PALM BEACH
METROPOLITAN PLANNING ORGANIZATION

2300 N. Jog Rd., 4th Floor, West Palm Beach, Florida 33411-2749

Phone 561.684.4170 Fax 561.242.7165 www.PalmBeachMPO.org

PALM BEACH
METROPOLITAN PLANNING ORGANIZATION – AGENDA

DATE: **THURSDAY, JULY 16, 2015**

TIME: **9:00 A.M.**

PLACE: **Palm Beach County Governmental Center**
301 North Olive Avenue
12th. Floor McEaddy Conference Room
West Palm Beach, FL 33401

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1. REGULAR ITEMS

A. Roll Call

B. Prayer

C. Pledge of Allegiance

D. MOTION TO ADOPT Agenda for July 16, 2015

E. MOTION TO APPROVE Minutes for June 18, 2015

F. Comments from the Chair

G. Executive Director's Report

H. MOTION TO APPROVE Consent Agenda Items

1. Resolution approving Board member travel to Association of Metropolitan Planning Organizations (AMPO) and Rail-Volution annual conferences

   Approval of this item authorizes the MPO to reimburse travel expenses incurred for one Board member to attend the AMPO annual conference in Clark County, NV on October 20-23, 2015 and for one Board member to attend the Rail-Volution annual conference in Dallas, TX on October 25-28, 2015.

2. Appointment of Ms. Tinu Peña to the Citizens Advisory Committee

   Vice Mayor Richard Valunta is requesting the appointment of Ms. Tinu Peña to the Citizen's Advisory Committee Ms. Peña's resume' is attached.

3. 2015 Joint State/MPO Certification

   The 2015 Joint State/MPO Certification Review Package includes a Findings, Recommendations and Noteworthy Practices Report along with

a Joint Certification Statement and 2015 Certifications and Assurances to be executed by the MPO.

4. Florida Commission for the Transportation Disadvantaged (CTD) Planning Grant

   In June, the MPO Board adopted a resolution authorizing the executive director to execute a Planning Grant Agreement (Agreement) with the CTD provided that the Agreement would not take effect until approved by the MPO. The signed Agreement is attached.

5. Purchase of a computer to run the Southeast Regional Planning Model (SERPM) in the amount not to exceed $9,000

   The Interlocal Agreement between the MPO and Palm Beach County states that "The MPO Governing Board shall approve all procurements of computer hardware and software in excess of Five Thousand Dollars ($5,000)..." The SERPM utilizes a complex algorithm that requires a powerful computer. Approval of this item allows the MPO to perform model runs to evaluate different planning scenarios and policies and their corresponding impacts.

6. Removal of Local Coordinating Board (LCB) members with three or more consecutive unexcused absences

   The highlighted board members on the attached membership roster have missed three or more consecutive meetings without notification. The LCB bylaws state that the MPO "shall review, and consider rescinding, the appointment of any member of the LCB who fails to attend three consecutive meetings."

I. General Public Comments

Any members from the public wishing to speak at this meeting must complete a Comment Card which is available at the welcome table. General Public comments will be heard prior to the consideration of the first action item. Public comments on specific items on the agenda will be heard following the presentation of the item to the Board. Please limit comments to three minutes.

2. ACTION ITEMS

A. MOTION TO ADOPT a Resolution authorizing execution of a 5-year Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for Federal Transit Administration (FTA) grant funding and filing an annual application with FDOT for FY 16 planning grant funds

The MPO receives grant funding from FTA for transit planning activities. The budget for these funds is contained in the Unified Planning Work Program (UPWP). The resolution is attached along with the 5-year JPA, the FY 16 application for these funds and the associated certifications and assurances. The FY 16 FTA allocation and matching funds are estimated to include a federal allocation of $524,860 and a state and local matching amount of $65,607 each. Palm Beach County provides the local match. The total funds received from this grant are $656,074.

B. MOTION TO ADOPT a Resolution approving the FY 2017-2021 Priority Projects

Florida Statutes require the MPO to annually adopt transportation system priority projects for use in developing the FDOT Draft Tentative Work Program and the MPO's Transportation Improvement Program (TIP). The attached resolution and list of FY 2017-2021 Priority Projects considers public input, stakeholder proposals, and an analysis of the transportation system to identify needed improvements. The list of projects is consistent with the Long Range Transportation Plan (LRTP) Cost Feasible Plan and its associated goals, objectives and values.

