
TRANSPORTATION PLANNER I

\$52,260 - \$83,616 ANNUALLY
PLUS EXCELLENT BENEFITS

The Palm Beach TPA is seeking a dynamic planning professional to join the team responsible for collaboratively planning, prioritizing and funding the transportation system of Palm Beach County, FL.

The Position The Transportation Planner I works collaboratively with and supports the Palm Beach Transportation Planning Agency (TPA)'s Multimodal Development Team.

Primary responsibilities include supporting the development and implementation of the TPA's pedestrian, bicycle, and transit plans, programs, and projects; administering the Transportation Disadvantaged Local Coordinating Board (TDLCB); managing the Commission for Transportation Disadvantaged (CTD) planning grant and all associated tasks; updating the Transportation Disadvantaged Service Plan (TDSP); evaluating the TD Paratransit System; and performing other tasks as detailed at PalmBeachTPA.org/jobs.

Work is performed with considerable independence and initiative under direction of the Deputy Director of Multimodal Development.

Candidates Successful candidates will have a Bachelor's Degree in urban/regional planning, transportation engineering, or a related field.

Ideal candidates will:

- Be familiar with the types of transit systems, bicycle facilities, and pedestrian facilities constructed and operated in large urban areas;
- Be familiar with Complete Streets, Vision Zero, and similar planning initiatives;
- Possess excellent oral and written communication skills, including the ability to present complex information in readily understandable plans and reports;
- Possess or be working toward a graduate degree in a related field;
- Be skillful using computer systems including ArcGIS and other databases, Adobe Creative Suite, and Microsoft Office Suite;
- Be committed to effective working relationships with people of diverse cultural and linguistic backgrounds without discrimination; and
- Have experience working with a Metropolitan Planning Organization.

Benefits The TPA offers a competitive salary and excellent benefit package including ample paid leave and TPA-funded insurance, retirement, transportation and tuition reimbursements.

About the TPA The TPA is the federally designated Metropolitan Planning Organization for Palm Beach County, Florida, providing the forum that brings county commissioners, city officials, seaport commissioners and transportation professionals together to implement a safe, efficient, connected, and multimodal transportation system. *Come join our team!*

To Apply Applicants must submit a cover letter, resume, examples of completed work, and completed application (available at PalmBeachTPA.org/jobs) to humanresources@PalmBeachTPA.org.

Detailed Duties & Responsibilities

- Perform multimodal and transportation/land use planning and administrative tasks to support TPA objectives and meet state and federal requirements.
 - Support the development and implementation of the pedestrian, bicycle, and transit components of the TPA's Long Range Transportation Plan (LRTP).
 - Support the review, selection and implementation of pedestrian, bicycle, and transit projects submitted for funding through the TPA's grant programs.
 - Support multimodal corridor studies, transit-supportive land use analysis, and health impact assessments to evaluate enhanced transit alternatives (BRT/LRT).
 - Serve as the staff liaison and administer the TDLCB, including agenda and backup preparation for quarterly meetings and special subcommittee meetings.
 - Complete all deliverables required by the CTD planning grant and submit quarterly reports and invoices.
 - Perform an annual Community Transportation Coordinator (CTC) evaluation.
 - Annually update the Transportation Disadvantaged Service Plan (TDSP).
 - Plan and evaluate the TD Paratransit System, including identifying and recommending service improvements as well as reviewing 5310 applications.
 - Collect, analyze, and monitor transportation data using a GIS data base.
 - Create data visualizations and maps using ESRI Suite and related software.
 - Create and design attractive graphics and documents using Adobe Create Suite.
 - Prepare maps and graphics to support TPA performance management initiatives.
 - Prepare and present agenda items to TPA Board and advisory committees.
 - Prepare and provide presentations to outside agencies and the public.
 - Conduct field reviews to identify pedestrian, bicycle, and transit improvements.
 - Evaluate roadway projects for Complete Streets and safety opportunities.
 - Review local lighting policies and recommend modifications to enhance safety.
 - Participate in multimodal planning initiatives, including Complete Streets, Vision Zero, Safe Routes to School, transit & first-last mile connections.
 - Participate and assist with the organization of active transportation events.
 - Collaborate with consultants, professional planners, technical specialists, and support personnel and oversee consultant work orders as assigned.
 - Collaborate with local governments, partner agencies, key stakeholders and the general public to identify issues, goals and objectives for meeting physical, social and economic needs where it pertains to transportation alternatives.
 - Provide the general public and other agencies with transportation planning related information and technical assistance.
 - Provide technical and advisory assistance to local governments and agencies in matters related to pedestrian, bicycle, and transit planning.
 - Perform updates to the TPA website.
 - Participate in partner agency committees.
 - Perform related work as required.
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