attend. MR. BARONAK would like to recognize the BGPAC members at the special presentation.

   MR. BARONAK also invited the members to listen his guest spot on internet radio show -- "High Noon in Lake Worth"

   B. NEXT MEETING – March 13, 2014

   C. MOTION TO ADJOURN

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There being no further business a motion was made by MS. MATTHEWS to adjourn the meeting; seconded by MR. SABIN. The meeting was adjourned at 11:35 a.m.

This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Bicycle, Greenways, and Pedestrian Advisory Committee and that information provided herein is the true and correct Minutes for the February meeting of the Bicycle, Greenways, and Pedestrian Advisory Committee, dated this 13th day of March, 2014.

Chairperson

RECORDED TAPES OF ALL BICYCLE, GREENWAYS, AND PEDESTRIAN ADVISORY COMMITTEE MEETINGS ARE KEPT ON FILE AT THE METROPOLITAN PLANNING ORGANIZATION OFFICE.