



# **PALM BEACH** Transportation Planning Agency

## Governing Board & Advisory Committee Orientation Handbook

April 2019

# Governing Board Makeup

Federal regulations and Florida State Statutes prescribe the number and balance of governmental entities that appoint elected members to represent them on the Palm Beach Transportation Planning Agency (TPA) Governing Board. The Governing Board is comprised of 21 locally elected officials. Members include 15 elected officials from the larger municipalities, five of seven Palm Beach County Commissioners, and one elected official from the Port of Palm Beach.



City of Belle Glade

City of Boca Raton  
(2 Seats)

City of Boynton Beach

City of Delray Beach

City of Greenacres

City of Lake Worth Beach

City of Palm Beach Gardens

City of Riviera Beach

City of West Palm Beach  
(2 Seats)

Palm Beach County Commission  
(5 Seats)

Port of Palm Beach

Town of Jupiter

Village of Palm Springs

Village of Royal Palm Beach

Village of Wellington

**District 4 Secretary**  
FDOT Non-Voting Advisory Member

*Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the American with Disabilities Act or translation services for a meeting, free of charge, or for complaints, questions or concerns about civil rights, please contact: Malissa Booth at 561.684.4143 or email [MBooth@PalmBeachTPA.org](mailto:MBooth@PalmBeachTPA.org). Hearing impaired individuals are requested to telephone the Florida Relay System at #711*

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# The Palm Beach TPA

The Palm Beach Transportation Planning Agency (TPA) is responsible for transportation planning and programming for all of Palm Beach County. The TPA forecasts needs and proposes transportation system projects and services to be funded with Federal and State transportation dollars. Proposed projects and programs move through a planning process where they are prioritized and funded for implementation in the TPA's adopted 5-year Transportation Improvement Program (TIP).



## MISSION

To collaboratively plan, prioritize, and fund transportation.

A safe, efficient, connected, and multimodal system.

## VISION

In July 2016, the TPA adopted a [Strategic Plan](#) as a measurable guide toward achieving its mission and vision. The Plan defines specific, incremental steps (strategies) that will be initiated, monitored for timely progress, and reported to the TPA Governing Board and the public. The six goals align with the TPA's Unified Planning Work Program (UPWP). They frame the approach to implement the Strategic Plan and provide clarity of purpose and direction.

Several benefits are derived from developing and implementing the Strategic Plan. Governing Board priorities are clearly communicated for the TPA Executive Director and staff to follow. Metrics are established for measuring progress on each priority and adjusting actions to achieve the strategic objectives, efficiently and cost-effectively. Transparency and accountability is provided to the public, the partnering organizations, and the member agencies of the TPA.

@PalmBeachTPA



# Board Representatives/Alternates

## Roles & Responsibilities

The TPA Governing Board meetings are typically held on the third Thursday of most months, except as noted on the [meeting calendar](#) published on the TPA website. The Chair may cancel regular meetings should there be insufficient business on the TPA's tentative agenda or an anticipated lack of quorum. These meetings are held at 9:00 a.m. at various locations around the county as noted on the meeting calendar.

### Meeting Attendance

Each Representative is expected to attend each regular meeting. It is the obligation of the Representative to provide at least 24-hours advance notice to the TPA and to provide reasonable notice to their designated Alternate when they will be unable to attend a meeting. An absence without advance notice or without having an Alternate in attendance will be considered unexcused.

When a Representative or Alternate for a Governing Board Member does not attend three (3) consecutive regular meetings, the TPA Executive Director will send a letter to the chief elected officer of the Governing Board Member indicating the number of absences and requesting reaffirmation or reappointment of the Governing Board Member's Representative.



### Responsibilities

Governing Board Representatives are responsible for approving content of core products as policy direction to staff and partner agencies. To facilitate this role, they are encouraged to pursue training provided by the [MPOAC Institute](#) biannually for elected officials and/or to attend transportation related conferences throughout the year.

The TPA Governing Board may establish a committee of Representatives to report on specific subject areas of interest to the Governing Board. A TPA Board Committee shall consist of at least three (3) Representatives. The Chair or Vice Chair of the committee make regular reports to the Governing Board on the committee's activities.

### Officer Elections

During each December Governing Board meeting, the Board elects members to the positions of Chair and Vice Chair for the upcoming year. These positions are elected by a majority of those present and voting. The Chair shall call and preside at TPA Governing Board meetings, set the order of business for each meeting, and sign official documents for the TPA. In the Chair's absence, the Vice Chair shall preside and complete all other duties of the Chair. In the absence of both the Chair and the Vice Chair, the Representatives present shall elect a Chair Pro-Tem to preside and complete all other duties of the Chair.

The Chair must have served on the Governing Board as a Representative for a minimum of one year prior to taking office. All officers must have completed the MPOAC Institute training program for elected officials, attended a national Association of MPOs (AMPO) Conference, or received similar training. The training criteria can be waived by a majority vote.

