



2021 Local Initiatives (LI) Program Overview

Palm Beach Transportation Planning Agency

The purpose of the Palm Beach Transportation Planning Agency's (TPA) Local Initiative (LI) Program is to help advance lower-cost, non-regionally significant transportation projects identified by our communities. Funding is anticipated to be available as noted below.



FUNDING AVAILABILITY

Application Deadline:	February 26, 2021
Total Available Funding:	~\$20M/year
Grant Reimbursement Maximum:	\$5,000,000
Grant Reimbursement Minimum:	\$250,000

PROJECT ELIGIBILITY *Eligible projects are as follows:*

In general, Local Initiatives projects may not be on local roads or rural minor collectors. For exceptions, please visit <https://www.fhwa.dot.gov/fastact/factsheets/stbgfs.cfm>

Complete Street projects - including:

Lane Narrowing	Transit Infrastructure	Turn Lanes
Lane Elimination	Intelligent Transportation Systems (ITS)	Traffic Signals
Bicycle Facilities	Median Modifications	Striping and Marking
Pedestrian Facilities	Signing and lighting	

Transit capital - Vehicle purchase and shelter construction. Can also pay up to 50% of a 3-year turn-key contract for new transit service (e.g. trolley service).

Non-motorized infrastructure - Separated, buffered or designated bike lanes, sidewalks, shared-use paths, and pedestrian lighting.

Freight efficiency - Airport or seaport off-site road capacity improvements, railway capacity improvements, truck movement improvements.

ELIGIBLE PROJECT SPONSORS

- Municipalities
- County
- State
- Transit agencies
- Tribal governments
- Federal agencies



2021 Local Initiatives (LI) Program Overview

Palm Beach Transportation Planning Agency

PROGRAM GUIDELINES

- An applicant may submit a maximum of two (2) applications, with the exception of Palm Beach County who may submit a maximum of six (6) applications across all departments. Only the highest ranked eligible project application from each agency will be included in the TPA's draft List of Priority Projects, unless the applicant's project lead provides the TPA with a preferred rank of their own projects. Palm Beach County may have up to three (3) projects included in the first round. If funding permits, remaining eligible project applications will be added according to the order of prioritization until funding is exhausted.
- An application must score a minimum of 25 out of 100 points in order to be eligible for Board approval on the TPA's List of Priority Projects.
- Applications are limited to a minimum request of \$250K and maximum funding amount of \$5M, inclusive of all project phases.
- Applications must be submitted online via the application portal pursuant to program schedule.
- Applications must include all required documents listed in the Submittal Checklist.
- Applications will be scored and ranked via the scoring system derived from the TPA's 2045 Long Range Transportation Plan (LRTP) adopted goals, objectives and targets and described more specifically in the Scoring Criteria table.
- The TPA Board makes the final decision regarding inclusion of an application on the TPA's List of Priority Projects and may waive any of the above requirements.
- Projects sponsors are responsible for covering all unanticipated cost increases, including but not limited to price inflation and increases in the cost of construction. Sponsors should anticipate covering these increases with Local Funds by the time the project is ready for construction.
- For projects included in the Draft Work Program, applicants will be required to include the project with the source of funding in their capital improvement programs or local program of projects no later than December 31, 2022 in order to retain funding.



2021 Local Initiatives (LI) Program Overview

Palm Beach Transportation Planning Agency

SCHEDULE	
Date*	Activity and Deadline
October 15, 2020	Program Kick-off. TPA Board approves program.
October 27, 2020	Program Application Workshop. FDOT and TPA hold workshop to review program application, scoring criteria, schedule, and project implementation requirements. TPA distributes program overview and application information to local agencies and opens online application portal.
November 2, 2020 - January 29, 2021	Pre-Application Meetings. Applicants participate in a <u>required</u> one-on-one meeting with TPA and FDOT representatives to discuss project specifics and clarify application requirements.
February 26, 2021	Application Deadline. Applicants submit applications, including community letters of support, via online application portal by 5 p.m. TPA provides completed applications to FDOT.
March 5, 2021	TPA Submits Project List and Tentative Ranking to FDOT. TPA submits tentative project rankings to FDOT for project feasibility and eligibility determination.
March 26, 2021	First Email to Applicants. After initial application review, FDOT emails applicants requesting additional clarification needed before field reviews. If ineligible, TPA to send formal response.
April 2, 2021	Applicant Responses Due. Applicants provide FDOT and TPA responses to requested clarifications.
April 5 - 16, 2021	Field Visits. FDOT and applicants perform field reviews to ensure potential project is constructible, requires no right-of way acquisition, and determine if drainage is warranted.
April 23, 2021	Second Email to Applicants. FDOT sends an email to applicants with comments on issues / concerns, clarifications, updated cost estimates, and/or requests for missing or updated documentation.
April 30, 2021	Resolution of Support Due to TPA. Applicants must submit a resolution from their governing body and/or the governing body of the facility owner endorsing the project and committing to funding of operations and maintenance.
May 7, 2021	Response from Applicants Due. Deadline for applicants to resolve outstanding eligibility issues and submit final requested documentation to FDOT and TPA.
May 28, 2021	FDOT D4 returns Eligibility Determinations. FDOT sends TPA final eligibility determinations to finalize draft priority ranking.
July 7 - 8, 2021	Draft List of Priority Projects to Committees. TPA staff presents draft prioritized list of eligible applications to committees for review and input for TPA Board consideration.
July 15, 2021	Final Priority List Approval by TPA Board. TPA Board approves final List of Priority Projects.
July 19, 2021	Submit Project Priorities to FDOT. TPA submits adopted List of Priority Projects to FDOT and notifies applicants of final priority rankings.

*Dates as of October 1, 2020. Latest dates will be posted to the website.



