Local Initiatives and Transportation Alternatives

2020 Application Cycle

Workshop

www.PalmBeachTPA.org
2300 North Jog Road | 4th Floor | West Palm Beach | FL 33411 | 561-684-4170
Local Initiatives and Transportation Alternatives programs achieve Goals & Objectives of the TPA’s 2045 Long Range Transportation Plan (LRTP)
The TPA’s First Vision Zero Action Plan - Adopted in April 2019

TPA Governing Board adopted a target of zero traffic-related fatalities and serious injuries

Transportation Alternatives (TA) program scoring incorporates bike and pedestrian corridors identified in the Vision Zero Action Plan

https://www.palmbeachtpa.org/safety
Do you have an Americans with Disabilities (ADA) transition plan?

https://www.palmbeachtpa.org/ada
### SCHEDULE

<table>
<thead>
<tr>
<th>Date</th>
<th>Activity and Deadline</th>
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<tbody>
<tr>
<td>October 17, 2019</td>
<td>Program Kick-off. TPA Board approves program.</td>
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<tr>
<td>November 1, 2019</td>
<td>Program Application Workshop. FDOT and TPA hold workshop to review program application, scoring criteria, schedule, and project implementation requirements. TPA distributes program overview and application information to local agencies and opens online application portal.</td>
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<tr>
<td>November 4, 2019 - January 31, 2020</td>
<td>Pre-Application Meetings. Applicants participate in a required one-on-one meeting with TPA and FDOT representatives to discuss project specifics and clarify application requirements.</td>
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<tr>
<td>February 28, 2020</td>
<td>Application Deadline. Applicants submit applications, including community letters of support, via online application portal by 5 p.m. TPA provides completed applications to FDOT.</td>
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<tr>
<td>March 6, 2020</td>
<td>TPA Submits Project List and Tentative Ranking to FDOT. TPA submits tentative project rankings to FDOT for project feasibility and eligibility determination.</td>
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<tr>
<td>March 27, 2020</td>
<td>First Email to Applicants. After initial application review, FDOT emails applicants requesting additional clarification needed before field reviews. If ineligible, TPA to send formal response.</td>
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<tr>
<td>April 3, 2020</td>
<td>Applicant Responses Due. Applicants provide FDOT and TPA responses to requested clarifications.</td>
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<tr>
<td>April 6 - 17, 2020</td>
<td>Field Visits. FDOT and applicants perform field reviews to ensure potential project is constructible, requires no right-of-way acquisition, and determine if drainage is warranted.</td>
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<tr>
<td>April 27, 2020</td>
<td>Second Email to Applicants. FDOT sends an email to applicants with comments on issues / concerns, clarifications, updated cost estimates, and/or requests for missing or updated documentation.</td>
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<tr>
<td>April 30, 2020</td>
<td>Resolution of Support Due to TPA. Applicants must submit a resolution from their governing body and/or the governing body of the facility owner endorsing the project and committing to funding of operations and maintenance.</td>
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<tr>
<td>May 11, 2020</td>
<td>Response from Applicants Due. Deadline for applicants to resolve outstanding eligibility issues and submit final requested documentation to FDOT and TPA.</td>
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<tr>
<td>May 29, 2020</td>
<td>FDOT D4 returns Eligibility Determinations. FDOT sends TPA final eligibility determinations to finalize draft priority ranking.</td>
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<tr>
<td>July 1-2, 2020</td>
<td>Draft List of Priority Projects to Committees. TPA staff presents draft prioritized list of eligible applications to committees for review and input for TPA Board consideration.</td>
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<tr>
<td>July 16, 2020</td>
<td>Final Priority List Approval by TPA Board. TPA Board approves final List of Priority Projects.</td>
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<tr>
<td>July 29, 2020</td>
<td>Submit Project Priorities to FDOT. TPA submits adopted List of Priority Projects to FDOT and notifies applicants of final priority rankings.</td>
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### Important Dates

**Required** Pre-Application Meeting (11/4 – 1/31)

Application Deadline – **February 28, 2020**

Follow up emails to vet project

1st Email – March 27, 2020

2nd Email – April 27, 2020

Resolution from Governing Board – **April 30, 2020**
<table>
<thead>
<tr>
<th><strong>Local Initiatives</strong></th>
<th><strong>Transportation Alternatives</strong></th>
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<tbody>
<tr>
<td><strong>Purpose</strong></td>
<td>Advance lower-cost, non-regionally significant transportation projects identified by our communities</td>
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<tr>
<td><strong>Federal program</strong></td>
<td>Surface Transportation Block Group (STBG) Program apportionment based on population</td>
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<tr>
<td><strong>Annual funding</strong></td>
<td>$20 Million</td>
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<tr>
<td>Eligibility</td>
<td>Transportation Alternatives</td>
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<td>----------------------------------------------------------------------------</td>
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<tr>
<td>• Complete Streets</td>
<td>• Sidewalks and bicycle infrastructure</td>
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<tr>
<td>• Transit capital</td>
<td>• Pedestrian and bicycle signals</td>
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<tr>
<td>• Vehicle and construction purchase</td>
<td>• Traffic calming</td>
</tr>
<tr>
<td>• Turn-key contract</td>
<td>• Lighting and safety-related infrastructure</td>
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<tr>
<td>• Non-motorized infrastructure</td>
<td>• Safe routes to school</td>
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<tr>
<td>• Sidewalks</td>
<td>• Conversion of abandoned railroad corridors to trails for non-motorized transportation users</td>
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<tr>
<td>• Bicycle facilities</td>
<td>• Recreational trails</td>
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<tr>
<td>• Pedestrian lighting</td>
<td>• Boulevard &amp; main street projects that promote economic revitalization and follow “complete streets” principles</td>
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<tr>
<td>• Shared-use paths</td>
<td>• Historic Preservation</td>
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<tr>
<td>• Freight efficiency</td>
<td>• Transit-oriented development (TOD) if it includes one of the above project categories.</td>
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<td>Local Initiatives</td>
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<tr>
<td>Maximum Reimbursement</td>
<td>$5,000,000</td>
</tr>
<tr>
<td>Minimum Reimbursement</td>
<td>$250,000</td>
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<tr>
<td>Design Funding</td>
<td>Local or TPA</td>
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<tr>
<td>Design Fiscal Year</td>
<td>*FY 2024</td>
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<tr>
<td>Construction Fiscal Year</td>
<td>*FY 2026</td>
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*Fiscal Year starts July 1st of previous calendar year*
Required Documents (use Submittal Checklist for reference)