### Useful Links

Visit [PalmBeachTPA.org/Board](http://PalmBeachTPA.org/Board) for useful links related to the TPA Governing Board such as: the [Interlocal Agreement](#), the [Staff Services Agreement with Palm Beach County](#), the [Board by-Laws](#), and the [agendas](#).

# Advisory Committees & Local Coordinating Board

## Technical Advisory Committee (TAC)

The TAC was created to provide technical review of the preliminary findings and make recommendations on specific transportation plans, programs, studies and other appropriate documents, and regional transportation issues. It is comprised of Representatives (primarily planners and engineers) of local governments, aviation departments, seaports, public transit departments/agencies, the School District, and other entities as deemed appropriate by the Governing Board.

The committee meets the first Wednesday of most months at 9:00 a.m. at 2300 N. Jog Road, Room 4E12, 4th Floor, West Palm Beach. These meetings are open to the public and participation is encouraged.

Visit [PalmBeachTPA.org/TAC](http://PalmBeachTPA.org/TAC) for useful links related to the TAC such as: the [by-laws](#), agendas, meeting presentations and audio.



## Citizens Advisory Committee (CAC)

Each Governing Board Representative is asked to appoint a citizen to the CAC to provide a “citizen’s eye view” of ongoing transportation issues in Palm Beach County. The CAC provides comments and recommendations with respect to the concerns of various segments of the community regarding their transportation needs. It is comprised of the general public and representatives promoting environmental issues, business interests, the construction and development industry, the freight and goods movements industry, and private transportation providers that are appointed by the Governing Board.

The committee meets the first Wednesday of most months at 1:30 p.m. at 2300 N. Jog Road, Room 4E-12, 4th Floor, West Palm Beach. These meetings are open to the public and participation is encouraged.

Visit [PalmBeachTPA.org/CAC](http://PalmBeachTPA.org/CAC) for useful links related to the CAC such as: the [by-laws](#), agendas, meeting presentations and audio.

## Ad Hoc Committees

From time to time, an advisory committee or the Executive Director may form an Ad Hoc committee for the purpose of investigating specific subject areas of interest. These committees report to the advisory committee(s) on their activities at the next available meeting.



# Advisory Committees & Local Coordinating Board

## Bicycle-Trailways-Pedestrian Advisory Committee (BTPAC)

The BTPAC provides technical review, comments and recommendations on specific transportation plans, programs, studies, and other relevant documents with regard to bicycle and pedestrian issues. The BTPAC is concerned with non-motorized means of travel such as walking and bicycling, as well as greenways and blueways travel facilities, and their interface with other modes of transportation. It is comprised of county and municipal planners; school district; health department; law enforcement; and bicycle advocacy groups selected from a variety of disciplines in order to address the comprehensive effort in implementing bicycle, trailway and pedestrian programs and initiatives.

The committee meets the first Thursday of most months at 9:07 a.m. at 2300 N. Jog Road, Room 4E-12, 4th Floor, West Palm Beach. These meetings are open to the public and participation is encouraged.

Visit [PalmBeachTPA.org/BTPAC](http://PalmBeachTPA.org/BTPAC) for useful links related to the BTPAC such as: the [by-laws](#), agendas, meeting presentations and audio.



## Transportation Disadvantaged (TD) Local Coordinating Board (LCB)

The TDLCB focuses on the needs of Palm Beach County's transportation disadvantaged population, specifically older adults, persons with disabilities, persons of low income and children at-risk. The primary responsibilities of the TD LCB are to plan for and evaluate the paratransit service provided by Palm Tran Connection, the local service provider for Palm Beach County. The TDLCB reviews price and service levels, safety concerns, eligibility and other pertinent issues on a quarterly basis.

The TPA Governing Board appoints an elected official to serve as the official Chair for all TDLCB meetings. The TDLCB membership includes representation by citizen advocates, users, and government agencies.

The TDLCB meets on a quarterly basis at 2:00 p.m. at 2300 N. Jog Road, 1<sup>st</sup> Floor Hearing Chambers, West Palm Beach. All members of the public including transportation disadvantaged system users and caregivers are encouraged to attend.

Visit [PalmBeachTPA.org/TDLCB](http://PalmBeachTPA.org/TDLCB) for useful links related to the TDLCB such as: the [by-laws](#), agendas, meeting presentations and audio.



# Core Products

## Unified Planning Work Program (UPWP)

Produced by the TPA and updated every two years, the UPWP is the agency's budget and application for Federal transportation planning funds. It includes a description of the planning work and resulting products, whether staff or consultants are doing the work, schedules, cost and funding sources.



The UPWP was adopted in May 2018 and can be viewed here: [PalmBeachTPA.org/UPWP](https://PalmBeachTPA.org/UPWP).

## Public Participation Plan (PPP)

The PPP outlines the Palm Beach TPA's plan and associated strategies for engaging the public in the transportation planning process for Palm Beach County and the Miami Urbanized Area. This document assists the TPA in carrying out its mission in an open process that provides complete information, timely public notice, full public access to key decisions, and support for early and continued involvement.

