

**Palm Beach County  
Transportation Disadvantaged  
Local Coordinating Board  
Member Training**

Alyssa Frank – Palm Beach TPA  
February 13, 2019

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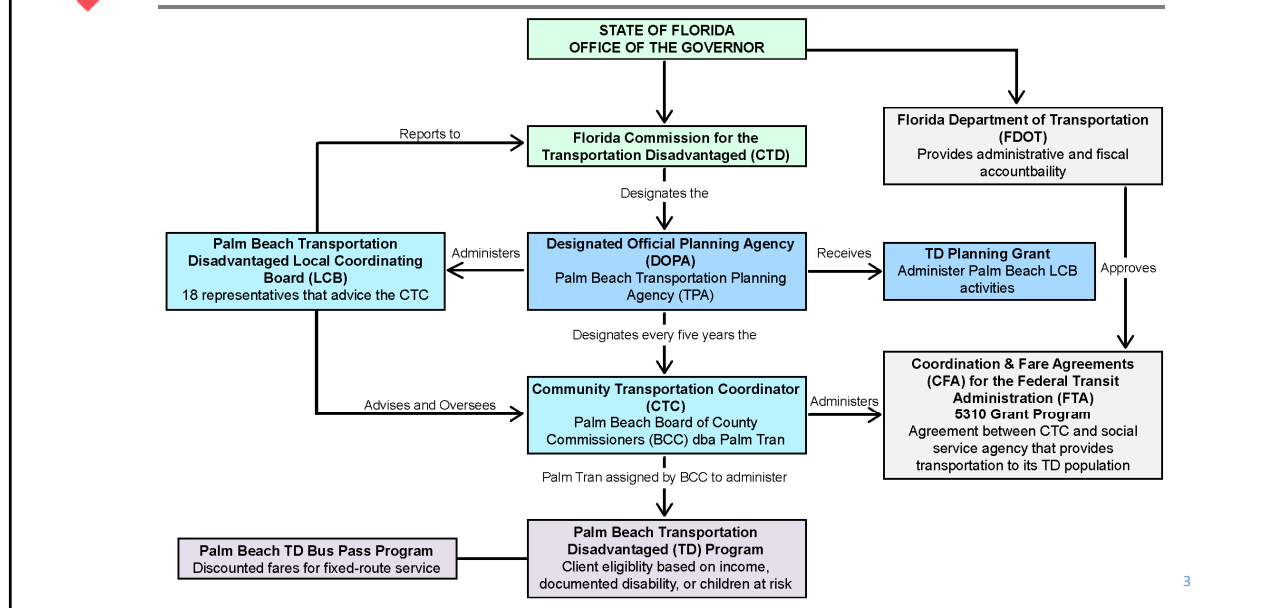
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## Transportation Disadvantaged Program



## Local Coordination Board Membership

- Chairman
- Representative for the Disabled
- Representative for the Elderly
- Citizen Advocate
- Citizen Advocate/User
- Florida Dept. of Veteran's Affairs
- Palm Beach County Community Action
- Public Education (PBC School District)
- Florida Dept. of Transportation
- Dept. of Children and Family Services\*
- Agency for Persons with Disabilities
- Florida Agency for Health Care Administration
- Area Agency on Aging
- Workforce Development Board
- Local Medical Community
- Florida Dept. of Vocational Rehabilitation
- Private Transportation Industry

### Seeking Membership:



## Local Coordinating Board Attendance

Automatic rescission of membership for lack of attendance

- **Lack of attendance** = 3 consecutive unexcused absences
- **Excused Absence** = Member must notify TPA of absence at least 1 business day prior to meeting

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## Local Coordinating Board Duties

The TDLCB must annually:

- ✓ Review and adopt By-Laws
- ✓ Review and adopt Grievance Procedures
- ✓ Appoint a Grievance Subcommittee
- ✓ Appoint a Vice Chair

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## Local Coordinating Board Duties

### TD Service Plan

Update services that assist the County's TD population

### Discuss

Safety concerns, eligibility, and other pertinent issues



### CTC Evaluation

Service provided by Palm Tran Connection

### Review

Rate models and service levels

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## Local Coordinating Board Voting

"No member of a board or commission who is present at any meeting of the board or commission at which an official decision, ruling, or other official act is taken or adopted may abstain from voting."

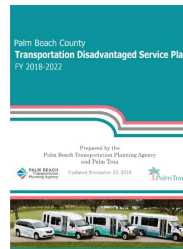
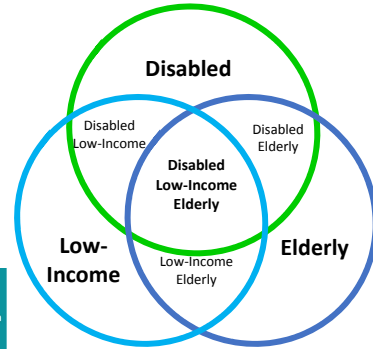
(Palm Beach County TDLCB By-Laws, Adopted September 2018)

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## New Transportation Disadvantaged Service Plan

- Outlines TD services and service partners in Palm Beach County
- Annual minor update
- Major update every 5 years (TDSP FY18-22)
- 40.8% of PBC population may qualify as TD



## Community Transportation Coordinator (CTC) Evaluation

- LCB conducts annual evaluation of CTC's performance
- Criteria dictated by the CTD
  - Evaluates Operations and Performance
  - Surveys riders/beneficiaries, purchasers of services, and contractors

### CTC EVALUATION WORKBOOK

Florida Commission for the

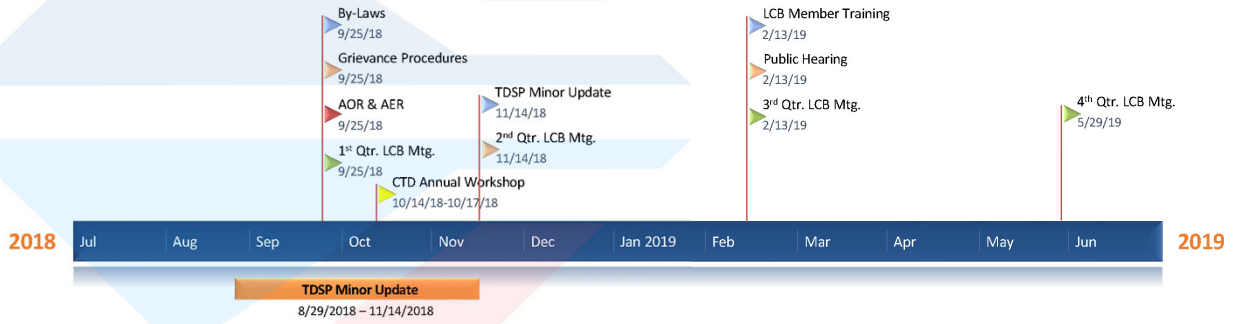


Transportation Disadvantaged

CTC BEING REVIEWED: \_\_\_\_\_  
 COUNTY (ES): \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_  
 CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_  
 REVIEW PERIOD: \_\_\_\_\_ FY \_\_\_\_\_ REVIEW DATES: \_\_\_\_\_  
 PERSON CONDUCTING THE REVIEW: \_\_\_\_\_  
 CONTACT INFORMATION: \_\_\_\_\_



# FY 2019 Grant Activities



## THANK YOU!

### Questions?

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