✓ Application (Download and Complete for submittal)
✓ Local Map (Aerial)
✓ Typical Section (Existing and Proposed)
✓ Right-of-Way ownership verifications
✓ Resolution of support from the facility owner(s) and local jurisdictions – due April 30, 2020
  • Allowing construction and committing to fund ongoing Operations & Maintenance
✓ Detailed cost estimate spreadsheet (Download and Complete for submittal)
✓ Commitment Letter from administering agency’s Public Works/Engineering Department to administer and construct project if funded by TPA – due February 28, 2020
✓ Photograph of project location before construction
✓ Letters of Support/Public Outreach – due February 28, 2020
Application Walk-Through
1. Applicant designs and constructs project off state highway system  
   a) Eligible construction expenses reimbursed capped at cost estimate  
      1. Via Local Agency Program (LAP) agreement (requires certification)  
      2. Via Federal Transit Administration (FTA) flex (requires designated recipient)  

   Only for Local Initiatives and subject to FDOT approval prior to submittal  

2. FDOT designs and constructs project on state highway system  
   a) Applicant funds design  

3. FDOT designs and constructs project off state highway system  
   a) Applicant funds design  

4. FDOT designs and constructs project (on or off state system)  
   a) TPA funds design, applicant provides input
Transit Projects Flex Funding to FTA

• Requires a Designated FTA recipient
  • SFRTA or Palm Tran

• Other requirements on top of LI program, such as:
  • FTA’s procurement process
  • Updated Title VI document
Required Documents

APPLICATION | MAP (AERIAL) | TYPICAL SECTION | ROW VERIFICATION | RESOLUTION | COST ESTIMATE | PHOTOGRAPH

Can use Palm Beach County Geonav
http://maps.co.palm-beach.fl.us/mygeonav/

BELVEDERE HEIGHTS STREET LIGHTS & SIDEWALKS PROJECT
PHASE I - Upland Road to Worthington Road
Required Documents

Existing Typical Section

Potential Improvements

Can use StreetMix
https://streetmix.net
Required Documents

- **APPLICATION**
- **MAP (AERIAL)**
- **TYPICAL SECTION**
- **ROW VERIFICATION**
- **RESOLUTION**
- **COST ESTIMATE**
- **PHOTOGRAPH**

County Plats as starting point

http://www.pbcgov.com/pzb/pzbrmaps/plats/platindex.htm
Resolution from Facility Owner(s) that they:

Support the project to be constructed on the facility as proposed
- Will fund operations and maintenance of the improvements
- Support FDOT to administer and construct project (if FDOT is lead)

Resolution from Governing Board where project is located that they:

- Supporting the project as proposed

Due: **April 30, 2020**
Commitment Letter from Engineering/Public Works Department of administering agency that they:

- Will administer and construct the project on the facility as proposed if funded by the TPA

Due: February 28, 2020
Required Documents

**Participating Items** - reimbursable
- All items eligible for reimbursement must be listed under Participating Items column on cost estimate sheet
- Landscaping can be 25% of Transportation Alternatives cost

**Non-Federal Participating Items** – not reimbursable
- Work outside limits of projects
- Relocation of utilities
- Removal of encroachments
- Extravagant roadway treatments or decorative items (work with TPA to determine eligibility)

Cost estimate must be signed by licensed engineer (P.E.)
TPA and FDOT review of cost estimates
Cost Estimate Walk-through
Required Documents

- APPLICATION
- MAP (AERIAL)
- TYPICAL SECTION
- ROW VERIFICATION
- RESOLUTION
- COST ESTIMATE
- PHOTOGRAPH

Can use Google Street View
Scoring

• Objective scoring
• Online map
• Fill out preliminary scoring survey
How to Submit

www.palmbeachtpa.org

1. Download application and cost estimates
2. Look at supporting examples for other documents
3. Submit documents through online link
4. Fill out online form for scoring
5. Staff will be in contact to clarify answers and confirm all document submittals
Resources

• Complete Streets Design Guidelines
• Pedestrian and Bicycle Safety Study
• Vision Zero Action Plan
• Greenways & Trails Plan
• Bike Suitability Map
• Congestion Management Process (CMP)

Website Links:
www.palmbeachtpa.org/plans-resources
Bikepalmbeach.org
Contact Us

TPA Contacts

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Andrew Uhlir
AUhlir@PalmBeachTPA.org or 561-684-4114

FDOT Contact

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