The FY 2017-2021 Priority Projects are organized into Major Highway, Transit and Freight Projects, Local Initiatives (LI) Projects, and Transportation Alternative (TA) Projects. The list identifies the additional funding needs of those projects previously approved by the MPO and several new projects to enhance mobility.

The adopted list of priority projects will be transmitted to FDOT by August 11, 2015.

TAC/CAC/BGPAC: All committees recommended approval with modifications; the final project ranking reflects the average of staff and committee rankings. Also, two committees recommended deletion of Local Initiative Project #29 (Royal Palm Beach sidewalks) because the project applied for both LI and TA programs and will be partially funded with TA funds in FY 19.

3. INFORMATION ITEMS

A. FDOT Northwood Crossover

FDOT staff will provide an update on South Florida Freight and Passenger Rail Enhancement Projects - Northwood Connection Phases 1A and 2. The presentation includes project location, status of proposed improvements, benefits and impacts, public involvement, and schedule.

B. Annual Palm Tran Plan Update

Palm Tran staff will provide an update on the status of their MPO funded projects. This presentation will include project locations, funding status, implementation timeline, as well as benefits and impacts of proposed improvements.

4. ADMINISTRATIVE ITEMS

A. Member Comments

B. Next Meeting – **September 17 , 2015**

C. MOTION TO ADJOURN

NOTICE

In accordance with Section 286.0105, *Florida Statutes*, if a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purposes, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services for a meeting (free of charge), please call 561-684-4143 or send email to MBooth@PalmBeachMPO.org at least five business days in advance. Hearing impaired individuals are requested to telephone the Florida Relay System at #711.

PALM BEACH
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2300 N. Jog Rd., 4th Floor, West Palm Beach, Florida 33411-2749

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CHAIR
Mayor Susan Haynie
City of Boca Raton

Mayor Steve B. Wilson
City of Belle Glade

Alternate: Commissioner Michael C. Martin

Deputy Mayor Robert Weinroth
City of Boca Raton

Commissioner Michael M. Fitzpatrick
City of Boynton Beach

Alternate: Vice-Mayor Joe Casello

Mayor Cary D. Glickstein
City of Delray Beach

Alternate: Deputy Vice-Mayor Al Jacquet

Vice-Mayor Jim Kuretski
Town of Jupiter

Alternate: Vacant

Mayor Pam Triolo
City of Lake Worth

Alternate: Vice-Mayor Scott Maxwell

Vice-Mayor Eric Jablin
City of Palm Beach Gardens

Alternate: Council Member Marcie Tinsley

Vice Chairman Wayne Richards
Port of Palm Beach

Alternate: Chairman Blair Ciklin

Councilman Bruce Guyton
City of Riviera Beach

Alternate: Councilman Cedrick Thomas

VICE CHAIR
Commissioner Hal Valeche
Palm Beach County

Vice-Mayor Mary Lou Berger
Palm Beach County

Commissioner Steven L. Abrams
Palm Beach County

Commissioner Melissa McKinlay
Palm Beach County

Commissioner Priscilla A. Taylor
Palm Beach County

Palm Beach County Alternates:
Mayor Shelly Vana
Commissioner Paulette Burdick

Vice-Mayor Richard Valuntas*
Village of Royal Palm Beach

Alternate: Councilman Jeff Hmara

Commissioner Keith A. James
City of West Palm Beach

Commissioner Shanon Materio
City of West Palm Beach

West Palm Beach Alternate:
Commissioner Paula Ryan

Councilman Matt Willhite
Village of Wellington

Alternate: Councilwoman Anne Gerwig

District Secretary Gerry O'Reilly
FDOT Non-Voting Advisory Member

*The City of Greenacres and the Village of Royal Palm Beach share membership by alternating years.