The current plan can be viewed here:

[PalmBeachTPA.org/Public-Participation-Plan](https://PalmBeachTPA.org/Public-Participation-Plan)

## Long Range Transportation Plan (LRTP)

Produced by the Palm Beach TPA and updated every five years, the LRTP establishes a list of cost feasible transportation projects and programs for the next 25 years.

The 2040 Plan forecasts travel demand and identifies projects and services to efficiently move people and goods through the year 2040. Formulated over a two- year process, it maps out the next 25 years of state and federal transportation system investments in Palm Beach County. In addition to maintaining the existing transportation system, the LRTP includes the following major categories for new projects:

1. Strategic Intermodal System (SIS) projects identified by FDOT to be either endorsed, modified or rejected by the TPA Governing Board.
2. Major Highway, Transit and Freight projects identified by the TPA Board for implementation.
3. An annual funding set-aside for the Local Initiatives Program to implement lower cost local projects.
4. An annual funding set-aside for the Transportation Alternatives Program to implement non-motorized infrastructure projects.

The 2040 LRTP is also incorporated into and fully consistent with the 2040 Southeast Florida Regional Transportation Plan (RTP). For more information on the RTP, which addresses regional transportation projects and issues throughout Palm Beach, Broward, and Miami- Dade counties, visit [SEFTC.org](https://SEFTC.org).

The 2040 LRTP was adopted in October 2014 and can be viewed here: [PalmBeachTPA.org/LRTP](https://PalmBeachTPA.org/LRTP). The 2045 LRTP update is underway and will be presented to the Governing Board for adoption in fall 2019.



# Core Products

## List of Priority Projects

Pursuant to Section 339.175(8), F.S., the TPA annually adopts a list of transportation system priority projects from the LRTP and transmits the list to FDOT for use in developing the next draft Five-Year Work Program and TIP. The TPA Priority Projects are consistent with the goals, objectives and values of the TPA's adopted LRTP and further the TPA vision of creating a safe, efficient, and connected multimodal transportation system.

The current list of Priority Projects for Fiscal Years (FY) 2020-2024 was adopted in September 2018 and can be viewed here: [PalmBeachTPA.org/priorities](http://PalmBeachTPA.org/priorities). After the TPA provides its Priority Projects to FDOT, FDOT uses the list to prepare the draft work program. FDOT presents the work program to the TPA and receives requests for new projects to be added to, or existing projects to be deleted from the work program.

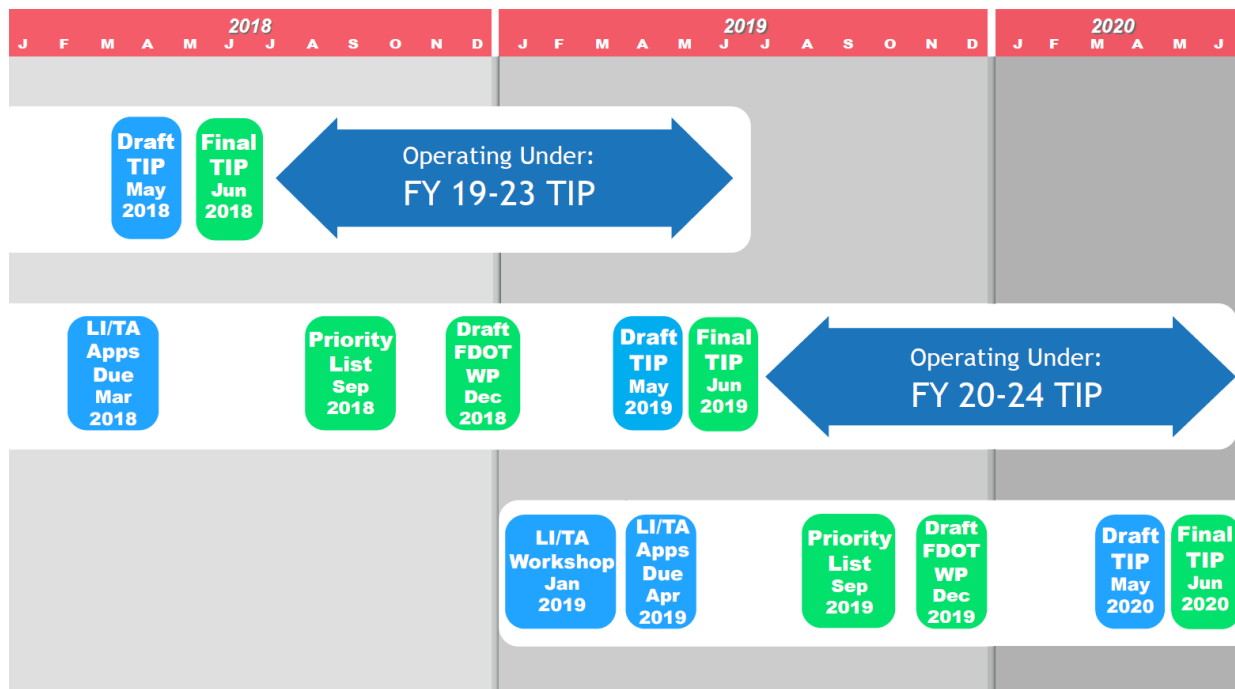
The FDOT Work Program is typically presented for public review and comment and for Governing Board approval in October or December of each year. The Board approved the FDOT FY 2019-2023 Draft Tentative Work Program in December 2018.

