



PALM BEACH METROPOLITAN PLANNING ORGANIZATION

2300 N. Jog Rd., 4th Floor, West Palm Beach, Florida 33411-2749

Phone 561.684.4170 Fax 561.242.7165 www.PalmBeachMPO.org

BICYCLE/TRAILWAYS/PEDESTRIAN ADVISORY COMMITTEE AGENDA

DATE: **MONDAY, OCTOBER 17, 2016**
TIME: **9:07 A.M.**
PLACE: **Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road, 4th Floor
West Palm Beach, Florida 33411**

1. REGULAR ITEMS

- A. Roll Call
- B. MOTION TO ADOPT Agenda for October 6, 2016
- C. MOTION TO APPROVE Minutes for September 8, 2016
- D. Comments from the Chair
- E. Bicycle/Pedestrian Coordinator's Report
- F. General Public Comments and Public Comments on Agenda Items

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the Agenda will be heard following the presentation of the item to the Committee. Please limit comments to three minutes.

2. ACTION ITEMS

- A. MOTION TO RECOMMEND APPROVAL of an Amendment to the FY 2017-2021 Transportation Improvement Program (TIP)

The Florida Department of Transportation (FDOT) has requested an amendment to increase funding for the I-95 Managed Lanes Phase 3B-1 project from the Broward/Palm Beach County Line to south of Glades Road. The proposed TIP Amendment is attached.
- B. MOTION TO RECOMMEND APPROVAL of the Congestion Management Process (CMP) and Annual Report Card

MPO staff and consultants will present the 2016 CMP and Annual Report Card. The Palm Beach MPO's CMP serves to provide policy-makers with a review of local transportation conditions to identify trends in congestion and potential mitigation strategies. The annual report card is attached, and the full draft CMP can be accessed at PalmBeachMPO.org/CMP.

C. MOTION TO RECOMMEND APPROVAL of the Pedestrian and Bicycle Safety Plan

MPO staff and consultants will present an overview of the Pedestrian and Bicycle Safety Plan. The plan includes a series of maps that identify hot spots and corridors with a prevalence of pedestrian and bicycle crashes and fatalities and strategies to improve pedestrian and bicycle safety. The full draft Pedestrian and Bicycle Safety Plan can be accessed at PalmBeachMPO.org/plans/ped-bike-safety-study.

3. INFORMATION ITEMS

A. US-1 in the Village of North Palm Beach

Treasure Coast Regional Planning Council (TCRPC) staff will present the concepts for US-1 under consideration as part of the Village-wide Master Plan.

B. Indiantown Road Complete Streets Improvements in Jupiter

TCRPC staff will present potential complete street improvements to Indiantown Road in Jupiter from east of US-1 to A1A. Improvements under consideration include pedestrian and bicycle enhancements, lighting improvements, landscaping, intersection modifications and better defined vehicular travel movements.

C. I-95 at Southern Boulevard (State Road 80) Project Development and Environmental (PD&E) Study

FDOT staff and consultants will present the alternatives being evaluated in the PD&E Study for the interchange at Southern Boulevard and I-95. This presentation will also include the project location, implementation timeline, as well as the benefits and impacts of potential improvements.

D. Bike Suitability Map

MPO staff will present the draft Bike Suitability Map. This map displays the bicycle facilities and the suitability for each major road segment in Palm Beach County. The suitability is based on calculation of bicycle level of service. MPO staff asks that committee members review the map to ensure accuracy of its content.

E. Summary Points from the September 15, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – **December 8, 2016** (no November meeting)

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.



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MINUTES OF THE BICYCLE, TRAILWAYS, AND PEDESTRIAN ADVISORY COMMITTEE (BTPAC) Monday, October 17, 2016 9:07 A.M.

Vista Center 4th Floor Conference Room 4E-12
2300 North Jog Road
West Palm Beach, Florida

*PDF versions of the agenda, backup material and presentations as well as audio recordings are available for review at
www.PalmBeachMPO.org/BTPAC*

1. REGULAR ITEMS

The meeting was called to order at 9:12 a.m. Due to no Chair being present, the committee unanimously voted Ms. Jean Matthews Chair Pro Tem.

1.A. Roll Call

The Recording Secretary called the roll. A quorum was present as depicted in Exhibit A of these Minutes.

1.B. **ADOPTED:** Agenda for October 17, 2016

MOTION to adopt the Agenda. Motion by Mr. Michael Owens; seconded by Mr. Michael Howe, and carried unanimously.

1.C. **APPROVED:** Minutes for September 8, 2016

MOTION to approve the Minutes for September 8, 2016. Motion by Mr. Michael Howe; seconded by Mr. Michael Owens, and carried unanimously.

1.D. Comments from the Chair Pro Tem

CHAIR PRO TEM MATTHEWS commented on her recent trip to Boston, Massachusetts and noted Florida's bicycle facilities are better than Boston's.