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OFFICIAL MEETING MINUTES OF THE PALM BEACH METROPOLITAN PLANNING ORGANIZATION (MPO) JULY 16, 2015

Palm Beach County Governmental Center
301 North Olive Avenue
McEaddy Conference Room, 12th Floor
West Palm Beach, Florida

PDF versions of all presentations and agendas are available for review at:
http://www.palmbeachmpo.org/committees/pdf/2015_MPO_Board/2015_JUL_16_MPO_Agenda_&_Backup.pdf

1. REGULAR ITEMS

Chair Haynie called the meeting to order at 9:04 a.m.

1.A. Roll Call

The recording secretary called the roll. (Attendance is listed in Exhibit A.)

1.B. Prayer – Led by Mayor Wilson.

1.C. Pledge of Allegiance

1.D. ADOPTED: Agenda for July 16, 2015

MOTION to adopt the agenda. Motion by Commissioner Taylor, seconded by Commissioner Valeche, and carried unanimously. Commissioner Richards, Commissioner Materio, Commissioner Fitzpatrick and Mayor Glickstein absent.

1.E. APPROVED: Minutes for June 18, 2015

MOTION to approve the Minutes for June 18, 2015. Motion by Commissioner Abrams, seconded by Deputy Mayor Weinroth, and carried unanimously. Commissioner Richards, Commissioner Materio, Commissioner Fitzpatrick and Mayor Glickstein absent.

A brief video was shown promoting the Palm Beach MPO. The video will be shown in major theaters over the July 4th weekend.

1.F. Comments from the Chair

Chair Haynie said that:

- The Southeast Florida Transportation Council (SEFTC) passed a resolution pertaining to State policy on funding the Strategic Intermodal System (SIS) to bring more dollars to the region.

1.G. Executive Director's Report

Mr. Uhren said that:

- Dan Weisberg will retire on July 24th after twenty-six years with the County.
- All review agency comments have been incorporated in the adopted Long Range Transportation Plan (LRTP) and printed final copies have been distributed. The full document can be viewed on the MPO website.
- Luke Lambert created an updated countywide map to show the location of all funded projects in the FY 16-20 TIP. The map can be viewed on the MPO website. Feedback is appreciated.
- The new graphics around the room were created through our partnership with South Florida Commuter Services to establish a transportation ambience for the meetings. Feedback is appreciated.
- MAP 21 authorization now expires July 31. Last month, the Senate Environment and Public Works Committee passed the Developing a Reliable and Innovative Vision for the Economy (DRIVE) Act, a six-year funding apportionment that describes how to spend transportation dollars but not where the money will come from. Last week the House Ways and Means Chairman Paul Ryan disclosed that he is drafting an $8B funding patch to extend the current authorization through the end of the year and predicted that longer-term measures under discussion in the Senate probably couldn't pass the House. Even the short-term measure would require an outside funding source as yet undisclosed.
- The executive director evaluation form was distributed to all of the board members on July 6. Members are requested to complete and return the form to Elizabeth Requeny no later than August 5th, then the evaluation committee will convene in August and recommend an action to the Board at the September meeting.

1.H. <u>APPROVED:</u> Consent Agenda Items

1. Resolution approving Board member travel to Association of Metropolitan Planning Organizations (AMPO) and Rail-Volution annual conferences.
2. Appointment of Ms. Tinu Peña to the Citizens Advisory Committee nominated by Vice Mayor Valuntas.
3. 2015 Joint State/MPO Certification Review Package with findings, recommendations and noteworthy practices report along with a Joint Certification Statement and 2015 Certifications and Assurances.
4. Florida Commission for the Transportation Disadvantaged (CTD) Planning Grant.
5. Purchase of a computer to run the Southeast Regional Planning Model (SERPM) in the amount not to exceed $9,000.
6. Removal of Local Coordinating Board (LCB) members with three of more consecutive unexcused absences.

MOTION to approve the consent agenda. Motion by Mayor Wilson, seconded by Commissioner Taylor, and carried unanimously. Commissioner Richards, Commissioner Fitzpatrick and Mayor Glickstein absent.

1.I. General Public Comments and Public Comments on Action Items

Jim Smith with Safety as Floridians Expect (SAFE) spoke regarding safe paths to schools.