## Transportation Improvement Program (TIP)

The TIP allocates funds to projects from the LRTP over the next 5 years. It is a staged program encompassing a five-year period consisting of all regionally significant transportation improvements to all modes of travel in Palm Beach County. The TIP identifies projects for maintaining and improving the transportation system funded by Federal, State and local sources in order to assist local governments with their transportation planning efforts. The TIP is based on and reflects FDOT's Work Program for Palm Beach County, and generally moves forward the projects in the time frame from previous TIPs.

Projects in the TIP are identified through a continuing, cooperative, comprehensive and coordinated effort involving FDOT, municipalities within the County, Palm Beach County (including Palm Tran, Engineering, and Airports), the Port of Palm Beach, and SFRTA. Consultation is also carried out with the Miami-Dade and Broward MPO's during the TIP development process.

The FY 2019-2023 TIP was adopted in June 2018, and can be viewed here: [PalmBeachTPA.org/TIP](http://PalmBeachTPA.org/TIP).



*This graphic clarifies the relationship between the TPA Priority List, the FDOT draft work program, and the TPA TIP. It highlights TPA Board actions and other key dates.*

# Agency Relationships



## Florida Department of Transportation (FDOT)

FDOT's primary statutory responsibility is to coordinate the planning and development of a safe, viable, and balanced state transportation system serving all regions of the state, and to assure the compatibility of all components, including multimodal facilities. <http://www.fdot.gov/>

Local District Office:

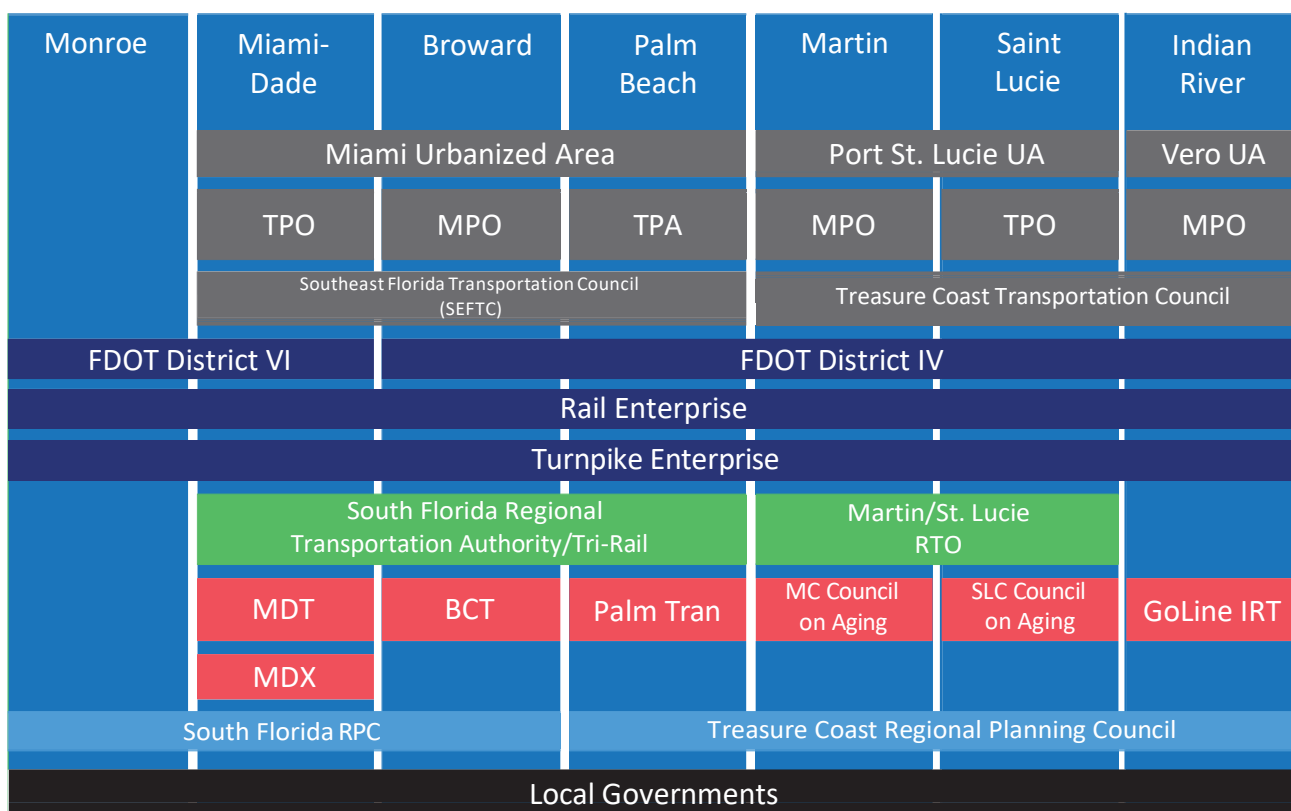
[www.d4fdot.com](http://www.d4fdot.com)