1.E. Bicycle/Pedestrian/TDM Coordinator's Report

MS. TAYLOR reported the following:

- Introduced Mr. Tim Verbeke as the new Planner I for the MPO.
- The Florida Safe Routes to School Program is accepting applications until December 31, 2016. She stated this program funds infrastructure projects.
- Florida Department of Transportation (FDOT) will be holding a Public Workshop for the I-95 Express Lanes Phase B project in southern Palm Beach and northern Broward Counties on Thursday, October 27, 2016 from 5:30 to 7:30 p.m.
- FDOT will also be holding an Open House for a shared use path project on Palmetto Park Road between State Road 7 and NW 2nd Avenue in the City of Boca Raton.

The meeting was rescheduled to Tuesday, November 29, 2016 from 5:00 to 7:00 p.m.

- She announced FDOT Sun Rails Funding, and noted that \$44.4 million of trail funding was received for District Four, and \$1.2 million dollars was awarded to St. Lucie County.
- She provided a summary and PowerPoint presentation on her recent travels to San Francisco, California to attend the Rail~Volution conference and trip thereafter to Portland, Oregon.

1.F. General Public Comments and Public Comments on Action Items

No general public comments were received.

2. ACTION ITEMS

2.A. RECOMMENDED APPROVAL: Amendment to the FY 2017-2021 Transportation Improvement Program (TIP)

MR. LUKE LAMBERT, MPO TIP Coordinator, presented this item and explained FDOT is requesting an amendment to increase funding for the I-95 Managed Lanes Phase 3B-1 project from the Broward/Palm Beach County Line to south of Glades Road. He briefly highlighted the FDOT TIP comparison from Palm Beach and Broward MPO's TIPs. A brief discussion ensued.

MOTION to RECOMMEND APPROVAL of the: Amendment to the FY 2017-2021 TIP. Motion by Ms. Amanda Parker, seconded by Mr. Michael Owens and carried unanimously.

2.B. RECOMMENDED APPROVAL: Congestion Management Process (CMP) and Annual Report Card

MS. JESSICA JOSSELYN, Consultant with Kittelson & Associates, Inc. presented this item with additional input from Mr. Lambert. She defined the Congestion Management Process, and reviewed the five goal areas of vehicular transportation, mass transit, non-motorized, freight movement, and social & environmental. She briefly reviewed the Annual Report Card and elaborated on the objectives, measures and targets for each individual goal. She highlighted recommendations and stated the next steps include presentation to the MPO Governing Board on October 20, 2016 and annually updating the CMP Report Card. A brief discussion ensued.

MOTION to RECOMMEND APPROVAL of the Congestion Management Report and Annual Report Card. Motion by Mr. Michael Howe with modification to correct numbers reported for park-n-ride spaces; seconded by Mr. Michael Owens; and carried unanimously.

2.C. RECOMMENDED APPROVAL: Pedestrian and Bicycle Safety Plan

MR. STEWART ROBERTSON, Consultant with Kimley-Horn and Associates, Inc. gave an updated presentation on the Pedestrian and Bicycle Safety Plan. He focused on the work completed since the July presentation. He reviewed Pedestrian and Bicycle Crash Density maps, and discussed the correlation to the identified hot spots and corridors. He provided a list of engineering and enforcement countermeasures and discussed several of these in greater detail.

MS. TAYLOR expressed the need for municipality participation to assist with the safety targets and performance measures to improve the current conditions. A brief discussion ensued.

MOTION to RECOMMEND APPROVAL of the Pedestrian and Bicycle Safety Plan. Motion by Mr. Michael Owens; seconded by Ms. Heather Tribou; and carried unanimously.

3. INFORMATION ITEMS

3.B. DISCUSSED: Indiantown Road Complete Streets Improvements in Jupiter

MR. DANA LITTLE, Urban Designer for Treasure Coast Regional Planning Council, highlighted the project objectives and reviewed the study area. He reviewed consensus items received from a public design workshop which include improved landscaping, bicycle and pedestrian facilities, a reduced speed limit and improving vehicular movements. He highlighted the conceptual plan and preferred option, along with potential gateway features.

3.A. DISCUSSED: US-1 in the Village of North Palm

MR. LITTLE reviewed the study area map and project objectives. He reported traffic capacity, projected volumes and briefly reviewed design options of limited on-street parking, a separated cycle-track, and a multi-use pathway. He noted a charrette was held which contributed to a buffered bike lane and widened sidewalk design option, and discussed the projects next steps.

A brief discussion ensued on lane elimination and visual concerns of driveways.

3.C. DISCUSSED: I-95 at Southern Boulevard (State Road 80) Project Development and Environmental (PD&E) Study

MS. CASSIE PICHÉ, Consultant with RS & H, highlighted the study area and presented the PD&E study Process. She reviewed alternatives analysis, the no build alternative and noted the concept development alternative has been eliminated from further evaluation. She highlighted common improvements for all alternatives after which she reviewed each alternative in further detail. She noted that I-95 Express Lanes are not a part of this study and the alternatives will not preclude future express lanes. She briefly reviewed the project schedule, meetings held to date and the next steps. A brief discussion ensued.