2. ACTION ITEMS

2.A. **ADOPTED** Resolution authorizing execution of a 5-year Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for Federal Transit Administration (FTA) grant funding and filing an annual application with FDOT for FY 16 planning grant funds

The MPO receives grant funding from FTA for transit planning activities. The budget for these funds is contained in the Unified Planning Work Program (UPWP).

MOTION to adopt a Resolution authorizing execution of a 5-year Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) for Federal Transit Administration (FTA) grant funding and filing an annual application with FDOT for FY 16 planning grant funds. Motion by Commissioner Taylor; seconded by Vice Mayor Berger and carried unanimously. Commissioner Richards and Mayor Glickstein absent.

2.B. **ADOPTED** Resolution approving the FY 2017-2021 Priority Projects

Florida Statues require the MPO to annually adopt transportation system priority projects for use in developing the FDOT Draft Tentative Work Program and the MPO's Transportation Improvement Program (TIP). The adopted list of priority projects will be transmitted to FDOT by August 11, 2015.

MOTION to add the Boutwell Rd. project in the City of Lake Worth to the Major Highway, Transit and Freight Project Priority List as Project #13. Motion by Mayor Triolo, seconded by Vice Mayor Valuntas, and carried unanimously. Commissioner Richards and Mayor Glickstein absent.

MOTION to direct staff to prepare a Long Range Transportation Plan amendment to extend the limits of the US 1 project north to Indiantown Road at a future meeting. Motion by Councilman Guyton, seconded by Commissioner Taylor, and carried unanimously. Commissioner Richards and Mayor Glickstein absent.

MOTION to approve the FY 2017-2021 Major Highway, Transit and Freight Priority Projects with the addition of Boutwell Rd. Motion by Mayor Triolo, seconded by Councilman Willhite. The motion carried 15 to 2 with Commissioner James and Commissioner Materio both from West Palm Beach opposed due to the SR-7 extension to Northlake Blvd. Commissioner Richards and Mayor Glickstein absent.

MOTION to approve the FY 2017-2021 Local Initiatives (LI) Priority Projects with the removal of Project #29, Sidewalk project in the Village of Royal Palm Beach. Motion by Councilman Guyton, seconded by Commissioner Taylor and carried unanimously. Commissioner Richards and Mayor Glickstein absent.

MOTION to approve the FY 2017-2021 Transportation Alternatives Program (TA) Priority Projects with the removal of Project #9, Avenue E bicycle and pedestrian amenities project in Riviera Beach. Motion by Councilman Guyton, seconded by Commissioner Taylor and carried unanimously. Commissioner Richards and Mayor Glickstein absent.

MOTION to adopt a Resolution approving the FY 2017-2021 Priority Projects. Motion by Commissioner Berger, seconded by Commissioner Valeche. The motion carried 15 to 2 with Commissioner James and Commissioner Materio both from West Palm Beach opposed due to the SR-7 extension to Northlake Blvd. Commissioner Richards and Mayor Glickstein absent.

3. INFORMATION ITEMS

3.A. FDOT Northwood Crossover

Ms. Marjorie Hilaire, FDOT District 4 Project Manager for the Northwood Connection and Ms. Sunserea Dalton, Consultant with CH2M presented the project.

3.B. Annual Palm Tran Plan Update

Commissioner Taylor and Commissioner James left at 10:40 A.M.

Mr. Charles Frazier, Assistant Director of Palm Tran gave an update on seven (7) projects funded through the MPO, namely, Palm Tran Hybrid bus purchase, Easy Card, Camino Real Bus shelter, TSP System on routes 43 and 62 (Okeechobee Blvd and Lake Worth Road, respectively) and two (2) Maintenance facility expansions.

4. ADMINISTRATIVE ITEMS

4.A. Member Comments

4.A.1 **Councilman Willhite** inquired about the Airport Master Plan presentation. Mr. Uhren explained that several requests have been made to Airport staff but no date has been provided for the presentation to the Board.

4.A.2 **Commissioner Valeche** said he is a proponent of expanding transportation in the County. He asked that Airport presentation include the North County Airport.

Councilman Willhite left at 10:58 A.M.