## Palm Beach County

- Airports - Palm Beach International Airport (PBIA) and 3 other county operated airports [discover.pbcgov.org/Airports](http://discover.pbcgov.org/Airports)
- Engineering - County roads and traffic signals [discover.pbcgov.org/Engineering](http://discover.pbcgov.org/Engineering)
- Palm Tran - Fixed route bus service, shelters and stops along with the Palm Tran Connection paratransit service [discover.pbcgov.org/PalmTran](http://discover.pbcgov.org/PalmTran)

## Port of Palm Beach

The Port of Palm Beach District is an independent special taxing district, a sub-division of the state of Florida. It views its mission as a proactive endeavor in the regional international trade community. <http://www.PortofPalmBeach.com/>



# Agency Relationships



**Southeast Florida Transportation Council (SEFTC)**  
SEFTC is a formal partnership of the Miami-Dade TPO, Broward MPO, and Palm Beach TPA to ensure coordinated regional transportation planning within the U.S. Census designated Miami Urbanized Area.

[www.SEFTC.org](http://www.SEFTC.org)

**South Florida Regional Transportation Authority (SFRTA)**

SFRTA operates Tri-Rail, the region's commuter rail system comprised of 18 stations along the South Florida Rail corridor, along with complimentary shuttle services at many of the stations.

[www.SFRTA.fl.gov](http://www.SFRTA.fl.gov)

**Treasure Coast Regional Planning Council (TCRPC)**  
TCRPC convenes elected and appointed leaders regularly to discuss complex regional issues, develop strategic regional responses, and build consensus for setting and accomplishing regional goals.

[www.TCRPC.org](http://www.TCRPC.org)

**U.S. Department of Transportation (USDOT)**

The top priorities at USDOT are to keep the traveling public safe and secure, increase their mobility, and have our transportation system contribute to the nation's economic growth.

[www.transportation.gov](http://www.transportation.gov)

**Federal Highway Administration (FHWA)**

FHWA supports state and local governments in the design, construction, and maintenance of the nation's highway system.

[www.fhwa.dot.gov](http://www.fhwa.dot.gov)

**Federal Transit Administration (FTA)**

FTA provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys and ferries. FTA also oversees safety measures and helps develop next-generation technology research.

[www.transit.dot.gov](http://www.transit.dot.gov)



# Glossary & Acronyms

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3C	Continuous, comprehensive, and cooperative metropolitan transportation process
4R	Resurfacing, restoration, rehabilitation and reconstruction work

A

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AADT	Average Annual Daily Traffic
AADTT	Average Annual Daily Truck Traffic
AASHTO	American Association of State Highway and Transportation Officials is a national group of transportation agencies whose focus is to study issues and develop policies and standards related to all aspects of transportation.
ADA	The Americans with Disabilities Act (ADA) of 1990 is a civil rights statute that prohibits discrimination and ensures equal opportunity for persons with disabilities in employment, State and local government services, public accommodations, commercial facilities, and transportation. In transportation this means service equivalent to that provided by fixed route bus systems.
ADT	Average Daily Traffic is the number of vehicles passing a fixed point in a day, averaged over a number of days. The number of count days included in the average varies with the intended use of the data.
AFV	Alternative Fuel Vehicle
AICP	American Institute of Certified Planners
Alternate	An individual nominated by the main committee member and appointed by the Governing Board to exercise its voting membership in the event the main committee member is not in attendance. For the TPA Governing Board, this individual must be an elected official appointed by a Governing Board Representative.
AMPO	Association of Metropolitan Planning Organizations
APTA	American Public Transit Association
ASCE	American Society of Civil Engineers
ATIS	Advanced Traveler Information System of variable message signs, the 511 commuter information system, etc. are part of a system designed to provide useful information to roadway travelers.
ATMS	Adaptive Traffic Management System; a system of measuring traffic demand and adjusting signal timing dynamically in response to fluctuations.
AV	Autonomous Vehicles

B

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BCC	The Palm Beach Board of County Commissioners serves as the legislative and policy-setting body for county government, enacts countywide laws and authorizes programs and all expenditures of county funds.
BCT	Broward County Transit
BEBR	Bureau of Economic and Business Research