Ms. Neil Wantz left the meeting at 11:08 a.m.

Mr. Michael Owens left the meeting at 11:12 a.m.

3.D. DISCUSSED: Bike Suitability Map

MS. TAYLOR requested the committee members to review the map to ensure accuracy of content and provide feedback by Monday, October 24th, 2016.

3.E. Summary Points from the September 15, 2016 MPO Board Meeting

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

MS. TRIBOU stated she already forwarded her comments on the Bike Suitability Map to staff and noted the City of West Palm Beach is at the preliminary stage of developing a Bike Master Plan.

4.B. Next Meeting – December 8, 2016 (no November meeting)

4.C. Motion to Adjourn

CHAIR PRO TEM MATTHEWS made a suggestion to lengthen the meetings from an hour and a half to two hours to accommodate the lengthy agendas.

There being no further business, the meeting adjourned at 11:18 a.m.

This signature is to attest that the undersigned is the Chairperson, or a designated nominee, of the Bicycle, Trailways, and Pedestrian Advisory Committee and that information provided herein

is the true and correct Minutes for the **October** meeting of the Bicycle, Trailways, and Pedestrian Advisory Committee, dated this _____ day of _____, 2016.

Chairperson

AUDIO FILES OF BICYCLE/TRAILWAYS/PEDESTRIAN ADVISORY COMMITTEE MEETINGS
ARE AVAILABLE ON THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION
WEBSITE: www.PalmBeachMPO.org

File: S:\ADMIN\Board & Committees\BTPAC\Minutes\Working Minutes\2016\2016_OCT_17_BTPAC_Meeting_Minutes.docx

EXHIBIT A

Bicycle, Trailways and Pedestrian Committee
Attendance Record 2015 – 2016

Representative/Alternate Agency Name		Oct '15	Nov '15	Dec '15	Jan '16	Feb '16	Mar '16	Apr '16	May '16	Jun '16	Jul '16	Aug '16	Sep '16	Oct '16
BRENDA ARNOLD/Jacquelyn Smith Town of Jupiter		Alt		A		Alt	P	Alt	Alt	Alt	P		Alt	A
SALLY CHANNON/Lee Lietzke PBC ERM		P		P		P	P	P	P	P	P		P	Alt
MICHAEL HOWE/David Wiloch PBC – Planning Division		E		P		Alt	P	P	P	Alt	P		P	P
ISAAC KOVNER/Mark Stivers City of Delray Beach		P		P		P	P	E	P	P	P		P	A
JEAN MATTHEWS/John Wildner PBC- Parks and Recreation		P		P		Alt	Alt	P	P	P	P		Alt	P
MICHAEL OWENS/Joyell Shaw PBC School District		P		P		P	A	P	P	P	Alt		P	P
AMANDA PARKER/Debbie Majors City of Boynton Beach		P		Alt		E	***P	A	A	Alt	A		Alt	P
BOGDAN PIORKOWSKI/Neil Wantz PBC Engineering – Traffic Division		Alt		Alt		Alt	Alt	Alt	P	Alt	Alt		Alt	Alt
OLGA PRIETO/J. Phillip Higbee Village of Wellington		P		Alt		E	E	P	P	P	Alt		E	A
*BOB SABIN/Alan Friedberg Boca Raton Bicycle Club		P		P		P	P	P	E	E	P		P	E
HEATHER TRIBOU City of West Palm Beach		P		P		P	P	E	A	A	***P		P	P
VACANT/Mike Righetti City of Boca Raton		P		P		A	P	***Alt	Alt	A	E		E	E

*2016 Chair **2016 Vice-Chair P = Member Present Alt = Alternate Present E = Excused Absence
A = Absent/No Attendance - = Member not assigned ***New Appointment Shaded Column – Meeting not held

OTHERS PRESENT

Anson Sonnett
Cassie Piche
Dana Little
Lee Lietzlu
Philippe Jolicoeur
Angela Biagi
Cornelia Wantz
Lisa Stone
Paul Cherry
Chris Jackson
Vanita Saini
Rita Bulsara
Alexander Barr
Ryan Harding
Malissa Booth

REPRESENTING

FDOT
RS&H FDOT
Treasure Coast RPC
PBC ERM
RS&H FDOT
WGI
PBC Traffic
Kimley-Horn and Associates, Inc.
Kimley-Horn and Associates, Inc.
RS&H
FDOT
FDOT
FDOT
Village of Wellington
Metropolitan Planning Organization

Alexa Sanabria
Renee Cross
Kevin Fischer
Franchesca Taylor
Margarita Cortez

Metropolitan Planning Organization
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