2021 Local Initiatives (LI) Program Overview

Palm Beach Transportation Planning Agency

LI SCORING			
CRITERIA	DESCRIPTION	VALUE	MAX
WHAT			
Pedestrian Facility Type NOTE: Multiply length (up to 2 miles) or number of locations by factor shown in Value column	10'+ shared use path	5	10
	8'-9' paved path	4	
	4'-7' sidewalk	3	
	4+ unpaved path (ADA compliant)	2	
	Sidewalk or shared use path widenings	1	
	Standalone ADA facility (e.g. ped crossings, bus stops, etc.)	0.2	
Bicycle Facility Type NOTE: Multiply length (up to 2 miles) by factor shown in Value column	Separated or raised bicycle lanes	5	10
	Buffered bicycle lanes	3	
	Designated bicycle lanes	2	
Vehicular Facilities	Project includes TSM components (e.g. connected signals, cameras, vehicle sensors, etc.)	5	20
	Project reduces transit travel time	5	
	Project improves efficient movement of freight in region	5	
	Capacity project improves travel time reliability	5	
WHERE			
Project improves non-motorized facilities at an interchange, bridge, or railroad crossing		5	5
Project improves service at a transit hub		5	5
Project improves pedestrian/bicycle facilities in Tier 1 Ped Gap/Bicycle Corridor		5	5
Project benefits lower income communities NOTE: Determine Median Household income within 1 mile of project vs PBC median income (\$59,943)	< 60%	5	5
	60 - <80%	3	
	80% - <100%	1	
Project benefits traditionally underserved communities NOTE: Determine Traditionally underserved population index within 1 mile of project	>0.8	5	5
	>0.6 - 0.8	4	
	>0.4 - 0.6	3	
	>0.2 - 0.4	2	
	0.05 - 0.2	1	
Project improves aging infrastructure	Facility in unacceptable condition with widespread deterioration	5	5
	Facility in poor condition with significant deterioration	3	
Project improves performance of hurricane evacuation route		3	5
Project reduces susceptibility to inundation by sea level rise and/or annual flooding		2	
Project improves lighting/pedestrian/bicycle facilities in High Crash Dark-Unlit/Ped/Bicycle Corridor per TPA Vision Zero Action Plan		5	5
WHY			
Project will have positive environmental impacts (i.e. mitigation activity, pollution prevention & abatement, stormwater management, pervious materials, etc.)		5	5
Project provides alternative fuel modes of transportation		5	5
Project is endorsed by members of benefit area (HOA, POA, petition, etc.)		3	5
Project has been tested as a pilot/pop-up with local funds		2	
Project maximizes use of TPA funding	Implementation via LAP Agreement or FTA Flex	5	5
	FDOT Implementation with Local Funding for design	3	
Applicant cancels a previously prioritized and funded project within the past 12 months		-5	0
		TOTAL	100



2021 Local Initiatives (LI) Program Overview

Palm Beach Transportation Planning Agency

HOW TO APPLY

- 1. Attend the TPA Funding Programs Workshop - October 27, 2020 (optional)**
Learn about project eligibility, Local Agency Program Certification, and have your specific questions answered by FDOT and TPA Staff.
- 2. Attend Pre-Application Meeting with TPA and FDOT staff (required)**
All applicants must attend a pre-application meeting with TPA and FDOT between November 2, 2020 and January 29, 2021. TPA will schedule these meetings with FDOT and applicants.
- 3. Gather the required documents**
Each project submittal requires an application, online form, and supporting documents outlined in the Submittal Checklist provided below. Missing or late documents may result in project ineligibility.
- 4. Submit via online application portal**
The application process requires the submittal of the application document with associated attachments via the online application portal that can be accessed once live at: www.PalmBeachTPA.org/li
- 5. Stay Updated**
Follow the Program Schedule and look out for emails from TPA and FDOT regarding your project application.



2021 Local Initiatives (LI) Program Overview

Palm Beach Transportation Planning Agency

SUBMITTAL CHECKLIST

Please use the following checklist to ensure you are including all documents required to be submitted with your application:

- Application
 - Must attend Pre-Application meeting
 - Location Map (Aerial)
 - Photograph of project location before construction
 - Typical Section (Existing and Proposed)
 - Detailed Cost Estimate Spreadsheet (prepared and signed by a Professional Engineer from the Agency's Engineering Office)
 - Right-of-Way Ownership Verification (Plats, deeds, prescriptions, certified surveys and/or easements)
 - Community letters of support (due at application submittal: February 26, 2021)
 - Commitment Letter from administering agency's director of Engineering or Public Works Department clearly indicating they will "administer and construct the project if funded by the Palm Beach Transportation Planning Agency's (TPA) Local Initiatives (LI) Program" (due at application deadline - February 26, 2021).
 - Participate in FDOT Field Visit (to be scheduled on a weekday April 5-16, 2021)
 - Proof of public outreach and support required if proposed project modifies a roadway that provides primary access to a single-family residential lots.
 - Must have > 25% of all landowners in support of the project, whose parcel is directly adjacent to the project. If > 10% of adjacent landowners oppose the project, then the project will not be eligible.
 - The following documentation must be submitted with the application in the form of:
 - Responses to mail outs sent to landowners/residents; Or,
 - Sign-In signatures and input obtained at a neighborhood/public meeting.
- NOTE: Attendance at a council meeting for the resolution of support is not considered a public outreach meeting.
- Resolution of support from the facility owner(s) clearly indicating that the project may be constructed as proposed and committing to fund ongoing operations and maintenance of the project - due within 60 days of application due date (April 30, 2021). Resolutions for projects to be administered by FDOT must also include language clearly stating the project "may be administered and constructed by FDOT on behalf of the (ROW owner)."