## B (cont.)

<b>Below the Poverty Line</b>	A family or individual is considered to be in poverty when their total income is less than the poverty threshold. The Census calculates poverty thresholds by multiplying the base-year poverty thresholds (1982) by the monthly inflation factor based on the 12 monthly Consumer Price Indexes (CPIs) and the base-year CPI.
<b>Bicycle Lane</b>	
<b>Buffered</b>	Buffered Bike Lanes are designated bicycle lanes paired with a buffer space separating the bicycle lane from the adjacent motor vehicle travel lane and/or parking lane.
<b>Designated</b>	A Designated Bike Lane is a portion of the roadway that is identified through striping, signage, and pavement markings for the preferred or exclusive use of bicyclists.
<b>Protected/ Separated</b>	A subset of the Buffered Bike Lanes group, Protected Bike Lanes separate cyclists from vehicle travel by a physical barrier.
<b>Sharrow</b>	Shared Lane Markings or “sharrows,” are road markings used to indicate a shared lane environment for bicycles and automobiles.
<b>Undesignated</b>	Shoulders are the paved section of road outside of the travel lane. A paved or partially paved shoulder offers cyclists an alternative to ride with some separation from vehicular traffic.
<b>BPAC</b>	Bicycle/Pedestrian Advisory Committee
<b>BTPAC</b>	Bicycle Trailways Pedestrian Advisory Committee
<b>BRP</b>	State Bridge Replacement Funds
<b>BRRP</b>	State Bridge Repair and Rehabilitation Funds
<b>BRT</b>	Bus Rapid Transit
<b>C</b>	
<b>CAA</b>	Federal Clean Air Act
<b>CAAA</b>	Federal Clean Air Act Amendment
<b>CAC</b>	Citizens Advisory Committee
<b>CAFE</b>	Corporate Average Fuel Economy
<b>CAT X</b>	Categorical Exclusion from NEPA
<b>CE</b>	Categorical Exclusion
<b>CFR</b>	Code of Federal Regulations
<b>CIE</b>	Capital Improvements Element
<b>CIGP</b>	County Incentive Grant Program
<b>CIP</b>	Capital Improvement Plan
<b>CMAQ</b>	Congestion Mitigation and Air Quality Improvement Program
<b>CMP</b>	Congestion Management Process
<b>Complete Streets</b>	Road corridors that are built with safe access for users of all ages, modes and abilities.
<b>Congestion</b>	A condition on transportation facilities that occurs when demand approaches or exceeds the available capacity of the system.
<b>Corridor</b>	A broad geographical band that follows a general directional flow connecting major sources of trips that may contain a number of streets, highways and transit route alignments.

## C (cont.)

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<b>CRALLS</b>	Constrained Roadways at a Lower Level of Service
<b>CST</b>	Construction Phase
<b>CTC</b>	Community Transportation Coordinator
<b>CTD</b>	Commission for the Transportation Disadvantaged
<b>CV</b>	Connected Vehicles

## D

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<b>DBE</b>	Disadvantaged Business Enterprise
<b>DCA</b>	Department of Community Affairs
<b>DDR</b>	State District Dedicated Revenue
<b>DEIS</b>	Draft Environmental Impact Statement
<b>DEO</b>	Department of Economic Opportunity
<b>DEP</b>	Department of Environmental Protection
<b>DMS</b>	Dynamic Message Sign, a portable or fixed sign with a programmable message board to convey information to the public
<b>DOPA</b>	The Designated Official Planning Agency for the Palm Beach County Transportation Disadvantaged program, as designated by the Florida Transportation Commission, is the Palm Beach TPA.
<b>DVMT</b>	Daily Vehicle Miles of Travel

## E

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<b>EA</b>	Environmental Assessment
<b>EA FONSI</b>	Environmental Assessment, Finding of No Significant Impact
<b>EIS</b>	Environmental Impact Statement
<b>EJ</b>	Environmental Justice is a process requiring the inclusion of minority and low-income populations in the transportation planning process and prohibiting discrimination based on race, color, and national origin. Designed to ensure participation by minority and low-income populations in the decision-making process, prevent the denial or receipt of benefits to minority and low-income populations, and minimize or mitigate disproportionately high or adverse impacts on minority and low-income populations.
<b>EMO</b>	Environmental Management Office
<b>Environmental Regulations</b>	State and federal statutes concerned with the maintenance and protection of the natural, cultural, and historical environment. It provides a basis for measuring and apportioning liability in cases of environmental crime and the failure to comply with its provisions.
<b>EPA</b>	Federal Environmental Protection Agency
<b>ETC</b>	Electronic Toll Collection
<b>ETDM</b>	Efficient Transportation Decision Making
<b>EV</b>	Electric Vehicle