4.A.3 **Vice Mayor Jablin** stated he had recently met with Mr. Bruce Pelly to discuss the North County Airport.

4.B. Next Meeting – Thursday, September 17, 2015

4.C. Motion to Adjourn

There being no further business, the chair declared the meeting adjourned at 11:04 A.M. Commissioner Richards and Mayor Glickstein absent.

This signature is to attest that the undersigned is the Chairman, or a designated nominee, of the Metropolitan Planning Organization and that information provided herein is the true and correct Minutes for the **JULY** meeting of the Metropolitan Planning Organization, dated this 17th day of September, 2015.

Chair/Vice Chair

EXHIBIT A

Palm Beach Metropolitan Planning Organization
Attendance Record - 2014 - 2015

Representative/Alternate **Local Government**	**Aug '14**	**Sept '14**	**Oct '14**	**Nov '14**	**Dec '14**	**Jan '15**	**Feb '15**	**Mar '15**	**April '15**	**May '15**	**June '15**	**July '15**
Hal Valeche- VICE CHAIR Board of County Commissioners		P	P		P		P		P	P	P	P
Mary Lou Berger Board of County Commissioners		E	P		E		P		P	P	E	P
Melissa McKinlay Board of County Commissioners		A	A		-		***P		P	P	E	P
Steven Abrams Board of County Commissioners		E	P		P		***P		P	P	E	P
Priscilla Taylor, Mayor Board of County Commissioners		E	E		E		P		P	E	E	P
Steve B. Wilson, Mayor City of Belle Glade		P	P		A		P		P	P	P	P
Susan Haynie, Mayor- CHAIR City of Boca Raton		P	P		P		P		P	P	P	P
Robert Weinroth, Deputy Mayor City of Boca Raton		P	P		P		P		***P	P	P	P
Michael Fitzpatrick, Commissioner City of Boynton Beach		P	P		E		P		P	P	P	P
Cary D. Glickstein, Mayor City of Delray Beach		P	P		E		E		E	E	E	E
Jim Kuretski, Vice Mayor Town of Jupiter		P	P		P		P		P	P	***P	P
Pam Triolo, Mayor City of Lake Worth		P	P		A		P		Alt	P	Alt	P
Eric Jablin, Vice Mayor City of Palm Beach Gardens		P	E		P		A		P	E	P	P
Bruce Guyton, Council Member City of Riviera Beach		P	A		P		P		A	A	***P	P
Keith James, Commissioner City of West Palm Beach		P	P		P		P		P	P	P	P
Wayne Richards, Commissioner Port of Palm Beach		P	E		P		***P		A	P	A	E
Shanon Materio, Commissioner City of West Palm Beach		P	P		E		P		P	P	P	P
Matt Willhite, Councilman Village of Wellington		P	P		P		P		P	P	P	P
Richard Valuntas, Councilman Village of Royal Palm Beach		P	***P		P		P		P	P	Alt	P

*** New Appointment
E – Excused

P - Member Present
A – Absent

ALT- Alternate Member Present
Shaded months - No Meeting

EXHIBIT A

OTHERS PRESENT

INDIVIDUAL'S NAME	REPRESENTING
Lisa Maack	FDOT District 4
Lisa Dykstra	FDOT District 4
Jeff Hmara	Village of Royal Palm Beach
Paula Ryan	City of West Palm Beach
Jeff Gagnon	City of Riviera Beach
Charles Frazier	Palm Tran
Jim Smith	SAFE
Dwight Mattingly	Amalgamated Transit Union Local 1577
Sunserea Dalton	CH2M Hill Companies Ltd.
Marjorie Hilaire	FDOT District 4
Rob Bostian	FDOT District 4
Steve Anderson	Palm Tran
Joe Quinty	South Florida Regional Transportation Authority
Richard Radcliffe	Palm Beach County League of Cities
Nick Uhren	Metropolitan Planning Organization
Malissa Booth	Metropolitan Planning Organization
Elizabeth Requeny	Metropolitan Planning Organization
Valerie Neilson	Metropolitan Planning Organization
Seth Contreras	Metropolitan Planning Organization
Renee Cross	Metropolitan Planning Organization
Franchesca Taylor	Metropolitan Planning Organization