## F

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<b>FAA</b>	Federal Aviation Association
<b>FAC</b>	Florida Association of Counties
<b>FAC</b>	Freight Advisory Committee
<b>FAHP</b>	Federal-aid Highway Program
<b>FAST Act</b>	Enacted December 4, 2015, the Fixing America's Surface Transportation (FAST) Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs.
<b>FASTLANE Grants</b>	The FASTLANE program provides dedicated, discretionary federal funding for projects that address critical freight issues facing our nation's highways and bridges.
<b>FBA</b>	Florida Bicycling Association
<b>FDEP</b>	Florida Department of Environmental Protection
<b>FDOT</b>	Florida Department of Transportation
<b>FHWA</b>	Federal Highway Administration
<b>FIHS</b>	Florida Intrastate Highway System
<b>FLC</b>	Florida League of Cities
<b>FMTF</b>	State Freight Mobility and Trade Plan
<b>FRA</b>	Federal Railroad Administration
<b>FSUTMS/CUBE</b>	Florida Standard Urban Transportation Model Structure/Cube Voyager
<b>FTA</b>	Federal Transportation Administration
<b>FTA 5305(d)</b>	Federal Transit Administration Metropolitan Transportation Planning Program
<b>FTA 5307</b>	Federal Transit Administration Urbanized Area Formula Grant Program
<b>FTA 5309</b>	Federal Transit Administration Fixed Guideway Capital Investment Grant Program
<b>FTA 5329</b>	Federal Transit Administration State Safety Oversight Formula Grant Program
<b>FTA 5337</b>	Federal Transit Administration State of Good Repair Grant Program
<b>FTA 5339</b>	Federal Transit Administration Bus and Bus Facilities Program
<b>FTC</b>	Florida Transportation Commission
<b>FTP</b>	Florida Transportation Plan
<b>FY</b>	Fiscal Year

## G

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<b>GAE</b>	Geographic Area of Exception
<b>GIS</b>	Geographic Information System, the idea of associating data or information with point, lines and areas on a map.
<b>Governing Board Member</b>	A unit of General Purpose Local Government or an agency that operates or administers a major mode of transportation with voting membership on the TPA pursuant to the Interlocal Agreement.
<b>Greenway</b>	A natural or landscaped link between natural features.

## H

HOV	High Occupancy Vehicle
HPMS	Highway Performance Monitoring System
HPR	Highway Planning Research
HSIP	Highway Safety Improvement Program
HSR	High Speed Rail
HTF	National Highway Trust Fund

## I

IHS	Interstate Highway System
Interlocal Agreement	An agreement between two or more units of general purpose local government.
ISTEA	Intermodal Surface Transportation Efficiency Act of 1991
ITS	Intelligent Transportation System

## L

LFA	Locally Funded Agreements are legally binding agreements, between FDOT and one or more parties, which provide for the rendering of services and/or commodities, involving joint efforts and/or funding, and are mutually beneficial to all parties.
LAP	A Local Agency Program is a contractual agreement where local agencies are certified by the Department of Transportation to manage the planning, preliminary engineering, right-of-way acquisition, construction and Construction Engineering and Inspection (CEI) services associated with a Federal-Aid transportation project.
LOGT	Local Option Gas Tax
LOS	Level of Service
LRT	Light Rail Transit
L RTP	Long Range Transportation Plan

## M

Managed Lanes	A managed lane is a type of highway lane that is operated with a management scheme, such as lane use restrictions or variable tolling, to optimize traffic flow, vehicle throughput, or both.
MBUF	Mileage Based User Fee
MDTA	Miami-Dade Transit Agency
MOA	Memorandum of Agreement between two or more parties.
MPO	Metropolitan Planning Organizations are government organizations mandated by the Federal Highway Act of 1973 to provide a cooperative, comprehensive, and continuing transportation planning and decision-making process.
MPOAC	Metropolitan Planning Organization Advisory Council
MPA	Metropolitan Planning Area
MSA	Metropolitan Statistical Area
Multimodal	A system comprised of two or more modes of movement for people or goods.

## N

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<b>NAAQS</b>	National Ambient Air Quality Standards
<b>NARC</b>	National Association of Regional Councils
<b>NEPA</b>	National Environmental Policy Act of 1969
<b>NHFN</b>	National Highway Freight Network
<b>NHFP</b>	National Highway Freight Program
<b>NHPP</b>	National Highway Performance Program
<b>NHS</b>	National Highway System
<b>NHSTA</b>	National Highway Traffic Safety Administration
<b>Non-SOV Mode Share</b>	Travel options such as biking, walking, transit and carpooling; when a commute does not involve a person driving alone in a car, truck or van.

## O

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<b>OA</b>	Obligation Authority
<b>O&amp;M</b>	Operations and Maintenance

## P

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<b>PACE</b>	Planning and Conceptual Engineering
<b>PBC</b>	Palm Beach County
<b>PD&amp;E</b>	Preliminary Design & Engineering
<b>PD&amp;E</b>	Project Development and Environment Phase or Study
<b>Performance Measures</b>	Developed for each objective supporting a goal to measure the progress toward a desired outcome.
<b>PL</b>	Federal Planning Funds
<b>PMT</b>	Person Miles Traveled
<b>PPP</b>	Public Private Partnership
<b>PPP</b>	Public Participation Plan

## R

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<b>Regional Transit Providers</b>	Agencies that provide public transportation services to a region.
<b>RLRTP</b>	Regional Long Range Transportation Plan is prepared in cooperation with Miami-Dade and Broward MPOs. It set the framework for prioritizing and funding regionally significant facilities.
<b>RPC</b>	Regional Planning Council
<b>RTPO</b>	Regional Transportation Planning Organization
<b>ROW</b>	Right of Way



## S

<b>Safety and Convenience for all Users</b>	A primary component of “Complete Streets” that improves the users’ experience as they travel through a corridor. Components can include, but are not limited to: lighting, crosswalks, landscaping, and traffic calming.
<b>SAFETEA-LU</b>	Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users
<b>SCE</b>	Socio-Cultural Effects
<b>SEFTC</b>	Southeast Florida Transportation Council
<b>SFRTA</b>	South Florida Regional Transportation Authority, Tri-Rail
<b>SHS</b>	State Highway System
<b>SHSP</b>	Strategic Highway Safety Plan
<b>SIB</b>	State Infrastructure Bank Loan Program
<b>SIP</b>	State Implementation Plan
<b>SIS</b>	The Strategic Intermodal System is the state’s largest and most strategic transportation facilities, including major air, space, water, rail, and highway facilities.
<b>SOV</b>	Single Occupant Vehicle
<b>Stakeholder</b>	Person or group affected by a transportation plan, program or project.
<b>STBGP</b>	Surface Transportation Block Grant Program
<b>STIP</b>	State Transportation Improvement Program
<b>STRAHNET</b>	US Department of Defense’s Strategic Highway Network
<b>STTF</b>	State Transportation Trust Fund
<b>SU</b>	Federal Urban Allocation Funds
<b>SUN Trail Network</b>	Shared-use Nonmotorized Trail Network

## T

<b>TAC</b>	Technical Advisory Committee or Transportation Advisory Committee
<b>TAP Set-Aside</b>	Federal Transportation Alternatives Set-Aside
<b>TAZs</b>	Traffic Analysis Zones
<b>TCC</b>	Transportation Coordinating Committee
<b>TCRPC</b>	Treasure Coast Regional Planning Council
<b>TD</b>	Transportation Disadvantaged
<b>TDLCB</b>	Transportation Disadvantaged Local Coordinating Board
<b>TDM</b>	Transportation Demand Management is a general term for strategies that increase over-all system efficiency by encouraging a shift from SOV trips to non-SOV modes, or shifting auto trips out of peak periods.
<b>TDP</b>	Transit Development Plan
<b>TEA-21</b>	Transportation Equity Act for the 21st Century
<b>TFRTF</b>	Toll Facility Revolving Trust Fund
<b>TIFIA</b>	Transportation Infrastructure Finance and Innovation Act

## T

<b>TIGER</b>	Transportation Investments Generating Economic Recovery; a federal grant program for innovative multimodal and multi-jurisdictional projects, which are difficult to fund through traditional federal programs.
<b>TIP</b>	Transportation Improvement Program
<b>Title VI of the Civil Rights Act of 1964</b>	Prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance.
<b>TMA</b>	Transportation Management Area
<b>TMS</b>	Transportation Management System
<b>TNC</b>	Transportation Network Company
<b>TOD</b>	Transit Oriented Development
<b>TPO</b>	Transportation Planning Organization
<b>TPS</b>	Traffic Performance Standards
<b>Transit</b>	Passenger transportation services, usually local in scope, that is available to any person who pays a prescribed fare. It operates on established schedules along designated routes or lines with specific stops and is designed to move relatively large numbers of people at one time.
<b>Transit Hub</b>	Tri-Rail Station or High-frequency local transit stop (i.e. a stop served by at least three fixed local bus routes).
<b>TSM Strategies</b>	Transportation System Management Strategies refers to a set of strategies that largely aim to reduce greenhouse gas emissions by reducing congestion, primarily by improving transportation system capacity and efficiency.
<b>TRIP</b>	Transportation Regional Incentive Program
<b>TSM</b>	Transportation Systems Management
<b>TSM&amp;O</b>	Transportation System Management and Operations

## U

<b>UPWP</b>	Unified Planning Work Program
<b>USC</b>	United States Code
<b>USDOT</b>	United States Department of Transportation
<b>UZA</b>	Census Urbanized Areas

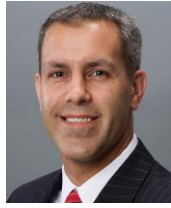
## V

<b>V2I</b>	Vehicle-to-Infrastructure Communication
<b>V2V</b>	Vehicle-to-Vehicle Communication
<b>VMT</b>	Vehicle Miles Traveled

## Y

<b>YOE</b>	Year of Expenditure
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